

Dear Family,

Thank you for your interest in our center. In this package you will find all you need for registering your child in our daycare facility.

Registration is ongoing in all of our programs. We have space in our daycare to accommodate 22 children 3-5 years of age (two of them can be between the age of 30 months to 36 months) and we have a Infant/Toddler program that accommodates a maximum of 8 under the age of 3 years. As spaces are limited in our under 3 years of age, they will be provided on a full-time basis only. We will assess your child and see which room will be best to accommodate your child based on development, age and staff ratio.

We also have a schoolage program that accommodates a maximum of 24 spaces. We currently pickup from Dufferin, McGowan, Summit, South Sahali, Aberdeen & Pacific Way. This program is full-time care only. If your child is needing afterschool care currently, please request a schoolage package for them.

Please ensure to inform us of your needs so that we can try our best to accommodate you. Policies are found on our website at [www.creativebeginningspreschool.ca](http://www.creativebeginningspreschool.ca)

Your registration is deemed complete when the following is submitted:

1. Registration package filled out completely
2. Copy of immunization record attached
3. \$50 non-refundable annual registration fee due upon registration and then July 1<sup>st</sup> annually for as long as your child attends one of our programs.
4. One year's posted dated cheques or up to the following July which ever, is closer in the amount required for your care (the following year is requested in May each year, which will include (July to the following June) – *Cheques made out to: Creative Beginnings Preschool*
5. Emergency Card filled out front and back with a small photo attached fitting into square provided.
6. Space holding fee of \$500.00 per space for children under the age of 3 years which is non-refundable and goes towards your first month's fee. \$300.00 non-refundable deposit for any 3-5 year old space that will not be occupied within the next 45 days.

If you have any questions, please do not hesitate to call me at 377-8700.

Thank you,  
Irene Wende

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### **On Your Child's First Day:**

#### **Under 3's:**

- Diapers/Training pants
- Wipes/Creams
- Bottles
- Special Spoons/Forks
- Soother if used
- Sunblock (May-August)
- Receiving Blankets if under 10mths
- Several changes of clothing
- Tippy Cup
- Blanket
- Slippers/Inside Shoes
- Teether if used
- Snacks and lunches
- Weather appropriate Clothing

#### **3-5 years:**

- Inside shoes
- Change of clothing left in backpack
- Sunblock (May –August)
- Weather appropriate Clothing
- Blanket
- Water bottle to be left the center with spill proof top
- Diapers/Training pants if used
- Wipes/creams if used
- Lunch and 2 snacks – Please pack healthy