



# Troy High Boosters Club

## Request for Funding

### Policy

All funding requests shall be completed and signed by the appropriate teacher/coach/sponsor of the organization or class and shall be submitted in advance of need. Funding requests must be signed, as applicable, by the Athletic Director or Activities Director and submitted to the Principal on this form. If approved by the Principal, the request will be presented for consideration at the next Troy High School Boosters Club meeting.

In no event shall funds be allocated for:

1. Uniforms or capital purchases normally considered a Troy School District responsibility.
2. Food, except that which is provided at an organization's Parents'/Awards night.
3. Camps or clinics which solely improve individual student skills (i.e. soccer, football, etc.)
4. Banquets

### Section 1: To be completed by Requestor

Organization or Class Name: \_\_\_\_\_

Description of Need: \_\_\_\_\_  
 \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_ Prior Year Funding: \$ \_\_\_\_\_

Number of students benefiting from this request: \_\_\_\_\_

Other activities/sources used to fund this request: \_\_\_\_\_  
 \_\_\_\_\_

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

### Section 2: Administrative Use Only

Athletic Director: \_\_\_\_\_ Activities Director: \_\_\_\_\_

Principal Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by Boosters: Yes  No

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Payable To: \_\_\_\_\_ Check Date: \_\_\_\_\_

Amount Approved: \$ \_\_\_\_\_ Check Number: \_\_\_\_\_