



APPLE VALLEY HEIGHTS
COUNTY WATER DISTRICT

9429 CERRA VISTA
APPLE VALLEY, CA 92308

REGULAR MEETING – TUESDAY, SEPTEMBER 15, 2020 – 6:00 P.M.

GOOGLE MEET LINK

<https://meet.google.com/xzd-ghtn-uzo>

BOARD OF DIRECTORS: Patricia Duwel, William Woody, Larry Hunter, Michael Kaminsky, Roxanne Roberson.

- A. Meeting Called to Order, Pledge of Allegiance.
- B. Roll Call:
- C. Public Comment: Members of the public will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item prior to the Board's decision on the item. Comments on any issues, which may or may not be on the agenda, are also welcome and subject to the five (5) minute limit. If anyone present wishes to be heard, please let the Board President know.
- D. General Manager Report:
1. September 2020.
 2. August 2020 Efficiency Report.
 3. AVHCWD – Current Operations / COVID Response Update (Verbal).
- E. Grant Funding Update & Progress/Discussion/Action Items:
1. Meeting Update – No New Meetings.
 2. Grant Checking Account Report.
- F. Discussion/Information:
1. August 2020 Delinquency – 0 Tag Notices Mailed; 0 Door Tags Hung; 0 Services Turned Off (Verbal).
 2. Profit/Loss – August 2020.
 3. Revenue Report – August 2020.
 4. Account Aging Report – Receivables as of 9/16//20 (Account Holder Names Removed).
 5. Director Head Shots – District ID Cards: Send Photo to mpatterson.avhcwd@gmail.com (Verbal).
 6. S.B. County: Department of Transportation – Repayment Status Update.
- H. Consent List: It is recommended that the Board of Directors consider approving a number of agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.
1. Approve August 18, 2020 Regular Meeting Minutes
 2. Approve Accounts Payable/Pay Warrants (Bills to be paid).
- I. Discussion/Action Items:
1. Approve September 2020 Office Rent Payment
 2. Approve G.A. Hunter Transparency Report / Internal Audit Payment – April 2020
 3. ACCT # 4B – Customer Request for Extended Payment Plan.
 4. Messner & Hadley – Annual Audit Engagement Letter.
 5. Account Delinquency – District Collection Options: Property Lien
 - A. Time Duration – 120 Days
 - B. Dollar Accrual – Greater than \$500.00
 6. Approve New Meter Set Application: APN 0438-104-81
 7. Approve New Meter Set Application: APN 0438-104-82
- J. Directors Comments:
- K. Adjournment: There being no further business to come before the Board of Directors, it is recommended that the meeting be adjourned.

Next Regular Meeting Tuesday, October 20, 2020 @ 6:00 P.M.