

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE PROVINCE OF ALBERTA, HELD ON FRIDAY, FEBRUARY 7TH, 2014 AT FALLIS HALL IN FALLIS, ALBERTA AT 2:00 P.M.

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Bob Duncan Councillor: Rob Kirk</p> <p>Administration: Heather Luhtala, Assistant CAO</p> <p>Public Works: 0</p> <p>Appointments: None</p> <p>Public at Large: 0</p>
	ABSENT	<p>Administration: Wendy Wildman, CAO Dwight Moskalyk, Economic Advisor</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 2:00 p.m.
2.	AGENDA 1-14 (Agenda)	<p>a) <u>February 7, 2014 Regular Council Meeting Agenda</u> MOTION by Deputy Mayor Duncan that the February 7, 2014 agenda be approved with the following addition:</p> <p>Under Business: 6. h) 2014 Interim Operating Budget</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 2-14 (Confirmation of Minutes – Regular Meeting)	<p>a) <u>Regular Council Meeting Minutes – December 6, 2013</u> MOTION by Deputy Mayor Duncan that the minutes of the December 6th, 2013 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	None
5.	BYLAWS	None
6.	BUSINESS 3-14 (RMRF Law Seminar)	<p>a) <u>Reynolds Mirth Richards & Farmer – 2014 Annual Law Seminar scheduled for Friday, February 21, 2014 in Edmonton</u> MOTION by Councillor Kirk that Council and Administration be authorized to attend the Reynolds Mirth Richards & Farmer 2014 Annual Law Seminar scheduled for Friday, February 21, 2014 in Edmonton.</p> <p style="text-align: right;">CARRIED</p>

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	<p>4-14 (2014 Mayors Symposium)</p>	<p>b) <u>2014 Mayors Symposium – was scheduled for January 15 to 17 in Edmonton</u> MOTION by Deputy Mayor Duncan that Council accept for information the correspondence regarding the 2014 Mayors Symposium that was scheduled for January 15 to 17 in Edmonton. CARRIED</p>
	<p>5-14 (AUMA Mayors Caucus)</p>	<p>c) <u>AUMA Mayors Caucus Meeting – scheduled for March 5th and 6th in Edmonton, Mayor Poulin will be attending</u> MOTION by Deputy Mayor Duncan that Council authorize the attendance of Mayor Poulin to the AUMA Mayors Caucus Meeting scheduled for March 5th and 6th in Edmonton at the Chateau Lacombe. CARRIED</p>
	<p>6-14 (AUMA MGA Review Sessstion)</p>	<p>d) <u>AUMA – MGA Review Session in Nisku – January 29th, 2014</u> MOTION by Mayor Poulin that Council ratify attendance of Councillor Kirk and Administration to the AUMA MGA Review Session in Nisku on January 29th, 2014. CARRIED</p>
	<p>7-14 (Appoint new Subdivision Authority – Jane Dauphinee)</p>	<p>e) <u>Subdivision Authority Appointment – is currently Bill Dolman of Municipal Planning Services Alberta, motion for new appointment - Jane Dauphinee (same firm)</u> MOTION by Councillor Kirk that Jane Dauphinee of Municipal Planning Services (Alberta) Ltd. be appointed as the Subdivision Authority in accordance with Section 3.2 of Bylaw No. 233 of the Summer Village of Silver Sands. CARRIED</p>
	<p>8-14 (Fortis Alberta – Municipal Approvals)</p>	<p>f) <u>Fortis Alberta – January 30th and February 4th 2014 request for municipal approvals – new/salvage electrical distribution facilities in NW-33-53-5-W5M and SW-3-54-5-W5M</u> MOTION by Councillor Kirk that Council approved the request from Fortis Alberta for municipal approvals of new/salvage electrical distribution facilities in NW-33-53-5-W5M and SW-3-54-5-W5M and authorize execution of same providing there is administrative input into the placement of the new poles. CARRIED</p>
	<p>9-14 (NSWA 2014 Donation)</p>	<p>g) <u>North Saskatchewan Watershed Alliance – January 13th, 2014 letter and invite to join at a cost of \$250.00</u> MOTION by Councillor Kirk that Council approve a donation to the North Saskatchewan Watershed Alliance in the amount of \$250.00 for 2014. CARRIED</p>

	<p>10-14 (2014 Interim Operating Budget)</p>	<p><u>h) 2014 Interim Operating Budget</u> MOTION by Deputy Mayor Duncan that a 2014 Interim Operating Budget be passed at ½ the 2013 operating budget, AND THAT this Interim Operating Budget cease once the 2014 Operating budget is passed. <p style="text-align: right;">CARRIED</p> </p>
<p>7.</p>	<p style="text-align: center;">FINANCIAL</p> <p>11-14 (Accounts Payable)</p> <p>12-14 (Income and Expense Statements)</p> <p>13-14 (Bank Reconciliations)</p>	<p><u>a) Accounts Payable – Cheques #620 to #632 including automatic withdrawals totaling \$21,725.34 for November 2013 and Cheques #633 to #643 for December 2013 including automatic withdrawals totaling \$57,399.51</u> MOTION by Deputy Mayor Duncan to accept for information Accounts Payable Cheques #620 to #632 including automatic withdrawals totaling \$21,725.34 for November 2013 and Cheques #633 to #643 for December 2013 including automatic withdrawals totaling \$57,399.51. <p style="text-align: right;">CARRIED</p> <p><u>b) Income and Expense Statements – as of November 30, 2013 and December 31, 2013</u> MOTION by Deputy Mayor Duncan that the Income and Expense Statements as at November 30, 2013 and December 31, 2013 be accepted for information. <p style="text-align: right;">CARRIED</p> <p><u>c) Bank Reconciliations – as at November 30, 2013 and December 31, 2013</u> MOTION by Deputy Mayor Duncan that the Bank Reconciliation as at November 30, 2013 and December 31, 2013 be accepted for information. <p style="text-align: right;">CARRIED</p> <p><u>d) Grant Report – n/a</u></p> </p></p></p>
<p>8.</p>	<p>COUNCIL REPORTS</p> <p>14-14 (Roles & Responsibilities Workshop)</p>	<p><u>Mayor Poulin</u> -Has set up a Roles and Responsibilities workshop through the SVLSACE – scheduled for Wednesday, February 19, 2014</p> <p><u>Roles and Responsibilities workshop – February 19, 2014</u> MOTION by Deputy Mayor Duncan that Mayor Poulin and Administration be authorized to attend the Roles and Responsibilities workshop on Wednesday, February 19, 2014. <p style="text-align: right;">CARRIED</p> <p><u>Deputy Mayor Duncan</u> - No meetings to report</p> </p>

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	15-14 (Council Reports)	<p><u>Councillor Kirk</u> -attended the FCSS meeting -attended the AUMA MGA Review Session in Nisku</p> <p><u>Councillor's Reports</u> MOTION by Deputy Mayor Duncan that the verbal Council Reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
9.	<p>ADMINISTRATION /PUBLIC WORKS REPORTS</p> <p>16-14 (Admin Report)</p>	<p>a) <u>Administration Report – Wendy Wildman</u> -reported that we are busy finalizing the year end and preparing for the audit -gave an update on the new auditor</p> <p>b) <u>Public Works Report – Mike Hoffman</u> - n/a</p> <p><u>Administration/Public Works Reports</u> MOTION by Councillor Kirk that the Administration Report be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
10.	<p>INFORMATION / CORRESPONDENCE</p> <p>17-14 (Information & Correspondence)</p>	<p>MOTION by Councillor Kirk that the following Information and Correspondence be accepted for information:</p> <p>a) Alberta Human Services – January 17th, 2014 letter on Building Families and Communities Act b) Lac Ste. Anne County – January 13th, 2014 letter supporting the Town of Onoway application to the Regional Collaboration Grant Program for the regional emergency services study c) Alberta Municipal Affairs – January 3rd, 2014 letter on MSI 2012 Conditional Operating Funding Statement of Funding and Expenditures being accepted d) Gov't of Alberta – January 3rd, 2014 direct deposit of \$1,096.00 of 1st quarter FCSS funding for 2014 e) Yellowhead Regional Library – December 6th, 2013 letter advising the proposed changes to clause 15 with respect to the withdrawal have been approved f) AUMA – January 10th, 2014 letter on our annual membership and fees for 2014-02-07 Alberta Municipal Affairs – January 6th, 2014 letter on New Home Buyer Protection Act g) MLA Jeff Wilson – January 6th, 2014 letter on official opposition critic for municipal affairs</p> <p style="text-align: right;">CARRIED</p>
11	OPEN FORUM	None

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12.	<p style="text-align: center;">IN CAMERA</p> <p>18-14 (In Camera – discussion on revenues)</p> <p>19-14 (Out of Camera)</p> <p>20-14 (Business Plan)</p>	<p><u>In Camera Session (discussion on revenues)</u> MOTION by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council Move In Camera at 2:38 p.m. <p style="text-align: right;">CARRIED</p> <p><u>Out of Camera</u> MOTION by Mayor Poulin that Council Move Out of Camera at 2:57 p.m. <p style="text-align: right;">CARRIED</p> <p><u>Business Plan</u> MOTION by Deputy Mayor Duncan that Council authorize a business plan to be prepared by Kronprinz Business Consulting to a maximum cost of \$2,500.00. <p style="text-align: right;">CARRIED</p> </p></p></p>
13.	<p style="text-align: center;">NEXT MEETING(s)</p> <p>21-14 (Next Council Meetings)</p>	<p><u>Next Council Meetings</u> MOTION by Mayor Poulin that the Council meeting scheduled for February 27th, 2014 be cancelled and that the next regular Council Meetings be scheduled for Friday, March 21st, 2014 and Friday, April 11th, 2014, at 2:00 p.m., at Fallis Hall. <p style="text-align: right;">CARRIED</p> </p>
14.	<p style="text-align: center;">ADJOURNMENT</p>	<p>Mayor Poulin declared the meeting adjourned at 3:02 p.m.</p>

Mayor

CAO

Next Meetings:

- February 8, 2014 - SVLSACE Hosted by Castle Island
- Friday, March 21st, 2014 at 2:00 p.m. at Fallis Hall
- Friday, April 11th, 2014 at 2:00 p.m. at Fallis Hall
- June 21, 2014 - SVLSACE Hosted by Nakamun
- November 1, 2014 - SVLSACE Hosted by Ross Haven