

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on January 16, 2014 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Ms. Patricia Patch, Treasurer; Ms. Veronica Clifford, Secretary; Mr. Jay Stalrit; Mr. Harry Carswell; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Timothy Pickles, Esq., Airport Attorney. Dr. Wasim Niazi and Dr. David Hosley were absent.

Call to Order

Mr. Jerry Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any changes or additions to the Agenda. Seeing none, Mr. Sansom called for a motion to approve the Agenda as presented. Ms. Patch made a motion to approve the Agenda. Mr. Stalrit seconded. There were no objections. Motion Passed.

Appearances – None**Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. December 19, 2013 – Regular Meeting**

Mr. Sansom called for a motion to approve the Consent Agenda. Ms. Patch made a motion to approve the Consent Agenda as presented. Mr. Carswell seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Old Business – None**New Business****Item A – Discussion and Consideration of a Lease for Building 51 at Space Coast Regional Airport**

Mr. Powell gave a brief overview of the item, stating Airscan wanted to rent the building in hopes that they would be able to lure in another company, but they wanted a caveat in the lease that they could walk away after each six month

increment. Mr. Powell stated that the company Airscan was trying to bring in would get the building operational, and then build a manufacturing aviation business. Mr. Powell added that Airscan was requesting a sliding fee scale. Discussion continued amongst the Board.

Ms. Patch made a motion to approve the lease. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item B – Discussion and Consideration of a Renewal Ground Lease Agreement for 80 to 100 Acres in the Orange Grove Area

Mr. Powell gave a brief overview of the item, stating that Crisafulli Enterprises currently had the lease for the Orange Grove Area, which expired in November of 2014. Mr. Powell explained that Crisafulli Enterprises had secured a group that wanted to graze cattle, which meant that they would have to put up a fence. Mr. Powell stated that Crisafulli was asking for another five years on the lease with no rent. in exchange for the improvements to the property.

Ms. Patch stated that she thought there may be issues with the cattle grazing there. Mr. Carswell stated that he was in full support of it. Discussion continued.

Mr. Carswell made a motion to extend the lease. Mr. Stalrit seconded. Mr. Sansom called the question. All voted aye except Ms. Patch, who voted nay. Motion passed.

Item C – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Pendleton

Mr. Pendleton presented Invoice Number 13113 in the amount of \$1,600 and Invoice Number 13114 in the amount of \$250, both from Airport Engineering Company, as well as Invoice Number 318736 in the amount of \$299.47 from Florida Today, which were for the Fire Hydrant Installation Project at Arthur Dunn Airpark.

Mr. Pendleton presented Invoice Number 13111 in the amount of \$1,150 and Invoice Number 13112 in the amount of \$2,910, both from Airport Engineering Company, as well as Pay Request Number 2 in the amount of \$40,793.38 from KCF Site Development, which were for the T-Hangar Taxilane Rehabilitation Project at Space Coast Regional Airport.

Mr. Pendleton presented Invoice Number 13111 in the amount of \$1,150 and Invoice Number 13112 in the amount of \$2,910, both from Airport Engineering Company, as well as Pay Request Number 2 in the amount of \$40,793.38 from KCF Site Development, which were for the T-Hangar Taxilane Rehabilitation Project at Space Coast Regional Airport. Discussion about the permitting

resolution with the City of Titusville ensued amongst the Board. Mr. Sansom asked Mr. Powell to provide the Board with a comparison of permitting fees previously, and after one year. Mr. Powell stated that he would comply. Mr. Pickles stated that he had seen an improvement and that he believed the City of Titusville was more responsive than before. Discussion continued.

Ms. Clifford made a motion to approve the invoices. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item D – Discussion by Mr. Brian Russell of Recent Invoiced Costs by Michael Baker Jr., Inc. and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Russell.

Mr. Russell stated that he believed the Airport Authority had saved a substantial amount of money on the West Apron Project at Space Coast Regional Airport because of the permitting resolution.

Mr. Russell presented Pay Application Number 1 in the amount of \$75,445.42 and Pay Application Number 2 in the amount of \$128,762.92, both from GLF Construction, as well as Invoice Number 867399 in the amount of the \$46,220.80 from LPA/Baker, which was for the West Apron Rehabilitation Project at Space Coast Regional Airport. Mr. Russell gave a brief update on the project.

Mr. Russell presented Pay Application Number 2 in the amount of \$135,519.75 and Pay Application Number 3 in the amount of \$220,042.35, both from MC2, as well as Invoice Number 867432 in the amount of \$27,587.98 from LPA/Baker, which were for the Security Installation Project at All Airports.

Mr. Russell presented Invoice Number 867472 in the amount of \$15,297.91 from LPA/Baker, which was for the East Side Aircraft Storage Hangar Project at Space Coast Regional Airport. Discussion continued.

Mr. Russell presented Invoice Number 867430 - Final in the amount of \$23,833.27 from LPA/Baker, which was for the ARFF Facility Project at Space Coast Regional Airport. Discussion continued.

Mr. Russell presented Invoice Number 867433 in the amount of \$50,653.07 from LPA/Baker, which was for the RSA Design Project at Merritt Island Airport. Discussion continued.

Mr. Russell reported that currently the concrete was being poured for the West Apron Project at Space Coast Regional Airport. Discussion continued.

Mr. Stalrit made a motion to approve the invoices. Ms. Patch seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Information Section**CEO Report**

Mr. Powell stated that he was proud of Staff and the Consultants. Mr. Powell stated that there was a multitude of projects in progress and that he believed that the processes were continuing to get better and better.

Mr. Powell stated that things were moving forward with the Spaceport Licensing process. Mr. Powell also stated that CompAir was getting close to having some additional contracts. Discussion continued.

Mr. Powell discussed the Airport Authority's affiliation with the Commercial Space Flight Federation, stating that a partnership between the City of Titusville, the SEDC and the Airport Authority had been formed to provide representation with the Space Flight Federation. Mr. Powell stated that this alliance would be called "The Space Coast Space Flight Alliance. Discussion continued.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles reported that Mr. Powell had received a public records request from the County Clerk's office for information regarding expenditures for the clearing of the property for the proposed Rocket Crafters project. Mr. Pickles stated that the County Clerk was interested in all expenditures within the County, and Mr. Powell responded quickly much to the Clerk's satisfaction. Discussion continued.

Mr. Pickles concluded his report.

Check Register & Budget to Actual

Mr. Powell stated that financials had been provided and everything was in line.

Administration & Project Reports

Mr. Powell stated that the reports had been provided. Discussion ensued.

Authority Members Report

Mr. Sansom discussed that when Space Florida was in front of the Committee recently, they had mentioned the Airport Authority as one of the groups they were working with in their overall master plan, and they had also mentioned that the Authority was in the process of acquiring a spaceport license. Discussion continued.

Public & Tenants Report – None

Adjournment

Mr. Sansom adjourned the meeting at 10:03 a.m.

JERRY SANSOM, CHAIRMAN

VERONICA CLIFFORD, SECRETARY