

Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: Oct. 19, 2023

TIME: 6:30 p.m. Open Session

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was
posted prior to 5:00 p.m. on
October 13, 2023 per Policy #5020.40

MEETING LOCATION
Arrowbear Park County Water District Office
2365 Fir Drive
Arrowbear Lake, CA 92382

OPEN SESSION

- A. CALL TO ORDER – Mark Bunyea, President
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises their hand *and* are recognized by the President.

F. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising their hand and being recognized by the President.

- A) Minutes of Regular Meeting, September 21, 2023.
- B) Summary of Bank Balances / Income & Expense Summary.
- C) Expense & Budget Reports.
- D) Vacation and Sick Leave Balances.

G. STAFF REPORTS

- A) Water & Sewer Field Operations Supervisor Weber
 - 1. Monthly Report

- B) Chief Lindley
 - 1. Calls for the previous month.
- C) General Manager Magaña
 - 1. Administrative Highlights.

Excuse Staff not needed for Action Items

H. CLOSED SESSION

Closed session pursuant to Government Code section 54957.6
Conference with Labor Negotiator.
District Negotiator Ben Magaña, General Manager.
Unrepresented Employee Part-Time Fire Chief.

I. ADJOURNMENT OF CLOSED SESSION

J. OPEN SESSION

K. PUBLIC ANNOUNCEMENT OF ACTION TAKEN (IF ANY) IN CLOSED SESSION

L. DISCUSSION / ACTION ITEMS

A) Fire Department

- 1. Discussion with motion to approve revisions and additions to the Fire Department's Standard Operating Procedures (SOP).
Staff Recommendation: Approve Motion.
- 2. Discussion regarding Right of Entry Contract with the County of San Bernardino Flood Control for the installation of a hydrology data collection equipment to measure snow depth.
Staff Recommendation: Pending per Legal Review.

B) Board

- 3. Discussion with motion to approve allocation of budgeted master plan surplus, unused, or over budgeted funds from FY 2022-2023 of \$427,883.35 and FY 2022-2023 budget surplus funds of \$228,943.42 to unrestricted asset accounts specified in FY 2022-2023 Unrestricted Funds Allocation Report.
Staff Recommendation: Approve Motion.
- 4. Discussion with motion to amend policy #2070, Safety & Emergency, Emergency Measures (Inclement Weather), to change to (6) allotted Manager Discretion Snow Days.
Staff Recommendation: Approve Motion.
- 5. Discussion with motion to approve the purchase of surplus equipment from Bacon Wagner Excavation.
Staff Recommendation: Approve Motion.

6. Review Statements of Interest for the Board vacancy. Interview, as desired, those who submitted a Statement of Interest for the Board vacancy. Discussion with motion to appoint a Director to fill the current board vacancy to complete the remaining term ending December 2024. Appointment will be effective November 1, 2023 with newly appointed Director taking the oath of office at the Regular Board Meeting to be held November 16, 2023.

M. ANNOUNCEMENTS / REPORTS

- A) President
- B) Board Members
- C) Staff

The next Regular Board Meeting will be November 16, 2023 at 6:30 p.m.

N. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.

NOT APPROVED

**Arrowbear Park County Water District
Regular Meeting
September 21, 2023
6:30 PM**

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held September 21, 2023, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice-President Mark Bunyea
Director Paul Miller
Director Sheila Wymer

Directors who were absent:

Director Seth Burt

Also present were the following:

General Manager Magaña
Secretary Rimmer
Field Operations Supervisor Weber
Chief Lindley
District Attorney Bradley Neufeld

Visitors present:

O. Rendelman
C. Carpenter

Open Session

President Bonito called the meeting to order. Field Operations Supervisor Weber led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, Directors that were present: Directors Miller, Wymer, Bonito, and Bunyea. Director that was absent: Burt

Public Comments:

There were no public comments.

President Bonito announced that the Closed Session is being held pursuant to Code 54957. Reason: Public employee discipline/dismissal/release.

Adjournment of Open Session: 6:32 PM

Closed Session began: 6:33 PM

Adjournment of Closed Session: 7:47 PM

Open Session began: 7:49 PM

Public announcement of action taken (if any) during Closed Session.

Vice President Bunyea announced that no action was taken during the Closed Session.

Approval of Consent Agenda:

Director Wymer made a motion to accept the consent agenda, second was by Vice President Bunyea. Motion passed by unanimous vote.

Ayes: Miller, Wymer, Bonito, and Bunyea

Nays: None
Abstain: None
Absent: Burt

Staff Reports:

- A) Field Operations Supervisor Weber reported on the monthly maintenance issues for the month of August, discussed the paving issue on Encina, and informed the Board of upcoming available equipment sales from Bacon Wagner Excavating.
- B) Chief Lindley reviewed the calls for the month of August.
- C) General Manager Magaña reported that the Workers' Compensation final bill for 2022 – 2023 was made available after the Board packets were distributed, but the final figures for FY 2022 – 2023 would be on the October 19, 2023 Agenda. General Manager Magaña also discussed potential Grants he was looking into for electronic meters, and informed the Board of the Minutes from the Fire & Safety Committee Meeting held September 11, 2023 at the Fire Department.

Discussion / Action Items:

A) Fire Department

- 1. Chief Lindley tabled the Agenda item regarding revisions and additions to the Fire Department's Standard Operating Procedures to the October 19, 2023 Regular Board Meeting.
- 2. There was a discussion regarding approval to designate the Brush Patrol Skid Kit as surplus and dispose of it to the highest bidder. A motion to designate the Brush Patrol Skid Kit as surplus and dispose of it to the highest bidder was made by Director Miller, seconded by Director Wymer and approved by a unanimous vote.

Ayes: Bunyea, Wymer, Miller, and Bonito.
Nays: None
Abstain: None
Absent: Burt

B) Board

- 3. There was a discussion regarding amending Policy #3035.10, Financial & Accounting – Authorized Signers. Motion was made to amend Policy #3035.10, Financial & Accounting – Authorized Signers and change from General Manager to Field Operations Supervisor and was made by Director Wymer, seconded by Vice President Bunyea, and approved by a unanimous vote.

Ayes: Miller, Wymer, Bonito, and Bunyea
Nays: None
Abstain: None
Absent: Burt

- 4. There was a discussion with a Motion to approve Resolution #2023-9-21B, appointing Field Operations Supervisor Weber, Administrative Secretary Rimmer, and the (2) current Board Members, Directors Miller and Bunyea as signers on District bank accounts. Motion to approve Resolution #2023-9-21B, appointing Field Operations Supervisor Weber, Administrative Secretary Rimmer, and the (2) current Board Members, Directors Miller and Bunyea as signers on District bank accounts was made by President Bonito, seconded by Director Wymer, and approved by a unanimous vote.

Ayes: Bunyea, Bonito, Wymer, and Miller.

Nays: None
Abstain: None
Absent: Burt

5. There was a discussion regarding adjusting the calendar year 2024 Health Care Benefit premium ceilings (the employer contribution), for each employee or annuitant up to a maximum of \$917.00 per month with respect to employee or annuitant enrolled for self alone, \$1,616.00 per month for employee or annuitant enrolled for self and one family member, and \$2,103.00 per month for employee or annuitant enrolled for self and two or more family members and amend Policy #2110.20 to reflect the new amounts and approve Resolution 2023-9-21A, fixing these amount under PEMHCA. Motion to approve adjusting the calendar year 2024 Health Care Benefit premium ceilings was made by Director Wymer, seconded by President Bonito, and approved by a unanimous vote.

Ayes: Bunyea, Bonito, Wymer, and Miller.
Nays: None
Abstain: None
Absent: Burt

6. There was a motion made to accept the resignation of President Bonito. Motion was made by Director Wymer, seconded by Director Miller, and approved by a unanimous vote.

Ayes: Bunyea, Bonito, Wymer, and Miller
Nays: None
Abstain: None
Absent: Burt

7. There was a discussion to approve, filling by appointment, the vacant position on the Board. Motion to approve filling by appointment, the vacant position on the Board was made by Director Miller, seconded by Director Wymer, and passed by unanimous vote.

Ayes: Bunyea, Bonito, Wymer, and Miller
Nays: None
Abstain: None
Absent: Burt

8. A) There was a discussion to elect a new Board President. Motion to elect Vice President Bunyea as President was made by Director Wymer, seconded by Director Bonito, and passed by unanimous vote.

Ayes: Bunyea, Bonito, Wymer, and Miller
Nays: None
Abstain: None
Absent: Burt

B) There was a discussion to elect a new Board Vice President. Motion to elect Director Wymer as Vice President was made by President Bunyea, seconded by Director Bonito, and passed by unanimous vote.

Ayes: Miller, Wymer, Bonito, and Bunyea
Nays: None
Abstain: None
Absent: Burt

9. There was a discussion to approve Resolution 2023-9-21 in Appreciation of the Dedicated Service to the Arrowbear Park County Water District by Terisa Bonito. Motion to approve Resolution 2023-9-21 in Appreciation of the Dedicated Service to the Arrowbear Park County Water District by Terisa Bonito was made by Director Miller, seconded by Director Wymer, and passed by a majority vote.

Ayes: Bunyea, Wymer, and Miller

Nays: None

Abstain: Bonito

Absent: Weber

Announcements:

- A) The President had no announcements.
- B) The Board gave their appreciation to Director Bonito.
- C) Chief Lindley and the Fire Department thanked Director Bonito for her years of service.

The next Regular Board Meeting will be October 19, 2023, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 8:44 PM.

Jeffrey M. Bunyea, President

Caroline V. Rimmer, Secretary

SUMMARY OF BANK BALANCES

9/1/2023 to 9/30/2023

	GENERAL ACCOUNTS	RESTRICTED ACCOUNTS
	First Foundation Bank	CALPers OPEB
Account Beginning Balance	\$ 163,941.94	\$ 22,956.97
5Total Cleared Deposits - 47	\$ 88,327.33	
Total Cleared Checks/Debits - 80	\$ (189,529.71)	
Interest earned (Investment Loss)	\$ 2.90	
Service Charge(s)	\$ -	
Ending Balance	\$ 62,742.46	\$ 22,956.97
Investment Accounts	LAIF GENERAL	CEPPT
Beginning Balance	\$ 721,877.47	\$ 38,810.88
Quarterly Interest	\$ 6,957.78	
Service Charge(s)		
Transfer From/To General Checking Account		
Ending Balance	\$ 728,835.25	\$ 38,810.88
TOTALS	\$ 791,577.71	\$ 61,767.85

SUMMARY OF INCOME & EXPENSES

	September 2023	YEAR TO DATE	BUDGET	REMAINING	%
TOTAL INCOME	\$ 96,671.50	\$ 307,870.73	\$1,465,800.00	\$ 1,157,929.27	21.00%
TOTAL OPERATING EXPENSES	\$ 182,875.92	\$ 518,427.59	\$1,363,958.05	\$ 845,530.46	38.01%
NET SURPLUS / (DEFICIT)	\$ (86,204.42)	\$ (210,556.86)	\$ 101,841.95	\$ 312,398.81	

Arrowbear Park County Water District
 Vendor Activity
 From 9/1/2023 Through 9/30/2023

Vendor Name	Description	Expenses	
Amazon	Office Supplies	<u>461.28</u>	
		<u>461.28</u>	Transaction Total
Total Amazon		461.28	
AQMD	Emissions Fees - Dry Creek	<u>160.35</u>	
		<u>160.35</u>	Transaction Total
Total AQMD		160.35	
Blake Matthews	08/20/23 - 09/02/23 (3) Hard Shifts	300.00	
	09/03/23 - 09/16/23 (2) Hard Shifts	<u>250.00</u>	
		<u>550.00</u>	Transaction Total
Total Blake Matthews		550.00	
Bound Tree Medical, LLC	Medical Supplies - FD	<u>252.35</u>	
		<u>252.35</u>	Transaction Total
Total Bound Tree Medical, LLC		252.35	
CalPERS	08/16/23 - 08/29/23 PERS	1,604.05	
	08/30/23 - 09/12/23 PERS	<u>1,371.25</u>	
		<u>2,975.30</u>	Transaction Total
Total CalPERS		2,975.30	
CalPERS Health Ins	Sept. 2023 Health Premium	<u>11,942.79</u>	
		<u>11,942.79</u>	Transaction Total
Total CalPERS Health Ins		11,942.79	
Charter Cable	Cable - FD	149.98	
	Sep 2023 Charter - DO	<u>177.96</u>	
		<u>327.94</u>	Transaction Total
Total Charter Cable		327.94	
Clinical Laboratory of SB Inc	Water Testing Aug 2023	<u>744.00</u>	
		<u>744.00</u>	Transaction Total
Total Clinical Laboratory of SB Inc		744.00	
County of San Bernardino	Trash DO	<u>13.88</u>	
		<u>13.88</u>	Transaction Total
Total County of San Bernardino		13.88	

Arrowbear Park County Water District

Vendor Activity

From 9/1/2023 Through 9/30/2023

Vendor Name	Description	Expenses	
Customer Returned Transactions	#0007 Charge Back	78.40	
	Returned ACH #0040	100.54	
	Returned Ck #0775	<u>96.07</u>	
		<u>275.01</u>	Transaction Total
Total Customer Returned Transact...		275.01	
David Ball	08/20/23 - 09/02/23 (2) Hard Shifts - Probationary	100.00	
	09/03/23 - 09/16/23 (2) Hard Shifts	<u>100.00</u>	
		<u>200.00</u>	Transaction Total
Total David Ball		200.00	
De Lage Landen Financial Services...	Copier Lease	<u>65.61</u>	
		<u>65.61</u>	Transaction Total
Total De Lage Landen Financial Se...		65.61	
Dept of Forestry and Fire Protection	FY 2022/2023 Cooperative Agreement Schedule A	<u>5,516.35</u>	
		<u>5,516.35</u>	Transaction Total
Total Dept of Forestry and Fire Pr...		5,516.35	
First Foundation Bank	09/01/23 Wire Chg for Payroll	<u>35.00</u>	
		<u>35.00</u>	Transaction Total
Total First Foundation Bank		35.00	
Freddie Rodriguez, Jr.	08/20/23 - 09/02/23 (2) Hard Shifts	225.00	
	09/03/23 - 09/16/23 (3) Hard Shifts	<u>375.00</u>	
		<u>600.00</u>	Transaction Total
Total Freddie Rodriguez, Jr.		600.00	
Frontier Communications	Warehouse Phone	<u>114.91</u>	
		<u>114.91</u>	Transaction Total
Total Frontier Communications		114.91	
Glenn Nicholas	08/20/23 - 09/02/23 (1) Hard Shift	<u>150.00</u>	
		<u>150.00</u>	Transaction Total
Total Glenn Nicholas		150.00	
Glenn Nichols	08/20/23 - 09/02/23 (1) Hard Shift - Final	<u>0.00</u>	
		<u>0.00</u>	Transaction Total

Arrowbear Park County Water District

Vendor Activity

From 9/1/2023 Through 9/30/2023

Vendor Name	Description	Expenses	
Total Glenn Nichols		0.00	
Halliday & Company, CPA's	2022 Annual Filing 199-N CA non-profit return	200.00	
	2023 Audit	<u>12,376.00</u>	
		<u>12,576.00</u>	Transaction Total
Total Halliday & Company, CPA's		12,576.00	
Heartland PR Co	09/06/23 PR	134.83	
	09/20/23 PR	<u>127.73</u>	
		<u>262.56</u>	Transaction Total
Total Heartland PR Co		262.56	
Iconix Waterworks Inc	Repairs DO	<u>304.59</u>	
		<u>304.59</u>	Transaction Total
Total Iconix Waterworks Inc		304.59	
Invoice Cloud	Sep 2023 CC Processing Fees - Inv Cloud	<u>188.40</u>	
		<u>188.40</u>	Transaction Total
Total Invoice Cloud		188.40	
Jacob Sanchez	08/20/23 - 09/02/23 (2) Hard Shifts	300.00	
	09/03/23 - 09/16/23 (1) Hard Shift	<u>150.00</u>	
		<u>450.00</u>	Transaction Total
Total Jacob Sanchez		450.00	
Joseph Carpenter	08/20/23 - 09/02/23 (2) Hard Shifts - Probationary	100.00	
	09/03/23 - 09/16/23 (2) Hard Shifts	<u>100.00</u>	
		<u>200.00</u>	Transaction Total
Total Joseph Carpenter		200.00	
Josue Macuil	08/20/23 - 09/02/23 (2) Hard Shifts	300.00	
	09/03/23 - 09/16/23 (2) Hard Shifts	<u>300.00</u>	
		<u>600.00</u>	Transaction Total
Total Josue Macuil		600.00	
Keith Ortiz	08/20/23 - 09/02/23 (1) Avail. Shift	50.00	
	09/03/23 - 09/16/23 (1) Avail Shift	<u>25.00</u>	
		<u>75.00</u>	Transaction Total
Total Keith Ortiz		75.00	

Arrowbear Park County Water District

Vendor Activity

From 9/1/2023 Through 9/30/2023

Vendor Name	Description	Expenses	
Leslies Pool Supply	Chlorine	<u>501.97</u>	
		<u>501.97</u>	Transaction Total
Total Leslie Pool Supply		501.97	
Managsorn Mekchai	08/20/23 - 09/02/23 (1) Hard Shift	100.00	
	09/03/23 - 09/16/23 (2) Hard Shifts	<u>200.00</u>	
		<u>300.00</u>	Transaction Total
Total Managsorn Mekchai		300.00	
Max Taylor	08/20/23 - 09/02/23 (3) Hard Shifts	250.00	
	09/03/23 - 09/16/23 (2) Hard Shifts	<u>200.00</u>	
		<u>450.00</u>	Transaction Total
Total Max Taylor		450.00	
Neos Pizza House	Reimb. FD J. Mekchai Training	<u>52.99</u>	
		<u>52.99</u>	Transaction Total
Total Neos Pizza House		52.99	
Nicholas Novelich	08/20/23 - 09/02/23 (5) Hard Shifts	750.00	
	09/03/23 - 09/16/23 (5) Hard Shifts	<u>750.00</u>	
		<u>1,500.00</u>	Transaction Total
Total Nicholas Novelich		1,500.00	
Paya CC Processing	Sep 2023 CC Processing Fees - Paya	<u>681.62</u>	
		<u>681.62</u>	Transaction Total
Total Paya CC Processing		681.62	
Rick Mesa	08/20/23 - 09/02/23 (1) Avail. Shift	50.00	
	09/03/23 - 09/16/23 (2) Avail. Shifts	<u>150.00</u>	
		<u>200.00</u>	Transaction Total
Total Rick Mesa		200.00	
Rubios	Reimb. for Seminar - Lunch (J. Weber)	<u>15.20</u>	
		<u>15.20</u>	Transaction Total
Total Rubios		15.20	
Ryan Brewart	08/20/23 - 09/02/23 (1) Hard Shift	150.00	
	09/03/23 - 09/16/23 (1) Hard Shift	<u>150.00</u>	

Arrowbear Park County Water District

Vendor Activity

From 9/1/2023 Through 9/30/2023

Vendor Name	Description	Expenses	
		<u>300.00</u>	Transaction Total
Total Ryan Brewart		300.00	
Ryan Dorsett	09/03/23 - 09/16/23 (1) Hard Shift	<u>75.00</u>	
		<u>75.00</u>	Transaction Total
Total Ryan Dorsett		75.00	
Southern California Edison	Electric - DO Sep 2023 Pumps	203.78 <u>4,301.83</u>	
		<u>4,505.61</u>	Transaction Total
Total Southern California Edison		4,505.61	
Stater Brothers	Board Mtg Beverages / Water	<u>94.07</u>	
		<u>94.07</u>	Transaction Total
Total Stater Brothers		94.07	
Superior Automotive Warehouse	Locking Gas Cap F-250 Vehicle Maint. - DO	28.00 <u>196.48</u>	
		<u>224.48</u>	Transaction Total
Total Superior Automotive Wareho...		224.48	
Tad Marshall DC	Physical / Drug Screen - D. Waters FD	<u>110.00</u>	
		<u>110.00</u>	Transaction Total
Total Tad Marshall DC		110.00	
Technical Duplicator Services, Inc.	Copier Actual Chgs	<u>40.14</u>	
		<u>40.14</u>	Transaction Total
Total Technical Duplicator Service...		40.14	
The Gas Company	Gas - Fir Gas - Warehouse	56.16 <u>28.91</u>	
		<u>85.07</u>	Transaction Total
Total The Gas Company		85.07	
The Standard Life Insurance Com...	Sept. 2023 Dental Premium	<u>595.74</u>	
		<u>595.74</u>	Transaction Total
Total The Standard Life Insurance...		595.74	
Underground Service Alert of So Cal	Aug 2023 Dig Alert	41.50	

Arrowbear Park County Water District

Vendor Activity

From 9/1/2023 Through 9/30/2023

Vendor Name	Description	Expenses	
	Dig Alert - Sep 2023	<u>45.00</u>	
		<u>86.50</u>	Transaction Total
Total Underground Service Alert of...		86.50	
Varner and Brandt	Legal - Sep 2023	<u>6,835.20</u>	
		<u>6,835.20</u>	Transaction Total
Total Varner and Brandt		6,835.20	
Verizon Wireless	After Hours Phone	<u>84.43</u>	
		<u>84.43</u>	Transaction Total
Total Verizon Wireless		84.43	
Village Hardware	Repairs DO	7.17	
	Well 3 Parts	<u>21.28</u>	
		<u>28.45</u>	Transaction Total
Total Village Hardware		28.45	
WEX Bank	Fuel - DO	<u>1,249.24</u>	
		<u>1,249.24</u>	Transaction Total
Total WEX Bank		1,249.24	
Zachary Kim	08/20/23 - 09/02/23 (4) Hard Shifts	500.00	
	09/03/23 - 09/16/23 (2) Hard Shifts	<u>250.00</u>	
		<u>750.00</u>	Transaction Total
Total Zachary Kim		750.00	
Zoom	Sep 2023 Zoom	<u>15.99</u>	
		<u>15.99</u>	Transaction Total
Total Zoom		15.99	
Report Opening/Current Balance		<u> </u>	
Report Transaction Totals		57,823.02	
Report Current Balances		<u> </u>	

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 9/1/2023 Through 9/30/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories					
4000	Sales And Fees	42,452.07	129,042.66	524,000.00	(394,957.34) (75.37)%
4010	Sales To Other Agencies	7,928.11	22,584.79	65,000.00	(42,415.21) (65.25)%
5000	Property Taxes	0.00	0.00	7,800.00	(7,800.00) (100.00)%
5005	Standby Charges	0.00	2,046.94	37,000.00	(34,953.06) (94.47)%
5010	Interest Income	1.74	3,731.60	3,600.00	131.60 3.66%
5015	Late Charge Income	486.43	1,436.19	7,000.00	(5,563.81) (79.48)%
5020	Grant Income	0.00	0.00	500.00	(500.00) (100.00)%
5030	Other Adjustment	53.41	(22.34)	(500.00)	477.66 (95.53)%
5035	Other Fees Charges	176.30	1,014.39	6,500.00	(5,485.61) (84.39)%
	Total Income Categories	51,098.06	159,834.23	650,900.00	(491,065.77) (75.44)%
Expense Categories					
6000	Salaries Wages Mgmt	37,621.16	53,527.15	80,777.64	27,250.49 33.74%
6005	Salaries Wages Office Reg	3,437.67	10,312.62	49,660.88	39,348.26 79.23%
6010	Salaries Wages Office Ot	0.00	0.00	858.76	858.76 100.00%
6015	Salaries Wages Field Reg	10,115.04	28,923.44	109,811.04	80,887.60 73.66%
6020	Salaries Wages Field Ot	1,721.88	4,183.90	12,290.22	8,106.32 65.96%
6035	Payroll Taxes	4,034.04	7,185.37	20,066.69	12,881.32 64.19%
6100	Benefits Retirement	1,791.79	5,076.46	19,516.44	14,439.98 73.99%
6105	Benefits Dental Insurance	357.44	1,072.32	4,289.33	3,217.01 75.00%
6110	Benefits Health Ins Active	4,307.49	12,922.47	52,806.06	39,883.59 75.53%
6115	Benefits Health Ins Retired	2,650.19	7,950.57	35,907.69	27,957.12 77.86%
6116	Benefits OPEB	0.00	0.00	9,000.00	9,000.00 100.00%
6118	CEPPT Trust	0.00	0.00	12,000.00	12,000.00 100.00%
6120	Training	9.12	192.47	900.00	707.53 78.61%
6200	Director Fees	0.00	0.00	8,911.14	8,911.14 100.00%
6205	Director Training Conference	0.00	0.00	120.00	120.00 100.00%
6210	Board Misc	66.03	103.91	240.00	136.09 56.70%
6300	Prof Svcs Legal	4,101.12	8,348.65	1,800.00	(6,548.65) (363.81)%
6305	Prof Svcs Accounting	0.00	0.00	1,680.00	1,680.00 100.00%
6310	Prof Svcs Engineering	0.00	0.00	250.00	250.00 100.00%
6315	Prof Svcs Audit	4,192.00	5,083.00	11,560.00	6,477.00 56.03%
6320	Prof Svcs Dues Membership Fees	0.00	500.66	5,160.00	4,659.34 90.30%
6325	Prof Svcs Bank Fees Charges	740.41	2,288.01	5,920.00	3,631.99 61.35%
6330	Prof Svcs Regulatory Fees	0.00	960.84	4,400.00	3,439.16 78.16%
6335	Prof Svcs Testing Lab	744.00	1,448.00	4,500.00	3,052.00 67.82%
6340	Prof Svcs Computer Network	0.00	230.80	1,370.00	1,139.20 83.15%
6345	Prof Svcs Misc	43.25	1,095.66	1,080.00	(15.66) (1.45)%
6400	Office Supplies	276.77	378.32	720.00	341.68 47.46%
6405	Office Printing	63.45	259.04	960.00	700.96 73.02%
6410	Office Postage	0.00	92.55	4,680.00	4,587.45 98.02%
6415	Office Software Computer	0.00	329.40	240.00	(89.40) (37.25)%
6420	Office Equipment/Furniture	0.00	0.00	240.00	240.00 100.00%
6425	Office Misc	0.00	0.00	120.00	120.00 100.00%
6500	Insurance Workers Comp	0.00	17,142.53	18,122.92	980.39 5.41%
6505	Insurance Property Liability Vehicle	0.00	18,293.40	24,600.00	6,306.60 25.64%
6600	Vehicle Maintenance	134.69	487.47	3,300.00	2,812.53 85.23%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 9/1/2023 Through 9/30/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6605 Vehicle Fuel	749.54	1,528.52	6,600.00	5,071.48	76.84%
6700 Utility Phone Internet	301.39	913.86	3,500.00	2,586.14	73.89%
6705 Utility Gas	51.05	143.99	2,880.00	2,736.01	95.00%
6710 Utility Electric Facilities	122.27	347.02	1,080.00	732.98	67.87%
6715 Utility Electric Pumping	2,824.10	9,411.90	30,000.00	20,588.10	68.63%
6720 Utility Security	0.00	126.00	768.00	642.00	83.59%
6800 Operations Routine Maint	501.97	776.76	3,000.00	2,223.24	74.11%
6805 Operations Repairs	333.04	518.98	6,500.00	5,981.02	92.02%
6810 Operations Inspecting/Testing	0.00	204.00	400.00	196.00	49.00%
6815 Operations Facilities	8.33	26.31	1,000.00	973.69	97.37%
6820 Operations Tools Equipment	0.00	74.12	2,000.00	1,925.88	96.29%
6825 Operations Uniforms	0.00	562.37	720.00	157.63	21.89%
6830 Operations Safety Equipment	0.00	273.63	900.00	626.37	69.60%
6837 Water Standby Purchase	0.00	2,463.00	2,463.00	0.00	0.00%
Total Expense Categories	<u>81,299.23</u>	<u>205,759.47</u>	<u>569,669.81</u>	<u>363,910.34</u>	<u>63.88%</u>
Net Surplus/(Deficit)	<u>(30,201.17)</u>	<u>(45,925.24)</u>	<u>81,230.19</u>	<u>(127,155.43)</u>	<u>(156.54)%</u>
Master Plan Expenses					
0059 Hwy 18 Pipeline	0.00	0.00	420,000.00	420,000.00	100.00%
0062 Pine Ridge	0.00	0.00	18,500.00	18,500.00	100.00%
0066 Snowblower	0.00	300.00	0.00	(300.00)	0.00%
0070 Dewatering Pump	0.00	0.00	2,000.00	2,000.00	100.00%
0072 23-24 Main Repl Equip	0.00	0.00	3,000.00	3,000.00	100.00%
0073 Pump Sta Fence	0.00	882.18	3,200.00	2,317.82	72.43%
0075 Water Equip. Lease	0.00	0.00	12,440.05	12,440.05	100.00%
0076 Hydrant Testing Equip.	0.00	3,462.00	0.00	(3,462.00)	0.00%
Total Master Plan Expenses	<u>0.00</u>	<u>4,644.18</u>	<u>459,140.05</u>	<u>454,495.87</u>	<u>98.99%</u>

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Sewer

From 9/1/2023 Through 9/30/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories					
4000	Sales And Fees	44,007.68	132,023.04	532,000.00	(399,976.96) (75.18)%
5000	Property Taxes	0.00	0.00	5,200.00	(5,200.00) (100.00)%
5005	Standby Charges	0.00	4,009.10	75,000.00	(70,990.90) (94.65)%
5010	Interest Income	0.73	1,554.84	2,400.00	(845.16) (35.22)%
5015	Late Charge Income	644.80	1,903.77	6,500.00	(4,596.23) (70.71)%
5020	Grant Income	0.00	0.00	500.00	(500.00) (100.00)%
5030	Other Adjustment	189.10	188.48	400.00	(211.52) (52.88)%
5035	Other Fees Charges	233.70	1,341.81	6,500.00	(5,158.19) (79.36)%
	Total Income Categories	<u>45,076.01</u>	<u>141,021.04</u>	<u>628,500.00</u>	<u>(487,478.96) (77.56)%</u>
Expense Categories					
6000	Salaries Wages Mgmt	20,520.63	28,841.06	33,657.35	4,816.29 14.31%
6005	Salaries Wages Office Reg	1,874.88	5,625.03	20,692.04	15,067.01 72.82%
6010	Salaries Wages Office Ot	0.00	0.00	357.82	357.82 100.00%
6015	Salaries Wages Field Reg	5,446.56	15,574.16	73,207.36	57,633.20 78.73%
6020	Salaries Wages Field Ot	927.88	2,252.78	8,193.48	5,940.70 72.51%
6035	Payroll Taxes	2,194.14	3,901.65	10,696.31	6,794.66 63.52%
6100	Benefits Retirement	970.28	2,749.26	13,010.96	10,261.70 78.87%
6105	Benefits Dental Insurance	194.04	582.12	2,328.43	1,746.31 75.00%
6110	Benefits Health Ins Active	2,330.90	6,992.70	29,642.80	22,650.10 76.41%
6115	Benefits Health Ins Retired	1,445.56	4,336.68	14,961.54	10,624.86 71.01%
6116	Benefits OPEB	0.00	0.00	6,000.00	6,000.00 100.00%
6118	CEPPT Trust	0.00	0.00	5,000.00	5,000.00 100.00%
6120	Training	6.08	94.98	200.00	105.02 52.51%
6200	Director Fees	0.00	0.00	3,712.98	3,712.98 100.00%
6205	Director Training Conference	0.00	0.00	50.00	50.00 100.00%
6210	Board Misc	27.52	43.32	100.00	56.68 56.68%
6300	Prof Svcs Legal	1,708.80	3,478.60	750.00	(2,728.60) (363.81)%
6305	Prof Svcs Accounting	0.00	0.00	700.00	700.00 100.00%
6310	Prof Svcs Engineering	0.00	0.00	200.00	200.00 100.00%
6315	Prof Svcs Audit	4,191.99	4,563.24	11,220.00	6,656.76 59.33%
6320	Prof Svcs Dues Membership Fees	0.00	208.61	2,650.00	2,441.39 92.13%
6325	Prof Svcs Bank Fees Charges	804.54	2,217.15	4,680.00	2,462.85 52.63%
6330	Prof Svcs Regulatory Fees	160.35	755.65	3,000.00	2,244.35 74.81%
6340	Prof Svcs Computer Network	0.00	96.17	1,150.00	1,053.83 91.64%
6345	Prof Svcs Misc	43.25	528.57	720.00	191.43 26.59%
6400	Office Supplies	115.32	159.53	300.00	140.47 46.82%
6405	Office Printing	26.44	107.93	400.00	292.07 73.02%
6410	Office Postage	0.00	61.70	3,120.00	3,058.30 98.02%
6415	Office Software Computer	0.00	137.25	100.00	(37.25) (37.25)%
6420	Office Equipment/Furniture	0.00	0.00	100.00	100.00 100.00%
6425	Office Misc	0.00	0.00	50.00	50.00 100.00%
6500	Insurance Workers Comp	0.00	9,276.14	10,513.79	1,237.65 11.77%
6505	Insurance Property Liability Vehicle	0.00	12,195.60	16,400.00	4,204.40 25.64%
6600	Vehicle Maintenance	89.79	324.97	2,200.00	1,875.03 85.23%
6605	Vehicle Fuel	499.70	1,019.01	4,400.00	3,380.99 76.84%
6700	Utility Phone Internet	174.22	530.13	1,750.00	1,219.87 69.71%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Sewer

From 9/1/2023 Through 9/30/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6705 Utility Gas	25.60	72.74	1,900.00	1,827.26	96.17%
6710 Utility Electric Facilities	81.51	231.34	450.00	218.66	48.59%
6715 Utility Electric Pumping	935.17	2,786.27	8,500.00	5,713.73	67.22%
6720 Utility Security	0.00	68.25	439.00	370.75	84.45%
6800 Operations Routine Maint	0.00	425.62	500.00	74.38	14.88%
6805 Operations Repairs	0.00	0.00	500.00	500.00	100.00%
6810 Operations Inspecting/Testing	0.00	0.00	17,000.00	17,000.00	100.00%
6815 Operations Facilities	3.47	10.96	600.00	589.04	98.17%
6820 Operations Tools Equipment	0.00	49.40	1,400.00	1,350.60	96.47%
6825 Operations Uniforms	0.00	304.20	480.00	175.80	36.63%
6830 Operations Safety Equipment	0.00	181.89	600.00	418.11	69.69%
6835 Operations Treatment	21,425.00	64,275.00	235,000.00	170,725.00	72.65%
Total Expense Categories	<u>66,223.62</u>	<u>175,059.66</u>	<u>553,583.86</u>	<u>378,524.20</u>	<u>68.38%</u>
Net Surplus/(Deficit)	<u>(21,147.61)</u>	<u>(34,038.62)</u>	<u>74,916.14</u>	<u>(108,954.76)</u>	<u>(145.44)%</u>
Master Plan Expenses					
0044 RS Treatment Plant	8,922.00	26,766.00	123,370.00	96,604.00	78.30%
0066 Snowblower	0.00	200.00	0.00	(200.00)	0.00%
0071 Trash Pump	0.00	0.00	2,000.00	2,000.00	100.00%
0074 Sewer Equip. Lease	0.00	0.00	57,143.23	57,143.23	100.00%
Total Master Plan Expenses	<u>8,922.00</u>	<u>26,966.00</u>	<u>182,513.23</u>	<u>155,547.23</u>	<u>85.23%</u>

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 9/1/2023 Through 9/30/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories					
4020	0.00	0.00	30,000.00	(30,000.00)	(100.00)%
5000	0.00	5,262.08	332,000.00	(326,737.92)	(98.42)%
5010	0.43	932.88	3,600.00	(2,667.12)	(74.09)%
5020	0.00	0.00	30,000.00	(30,000.00)	(100.00)%
5035	497.00	820.50	20,000.00	(19,179.50)	(95.90)%
Total Income Categories	497.43	7,015.46	415,600.00	(408,584.54)	(98.31)%
Expense Categories					
6000	13,440.60	24,458.05	64,845.79	40,387.74	62.28%
6005	937.05	2,811.15	12,415.22	9,604.07	77.36%
6010	0.00	0.00	214.69	214.69	100.00%
6025	6,400.00	16,637.50	93,080.00	76,442.50	82.13%
6035	1,096.54	2,027.76	6,097.32	4,069.56	66.74%
6100	213.23	28,859.24	30,748.42	1,889.18	6.14%
6105	44.26	132.78	531.13	398.35	75.00%
6110	447.76	1,343.28	5,561.24	4,217.96	75.85%
6115	722.79	2,168.37	8,976.92	6,808.55	75.85%
6118	0.00	0.00	3,000.00	3,000.00	100.00%
6120	52.99	457.69	5,000.00	4,542.31	90.85%
6200	0.00	0.00	2,227.79	2,227.79	100.00%
6205	0.00	0.00	30.00	30.00	100.00%
6210	16.51	25.97	60.00	34.03	56.72%
6300	1,025.28	2,087.16	750.00	(1,337.16)	(178.29)%
6305	0.00	0.00	420.00	420.00	100.00%
6315	4,192.01	4,414.76	11,220.00	6,805.24	60.65%
6320	0.00	380.07	3,480.00	3,099.93	89.08%
6325	70.57	222.65	650.00	427.35	65.75%
6340	0.00	57.69	4,645.00	4,587.31	98.76%
6345	110.00	639.37	4,900.00	4,260.63	86.95%
6400	69.19	799.55	955.00	155.45	16.28%
6405	15.86	64.77	340.00	275.23	80.95%
6410	0.00	0.00	55.00	55.00	100.00%
6415	0.00	297.99	560.00	262.01	46.79%
6420	0.00	812.36	750.00	(62.36)	(8.31)%
6425	0.00	72.16	180.00	107.84	59.91%
6500	0.00	15,274.39	15,447.52	173.13	1.12%
6505	0.00	15,014.00	19,965.00	4,951.00	24.80%
6600	0.00	591.70	14,600.00	14,008.30	95.95%
6605	0.00	2,193.43	6,500.00	4,306.57	66.25%
6700	176.67	841.03	2,750.00	1,908.97	69.42%
6705	8.42	23.26	7,500.00	7,476.74	99.69%
6710	542.56	1,838.71	4,970.00	3,131.29	63.00%
6720	0.00	120.75	741.00	620.25	83.70%
6800	0.00	0.00	250.00	250.00	100.00%
6810	0.00	4,319.56	6,000.00	1,680.44	28.01%
6815	2.08	743.41	2,500.00	1,756.59	70.26%
6820	0.00	23.49	2,500.00	2,476.51	99.06%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 9/1/2023 Through 9/30/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6825 Operations Uniforms	0.00	1,162.52	4,800.00	3,637.48	75.78%
6830 Operations Safety Equipment	0.00	819.83	12,000.00	11,180.17	93.17%
6840 Operations Medical Supplies	252.35	355.71	3,000.00	2,644.29	88.14%
6845 Operations Dispatching	5,516.35	5,516.35	8,050.00	2,533.65	31.47%
6850 Operations Fire Prevention Weed Abatement	0.00	0.00	4,300.00	4,300.00	100.00%
Total Expense Categories	<u>35,353.07</u>	<u>137,608.46</u>	<u>377,567.04</u>	<u>239,958.58</u>	<u>63.55%</u>
Net Surplus/(Deficit)	<u>(34,855.64)</u>	<u>(130,593.00)</u>	<u>38,032.96</u>	<u>(168,625.96)</u>	<u>(443.37)%</u>
 Master Plan Expenses					
0000 No Project Related	0.00	245.65	0.00	(245.65)	0.00%
0003 2016 Engine Lease Payments	0.00	0.00	48,528.01	48,528.01	100.00%
0013 Radios	0.00	0.00	35,000.00	35,000.00	100.00%
0063 Station Modifications	0.00	12,933.45	17,500.00	4,566.55	26.09%
Total Master Plan Expenses	<u>0.00</u>	<u>13,179.10</u>	<u>101,028.01</u>	<u>87,848.91</u>	<u>86.96%</u>

Status Report of Employee's Accumulated Days of Sick Leave & Vacation
Month of August 2023

	SICK TIME (HRS)						VACATION TIME (HRS)						COMP TIME (HRS)						
	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	
Ben	2.95	3.69	3.69			10.33	1.23	1.54	1.54			4.31							Ben
Jason	492.24	3.69	3.69			490.37	212.99	5.54	5.54		8.00	216.07	39.920					39.920	Jason
Caroline	195.63	3.69	3.69			201.51	97.67	4.62	4.62		6.25	100.66	31.000			2.250		28.750	Caroline
Logan	40.4	3.69	3.69			47.78	23.65	1.54	1.54			26.73	39.375					39.375	Logan
Tim	50.66	3.69	3.69		8.00	50.04	21.56	1.54	1.54			24.64	28.500	9.000		8.500		29.000	Tim

Notes:
SICK ACCRUAL CAP IS 500 HOURS
VACATION ACCRUAL CAP IS 240 HOURS
COMP TIME ACCRUAL CAP IS 40 HOURS

MONTHLY MAINTENANCE AND REPAIR REPORT

September 2023

#	DATE	METER #	ADDRESS	SVC	NOTES
1	09/01/23	0011	Hilltop	1	
2	09/01/23	0135	Hilltop	3	Installed anti-tampering tag
3	09/05/23	0423	Lone pine	4	
4	09/03/23	0978	Ridge/Keller	5	Leak on 2" steel main
5	09/05/23	0806	Richmond	1	
6	09/08/23	0119	Cougar	1	
7	09/13/23	0979	Encina	6	Clamp on poly service line
8	09/14/23	0337	Chipmunk	1	
9	09/19/23	0695	Squirrel	1	
10	09/19/23	0621	Scola	1	
11	09/19/23	0393	Keller	3	Installed anti-tampering tag
12	09/21/23	0117	Keller	7	Hose bib was running
13	09/08/23	0979	Oak	6	Leak on steel service line
14	09/25/23	0979	Independence	6	Leak on sevice line elbow
15	09/26/23	0833	Lupine	1	
16	09/26/23	0864	Ridge	1	
17	09/28/23	0900	Ridge	7	Asphalt being done, need meter box
18	09/29/23	0907	Sky	4	

SVC	DESCRIPTION	CALLS	ADDITIONAL INFORMATION
1	Customer requested turn off/on	8	New Owners. 7
2	District initiated shut off (leak, etc.)	0	Liens filed 3
3	District equipment repair	2	Liens Released 2
4	Meter reads/re-reads	2	Total Liens 8
5	Main Repairs	1	Shut off notices 58
6	Service Line Repairs	3	Non-payment shut offs 13
7	Customer Inquiry Requiring Investigation	2	Turn on after shut off 10
8	Sewer Issues/Repairs	0	Meters replaced 1
	Total Calls	18	

September 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
					Macuil	Mekchai
					Matthews	Mesa
						Novelich
3	4	5	6	7	8	9
Novelich	Kim	Carpenter	Rodriguez	Ball	Macuil	Mekchai
	Taylor			Brewart	Matthews	Mesa
				Dorsett		Novelich
						Ortiz
10	11	12	13	14	15	16
Mesa	Kim	Carpenter	Ball	Novelich	Macuil	Mekchai
Novelich	Taylor	Sanchez	Rodriguez	Rodriguez	Matthews	Novelich
17	18	19	20	21	22	23
Kim	Kim	Carpenter	Rodriguez	Brewart	Macuil	Mekchai
Novelich	Taylor	Mesa	Waters	Waters	Matthews	Novelich
		Taylor				
24	25	26	27	28	29	30
Kim	Kim	Carpenter	Rodriguez		Macuil	Novelich
Novelich	Taylor	Mesa	Waters	Waters	Matthews	Rodriguez
		Sanchez				Taylor

12-Station

24-Station

12-Avail.

24-Avail.

RIGHT OF ENTRY

Parcel Nos. 0327-111-17 & 45

The undersigned (“OWNER(S)”), do(es) hereby grant, effective August 31, 2023, (“Effective Date”), to the SAN BERNARDINO COUNTY FLOOD CONTROL DISTRICT, its officers, employees, agents, representatives, and those under contract to the DISTRICT (collectively, the “DISTRICT”) permission to enter, cross over, and occupy a portion of the above-described parcel of real property (“PREMISES”) for the purpose of the construction, installation, operation, and maintenance of hydrology data collection equipment (“EQUIPMENT”). It is understood that said EQUIPMENT is being placed on the PREMISES to monitor snow depth in the area.

Pursuant to this Right-of-Entry, the DISTRICT has the right to enter onto the PREMISES with all necessary personnel, materials, machinery, and equipment necessary to perform the construction, installation, operation, and maintenance of the EQUIPMENT. DISTRICT may place such EQUIPMENT on the PREMISES as the DISTRICT, in its sole discretion, deems appropriate, and may leave said EQUIPMENT on the PREMISES until the OWNER(S) requests the removal of said EQUIPMENT. The DISTRICT shall bear all costs of EQUIPMENT removal. EQUIPMENT shall at all times remain the property of the DISTRICT.

The term of this Right-of-Entry shall be for five (5) years from the Effective Date, renewing automatically for additional, successive five (5) year terms, up to ten times, unless earlier terminated by the OWNER(S) or DISTRICT in writing, which termination shall be effective 60 days from the date of the notice of termination.

This Right-of-Entry shall be binding upon and enforceable against the OWNER(S) and their respective heirs, legal representatives, successors, and assigns.

All notices, demands and other communications shall be addressed as provided below. OWNER(S) shall provide DISTRICT prompt notice of any changes in the below notice information:

<p>DISTRICT: San Bernardino County Flood Control District 825 3rd Street San Bernardino, California 92415 Attn.: Water Resources Phone: (909) 387-8213</p>	<p>OWNER(S): Arrowbear Park County Water District 33045 CA-18 Arrowbear Lake, CA 92382 Phone: (909) 867-3479</p>
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The signatories below hereby represent and warrant that they have the legal authority to grant this Right-of-Entry to the DISTRICT.

OWNER: _____ DATE: _____

OWNER: _____ DATE: _____

FY 2022-2023 Unrestricted Funds Allocation FY 2023-2024 Master Plan Allocations

2022-2023 Master Plan / Replacement Unused or (Overbudget) Funds

	Est. 6/30/23	Act. 6/30/23	From/To Acct. #	To Acct.
Water				
- Tractor Forks	\$ (30.87)	\$ (30.87)	1-3115	Unrestricted Replacement - Equip. - W
- PortaJohn	\$ 80.11	\$ 80.11	1-3115	Unrestricted Replacement - Equip. - W
- Encina Drive	\$ 242.33	\$ (7,182.67)	1-3120	Unrestricted Replacement - Sys. - W
- Pine Ridge Drive	\$ 18,500.00	\$ 18,500.00	1-3120	Unrestricted Replacement - Sys. - W
- Hwy 18 Project Engineering	\$ 30,000.00	\$ 45,000.00	1-3120	Unrestricted Replacement - Sys. - W
- Hwy 18 Project	\$ 256,090.74	\$ 255,565.04	1-3120	Unrestricted Replacement - Sys. - W
Sewer				
- RS Treatment Plant	\$ (7,670.00)	\$ 98,414.00	2-3140	Unrestricted Capital Improvement - S
Fire				
- Station Modification (A/C-Qtrs.)	\$ 2,000.00	\$ 1,150.19	3-3110	Unrestricted Replacement - Fac. - F
- Radios	\$ 35,000.00	\$ 23,009.84	3-3115	Unrestricted Replacement - Equip. - F
- Turnouts	\$ (6,573.05)	\$ (6,573.05)	3-3115	Unrestricted Replacement - Equip. - F
- Engine Lease	\$ -	\$ -	3-3100	Unrestricted Replacement - Veh. - F
Total	\$ 327,590.02	\$ 427,883.35		

2022-2023 Budget Surplus Funds Allocation

	Est. 6/30/23	Act. 6/30/23	To Acct. #	To Acct.
Water	\$ 13,000.00	\$ 18,000.00	1-3115	Unrestricted Replacement - Equip. - W
Water	\$ 40,000.00	\$ 75,619.21	1-3120	Unrestricted Replacement - Sys. - W
Sewer	\$ 58,000.00	\$ 50,000.00	2-3130	Unrestricted General Fund - S
Sewer	\$ 25,000.00	\$ 59,714.55	2-3140	Unrestricted Capital Improvement - S
Fire	\$ -	\$ 15,000.00	3-3100	Unrestricted Replacement - Veh. - F
Fire	\$ 42,000.00	\$ 28,609.66	3-3125	Unrestricted Reserve - F
Total	\$ 165,000.00	\$ 228,943.42		

2023-2024 Master Plan / Replacement Funds Allocation

		Project #	From Acct. #	From Acct.
Water				
- Dewatering Pump	\$ 2,000.00	1-8010-0070	1-3115	Unrestricted Replacement - Equip. - W
- Main Replacement Equipment	\$ 3,000.00	1-8010-0072	1-3115	Unrestricted Replacement - Equip. - W
- Equip. Lease Pymt. 1 of 5	\$ 12,440.05	1-8010-0075	1-3115	Unrestricted Replacement - Equip. - W
- Hydrant Testing Equipment	\$ 3,500.00	1-8010-0076	1-3115	Unrestricted Replacement - Equip. - W
- Pump Station Fencing	\$ 3,200.00	1-8005-0073	1-3110	Unrestricted Replacement - Fac. - W
- Pine Ridge	\$ 18,500.00	1-8015-0062	1-3120	Unrestricted Replacement - Sys. - W
- Hwy 18 Project Engineering	\$ 60,000.00	1-8015-0059	1-3120	Unrestricted Replacement - Sys. - W
- Hwy 18 Project	\$ 360,000.00	1-8015-0059	1-3120	Unrestricted Replacement - Sys. - W
Sewer				
- Trash Pump	\$ 2,000.00	2-8010-0071	2-3115	Unrestricted Replacement - Equip. - S
- Equip. Lease Pymt. 1 of 5	\$ 57,143.23	2-8010-0074	2-3115	Unrestricted Replacement - Equip. - S
- RS Treatment Plant	\$ 123,370.00	2-8020-0044	2-3140	Unrestricted Capital Improvement - S
Fire				
- Station Modification (Ofc./Lockers)	\$ 17,500.00	3-8005-0063	3-3110	Unrestricted Replacement - Fac. - F
- Radios	\$ 35,000.00	3-8010-0013	3-3115	Unrestricted Replacement - Equip. - F
- Engine Lease	\$ 48,528.01	3-8000-0003	3-3100	Unrestricted Replacement - Veh. - F
- Brush Patrol Bed/Box	\$ 15,000.00	3-8000-0077	3-3100	Unrestricted Replacement - Veh. - F
Total	\$ 761,181.29			

RESERVE ALLOCATIONS

AS OF 7/1/2023

AFTER FY 22-23 PROJECTED BUDGET SURPLUS ALLOCATIONS ARE ADDED
AND AFTER FY 23-24 MASTER PLAN ALLOCATIONS ARE SUBTRACTED

UNRESTRICTED NET ASSET ACCOUNTS				WATER	SEWER	FIRE	DISTRICT		
3100	W	Unrestricted Replacement	Vehicles	Water	\$ -			\$ -	
	S	Unrestricted Replacement	Vehicles	Sewer		\$ -		\$ -	
	F	Unrestricted Replacement	Vehicles	Fire			\$ 1,929.26	\$ 1,929.26	
3110	W	Unrestricted Replacement	Facilities	Water	\$ -			\$ -	
	S	Unrestricted Replacement	Facilities	Sewer		\$ -		\$ -	
	F	Unrestricted Replacement	Facilities	Fire			\$ 11,585.17	\$ 11,585.17	
3115	W	Unrestricted Replacement	Equipment	Water	\$ 528.28			\$ 528.28	
	S	Unrestricted Replacement	Equipment	Sewer		\$ 2,536.81		\$ 2,536.81	
	F	Unrestricted Replacement	Equipment	Fire			\$ 18,229.57	\$ 18,229.57	
3120	W	Unrestricted Replacement	System	Water	\$ 34,983.85			\$ 34,983.85	
	S	Unrestricted Replacement	System	Sewer		\$ -		\$ -	
	F	Unrestricted Replacement	System	Fire			\$ -	\$ -	
3125	W	Unrestricted Reserve		Water	\$ -			\$ -	Target (25% AOE) \$ 375,205.18
	S	Unrestricted Reserve		Sewer		\$ -		\$ -	TOTAL RESERVE \$ 322,125.42
	F	Unrestricted Reserve		Fire			\$ 139,371.76	\$ 139,371.76	SURPLUS(DEFICIT) \$ (53,079.76)
3130	W	Unrestricted General Fund		Water	\$ -			\$ -	
	S	Unrestricted General Fund		Sewer		\$ 74,167.38		\$ 74,167.38	
	F	Unrestricted General Fund		Fire			\$ 108,586.28	\$ 108,586.28	
3135	W	Unrestricted Unfunded Liabilities		Water	\$ -			\$ -	
	S	Unrestricted Unfunded Liabilities		Sewer		\$ -		\$ -	
	F	Unrestricted Unfunded Liabilities		Fire			\$ 11,987.08	\$ 11,987.08	
3140	W	Unrestricted Capital Improvement		Water	\$ -			\$ -	
	S	Unrestricted Capital Improvement		Sewer		\$ 141,995.51		\$ 141,995.51	
	F	Unrestricted Capital Improvement		Fire			\$ -	\$ -	
UNRESTRICTED TOTALS					\$ 35,512.13	\$ 218,699.70	\$ 291,689.12	\$ 545,900.95	
				6.5%	40.1%	53.4%			

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 7/1/2022 Through 6/30/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining	
Income Categories						
4000	Sales And Fees	441,218.67	441,218.67	440,000.00	1,218.67	0.28%
4010	Sales To Other Agencies	50,561.21	50,561.21	65,000.00	(14,438.79)	(22.21)%
5000	Property Taxes	7,800.00	7,800.00	7,800.00	0.00	0.00%
5005	Standby Charges	38,342.90	38,342.90	34,000.00	4,342.90	12.77%
5010	Interest Income	10,550.81	10,550.81	2,000.00	8,550.81	427.54%
5015	Late Charge Income	5,942.15	5,942.15	7,000.00	(1,057.85)	(15.11)%
5020	Grant Income	0.00	0.00	500.00	(500.00)	(100.00)%
5030	Other Adjustment	(4,601.79)	(4,601.79)	(2,000.00)	(2,601.79)	130.09%
5035	Other Fees Charges	102,567.45	102,567.45	6,500.00	96,067.45	1,477.96%
	Total Income Categories	<u>652,381.40</u>	<u>652,381.40</u>	<u>560,800.00</u>	<u>91,581.40</u>	<u>16.33%</u>
Expense Categories						
6000	Salaries Wages Mgmt	70,100.77	70,100.77	75,059.71	4,958.94	6.61%
6005	Salaries Wages Office Reg	43,875.59	43,875.59	43,336.57	(539.02)	(1.24)%
6010	Salaries Wages Office Ot	0.00	0.00	660.90	660.90	100.00%
6015	Salaries Wages Field Reg	94,343.82	94,343.82	101,870.50	7,526.68	7.39%
6020	Salaries Wages Field Ot	14,654.99	14,654.99	12,121.61	(2,533.38)	(20.90)%
6035	Payroll Taxes	18,446.55	18,446.55	18,479.99	33.44	0.18%
6100	Benefits Retirement	20,208.18	20,208.18	18,810.30	(1,397.88)	(7.43)%
6105	Benefits Dental Insurance	4,096.48	4,096.48	4,081.82	(14.66)	(0.36)%
6110	Benefits Health Ins Active	50,023.06	50,023.06	46,358.00	(3,665.06)	(7.91)%
6115	Benefits Health Ins Retired	31,335.30	31,335.30	34,853.08	3,517.78	10.09%
6116	Benefits OPEB	9,000.00	9,000.00	9,000.00	0.00	0.00%
6118	CEPPT Trust	12,000.00	12,000.00	12,000.00	0.00	0.00%
6120	Training	0.00	0.00	900.00	900.00	100.00%
6200	Director Fees	6,805.28	6,805.28	8,519.28	1,714.00	20.12%
6205	Director Training Conference	0.00	0.00	120.00	120.00	100.00%
6210	Board Misc	352.81	352.81	240.00	(112.81)	(47.00)%
6300	Prof Svcs Legal	3,339.12	3,339.12	1,800.00	(1,539.12)	(85.51)%
6305	Prof Svcs Accounting	22,620.79	22,620.79	1,680.00	(20,940.79)	...246.48)%
6310	Prof Svcs Engineering	0.00	0.00	250.00	250.00	100.00%
6315	Prof Svcs Audit	12,269.34	12,269.34	11,560.00	(709.34)	(6.14)%
6320	Prof Svcs Dues Membership Fees	3,959.12	3,959.12	5,160.00	1,200.88	23.27%
6325	Prof Svcs Bank Fees Charges	8,971.98	8,971.98	5,920.00	(3,051.98)	(51.55)%
6330	Prof Svcs Regulatory Fees	7,501.08	7,501.08	4,400.00	(3,101.08)	(70.48)%
6335	Prof Svcs Testing Lab	8,729.07	8,729.07	4,500.00	(4,229.07)	

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 7/1/2022 Through 6/30/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6605 Vehicle Fuel	5,544.84	5,544.84	6,600.00	1,055.16	15.99%
6700 Utility Phone Internet	3,392.48	3,392.48	3,500.00	107.52	3.07%
6705 Utility Gas	3,092.07	3,092.07	2,880.00	(212.07)	(7.36)%
6710 Utility Electric Facilities	914.16	914.16	1,080.00	165.84	15.36%
6715 Utility Electric Pumping	33,137.08	33,137.08	30,000.00	(3,137.08)	(10.46)%
6720 Utility Security	622.74	622.74	768.00	145.26	18.91%
6800 Operations Routine Maint	2,489.37	2,489.37	4,200.00	1,710.63	40.73%
6805 Operations Repairs	8,376.74	8,376.74	6,500.00	(1,876.74)	(28.87)%
6810 Operations Inspecting/Testing	248.21	248.21	400.00	151.79	37.95%
6815 Operations Facilities	1,026.65	1,026.65	1,200.00	173.35	14.45%
6820 Operations Tools Equipment	2,448.37	2,448.37	1,200.00	(1,248.37)	(104.03)%
6825 Operations Uniforms	693.34	693.34	720.00	26.66	3.70%
6830 Operations Safety Equipment	727.10	727.10	900.00	172.90	19.21%
6837 Water Standby Purchase	2,323.00	2,323.00	2,323.00	0.00	0.00%
Total Expense Categories	<u>558,762.19</u>	<u>558,762.19</u>	<u>541,233.45</u>	<u>(17,528.74)</u>	<u>(3.24)%</u>
Net Surplus/(Deficit)	<u>93,619.21</u>	<u>93,619.21</u>	<u>19,566.55</u>	<u>74,052.66</u>	<u>378.47%</u>
Master Plan Expenses					
0059 Hwy 18 Pipeline	0.00	0.00	301,090.74	301,090.74	100.00%
0060 Encina Dr.	0.00	0.00	13,358.00	13,358.00	100.00%
0062 Pine Ridge	0.00	0.00	18,500.00	18,500.00	100.00%
0064 Tractor Forklifts	0.00	0.00	1,300.00	1,300.00	100.00%
0065 PortaJohn	0.00	0.00	1,820.00	1,820.00	100.00%
Total Master Plan Expenses	<u>0.00</u>	<u>0.00</u>	<u>336,068.74</u>	<u>336,068.74</u>	<u>100.00%</u>

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Sewer

From 7/1/2022 Through 6/30/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining	
Income Categories						
4000	Sales And Fees	488,126.64	488,126.64	470,000.00	18,126.64	3.86%
5000	Property Taxes	5,200.00	5,200.00	5,200.00	0.00	0.00%
5005	Standby Charges	76,852.52	76,852.52	68,000.00	8,852.52	13.02%
5010	Interest Income	4,604.73	4,604.73	1,600.00	3,004.73	187.80%
5015	Late Charge Income	7,877.59	7,877.59	6,500.00	1,377.59	21.19%
5020	Grant Income	0.00	0.00	500.00	(500.00)	(100.00)%
5030	Other Adjustment	3,972.67	3,972.67	(1,800.00)	5,772.67	(320.70)%
5035	Other Fees Charges	58,321.44	58,321.44	6,500.00	51,821.44	797.25%
	Total Income Categories	644,955.59	644,955.59	556,500.00	88,455.59	15.89%
Expense Categories						
6000	Salaries Wages Mgmt	39,721.50	39,721.50	31,274.88	(8,446.62)	(27.01)%
6005	Salaries Wages Office Reg	23,885.46	23,885.46	18,056.90	(5,828.56)	(32.28)%
6010	Salaries Wages Office Ot	0.00	0.00	275.37	275.37	100.00%
6015	Salaries Wages Field Reg	59,295.15	59,295.15	67,913.66	8,618.51	12.69%
6020	Salaries Wages Field Ot	7,879.64	7,879.64	8,081.07	201.43	2.49%
6035	Payroll Taxes	9,965.04	9,965.04	9,880.10	(84.94)	(0.86)%
6100	Benefits Retirement	10,938.15	10,938.15	12,540.20	1,602.05	12.78%
6105	Benefits Dental Insurance	2,218.28	2,218.28	2,215.78	(2.50)	(0.11)%
6110	Benefits Health Ins Active	27,078.81	27,078.81	25,279.48	(1,799.33)	(7.12)%
6115	Benefits Health Ins Retired	17,091.96	17,091.96	14,522.12	(2,569.84)	(17.70)%
6116	Benefits OPEB	6,000.00	6,000.00	6,000.00	0.00	0.00%
6118	CEPPT Trust	5,000.00	5,000.00	5,000.00	0.00	0.00%
6120	Training	0.00	0.00	200.00	200.00	100.00%
6200	Director Fees	3,711.97	3,711.97	3,549.70	(162.27)	(4.57)%
6205	Director Training Conference	0.00	0.00	50.00	50.00	100.00%
6210	Board Misc	151.87	151.87	100.00	(51.87)	(51.87)%
6300	Prof Svcs Legal	1,838.24	1,838.24	750.00	(1,088.24)	(145.10)%
6305	Prof Svcs Accounting	12,134.87	12,134.87	700.00	(11,434.87)	...633.55)%
6310	Prof Svcs Engineering	0.00	0.00	200.00	200.00	100.00%
6315	Prof Svcs Audit	11,796.83	11,796.83	11,220.00	(576.83)	(5.14)%
6320	Prof Svcs Dues Membership Fees	1,995.73	1,995.73	2,650.00	654.27	24.69%
6325	Prof Svcs Bank Fees Charges	10,319.90	10,319.90	4,680.00	(5,639.90)	(120.51)%
6330	Prof Svcs Regulatory Fees	1,103.03	1,103.03	3,000.00	1,896.97	63.23%
6340	Prof Svcs Computer Network	1,097.15	1,097.15	1,150.00	52.85	4.60%
6345	Prof Svcs Misc	1,080.44	1,080.44	720.00	(360.44)	(50.06)%
6400	Office Supplies	395.43	395.43	300.00	(95.43)	(31.81)%
6405	Office Printing	834.24	834.24	400.00	(434.24)	(108.56)%
6410	Office Postage	1,303.32	1,303.32	3,120.00	1,816.68	58.23%
6415	Office Software Computer	72.06	72.06	100.00	27.94	27.94%
6420	Office Equipment/Furniture	272.01	272.01	100.00	(172.01)	(172.01)%
6425	Office Misc	29.11	29.11	50.00	20.89	41.78%
6500	Insurance Workers Comp	11,232.87	11,232.87	12,112.72	879.85	7.26%
6505	Insurance Property Liability Vehicle	17,480.83	17,480.83	15,200.00	(2,280.83)	(15.01)%
6600	Vehicle Maintenance	2,127.58	2,127.58	2,800.00	672.42	24.02%
6605	Vehicle Fuel	4,676.22	4,676.22	4,400.00	(276.22)	(6.28)%
6700	Utility Phone Internet					

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Sewer

From 7/1/2022 Through 6/30/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6705 Utility Gas	1,689.09	1,689.09	1,900.00	210.91	11.10%
6710 Utility Electric Facilities	596.72	596.72	450.00	(146.72)	(32.60)%
6715 Utility Electric Pumping	8,200.47	8,200.47	8,500.00	299.53	3.52%
6720 Utility Security	337.76	337.76	439.00	101.24	23.06%
6800 Operations Routine Maint	0.00	0.00	500.00	500.00	100.00%
6805 Operations Repairs	75.91	75.91	500.00	424.09	84.82%
6810 Operations Inspecting/Testing	20,246.75	20,246.75	17,000.00	(3,246.75)	(19.10)%
6815 Operations Facilities	358.35	358.35	800.00	441.65	55.21%
6820 Operations Tools Equipment	536.25	536.25	1,000.00	463.75	46.38%
6825 Operations Uniforms	430.37	430.37	480.00	49.63	10.34%
6830 Operations Safety Equipment	464.08	464.08	600.00	135.92	22.65%
6835 Operations Treatment	207,655.00	207,655.00	200,000.00	(7,655.00)	(3.83)%
Total Expense Categories	<u>535,241.04</u>	<u>535,241.04</u>	<u>502,510.98</u>	<u>(32,730.06)</u>	<u>(6.51)%</u>
Net Surplus/(Deficit)	<u>109,714.55</u>	<u>109,714.55</u>	<u>53,989.02</u>	<u>55,725.53</u>	<u>103.22%</u>
Master Plan Expenses					
0044 RS Treatment Plant	0.00	0.00	123,370.00	123,370.00	100.00%
0064 Tractor Forklifts	0.00	0.00	700.00	700.00	100.00%
0065 PortaJohn	0.00	0.00	980.00	980.00	100.00%
Total Master Plan Expenses	<u>0.00</u>	<u>0.00</u>	<u>125,050.00</u>	<u>125,050.00</u>	<u>100.00%</u>

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 7/1/2022 Through 6/30/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories					
4020	Paid Call From Other Agencies	0.00	0.00	24,000.00	(24,000.00) (100.00)%
5000	Property Taxes	339,060.66	339,060.66	292,000.00	47,060.66 16.12%
5010	Interest Income	3,262.45	3,262.45	2,000.00	1,262.45 63.12%
5020	Grant Income	12,458.44	12,458.44	30,000.00	(17,541.56) (58.47)%
5035	Other Fees Charges	14,100.78	14,100.78	500.00	13,600.78 2,720.16%
	Total Income Categories	368,882.33	368,882.33	348,500.00	20,382.33 5.85%
Expense Categories					
6000	Salaries Wages Mgmt	62,200.26	62,200.26	66,014.93	3,814.67 5.78%
6005	Salaries Wages Office Reg	11,590.23	11,590.23	10,834.14	(756.09) (6.98)%
6010	Salaries Wages Office Ot	0.00	0.00	165.22	165.22 100.00%
6025	Salaries Wages Coverage	64,450.00	64,450.00	72,800.00	8,350.00 11.47%
6035	Payroll Taxes	5,629.51	5,629.51	6,054.52	425.01 7.02%
6100	Benefits Retirement	31,927.68	31,927.68	31,923.05	(4.63) (0.01)%
6105	Benefits Dental Insurance	511.86	511.86	505.44	(6.42) (1.27)%
6110	Benefits Health Ins Active	5,588.51	5,588.51	5,625.85	37.34 0.66%
6115	Benefits Health Ins Retired	8,545.98	8,545.98	8,713.27	167.29 1.92%
6118	CEPPT Trust	3,000.00	3,000.00	3,000.00	0.00 0.00%
6120	Training	2,220.25	2,220.25	3,000.00	779.75 25.99%
6200	Director Fees	1,856.00	1,856.00	2,129.82	273.82 12.86%
6205	Director Training Conference	0.00	0.00	30.00	30.00 100.00%
6210	Board Misc	84.66	84.66	60.00	(24.66) (41.10)%
6300	Prof Svcs Legal	585.84	585.84	750.00	164.16 21.89%
6305	Prof Svcs Accounting	2,350.16	2,350.16	420.00	(1,930.16) (459.56)%
6315	Prof Svcs Audit	11,661.83	11,661.83	11,220.00	(441.83) (3.94)%
6320	Prof Svcs Dues Membership Fees	1,697.40	1,697.40	2,500.00	802.60 32.10%
6325	Prof Svcs Bank Fees Charges	634.30	634.30	650.00	15.70 2.42%
6330	Prof Svcs Regulatory Fees	3.00	3.00	0.00	(3.00) 0.00%
6340	Prof Svcs Computer Network	21.75	21.75	645.00	623.25 96.63%
6345	Prof Svcs Misc	7,961.19	7,961.19	4,900.00	(3,061.19) (62.47)%
6400	Office Supplies	911.20	911.20	955.00	43.80 4.59%
6405	Office Printing	185.08	185.08	340.00	154.92 45.56%
6410	Office Postage	26.31	26.31	0.00	(26.31) 0.00%
6415	Office Software Computer	2,013.83	2,013.83	2,260.00	246.17 10.89%
6420	Office Equipment/Furniture	160.36	160.36	750.00	589.64 78.62%
6425	Office Misc	1,291.38	1,291.38	180.00	(1,111.38) (617.43)%
6500	Insurance Workers Comp	17,809.16	17,809.16	19,221.36	1,412.20 7.35%
6505	Insurance Property Liability Vehicle	16,021.50	16,021.50	15,999.00	(22.50) (0.14)%
6600	Vehicle Maintenance	9,692.62	9,692.62	2,500.00	(7,192.62) (287.70)%
6605	Vehicle Fuel	5,727.26	5,727.26	5,000.00	(727.26) (14.55)%
6700	Utility Phone Internet	2,323.07	2,323.07	4,750.00	2,426.93 51.09%
6705	Utility Gas	11,595.56	11,595.56	8,920.00	(2,675.56) (30.00)%
6710	Utility Electric Facilities	4,747.20	4,747.20	2,090.00	(2,657.20) (127.14)%
6720	Utility Security	515.38	515.38	741.00	225.62 30.45%
6800	Operations Routine Maint	0.00	0.00	250.00	250.00 100.00%
6810	Operations Inspecting/Testing	4,178.99	4,178.99	2,000.00	(2,178.99) (108.95)%
6815	Operations Facilities	5,222.93	5,222.93	2,500.00	(2,722.93) (108.92)%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 7/1/2022 Through 6/30/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6820 Operations Tools Equipment	93.96	93.96	2,500.00	2,406.04	96.24%
6825 Operations Uniforms	3,639.84	3,639.84	3,000.00	(639.84)	(21.33)%
6830 Operations Safety Equipment	2,312.32	2,312.32	2,000.00	(312.32)	(15.62)%
6840 Operations Medical Supplies	847.23	847.23	3,000.00	2,152.77	71.76%
6845 Operations Dispatching	3,464.39	3,464.39	5,316.00	1,851.61	34.83%
6850 Operations Fire Prevention Weed Abatement	4,294.32	4,294.32	4,000.00	(294.32)	(7.36)%
7100 Interest Expense	5,678.37	5,678.37	0.00	(5,678.37)	0.00%
Total Expense Categories	<u>325,272.67</u>	<u>325,272.67</u>	<u>320,213.60</u>	<u>(5,059.07)</u>	<u>(1.58)%</u>
Net Surplus/(Deficit)	<u>43,609.66</u>	43,609.66	<u>28,286.40</u>	<u>15,323.26</u>	<u>54.17%</u>
Master Plan Expenses					
0003 2016 Engine Lease Payments	0.00	0.00	48,528.01	48,528.01	100.00%
0012 Turnouts	0.00	0.00	9,000.00	9,000.00	100.00%
0013 Radios	0.00	0.00	35,000.00	35,000.00	100.00%
0063 Station Modifications	0.00	0.00	9,000.00	9,000.00	100.00%
Total Master Plan Expenses	<u>0.00</u>	<u>0.00</u>	<u>101,528.01</u>	<u>101,528.01</u>	<u>100.00%</u>

understanding page that they understand that included in the security alarms may be security cameras that record audio and video and, as a condition of employment, authorize this audio and video recording on District property. If you have a security concern or need more information about operating these systems, contact the General Manager.

All employees are given security codes and keys when they join the District. If you leave Arrowbear Park County Water District, you must surrender any District keys you have been issued.

Emergency Measures (Inclement Weather)

We realize that bad weather or hazardous commuting conditions may occasionally make it difficult for employees to report to work on time.

However, you are expected to make a diligent effort to report to work when conditions have improved. If you determine that you are unable to report to work because of the conditions, inform your supervisor as soon as possible. ~~Your absence will be charged to vacation time.~~ The General Manager will have the authority to give (6) discretionary snow days. Snow days will be given to employees each fiscal year, not to roll over each year, and given solely at the discretion of the General Manager.

If it becomes necessary to shut down the office due to weather or other emergency, every effort will be made to notify employees.

District Communications & Technology

Bulletin Boards

Check all the bulletin boards regularly to obtain important information about District events and policies. Only Arrowbear Park County Water District employees should use District bulletin boards. Management must approve all postings. See the General Manager to obtain approval for a bulletin board posting.

Communication with Press or Media

Media inquiries in relation to Arrowbear Park County Water District must be handled in accordance with the following guidelines:

All inquiries should be referred to the General Manager, who will respond directly or designate another spokesperson and who will also help draft or direct an appropriate response if necessary.

This policy covers all forms of responses to the media, including off-the-record and anonymous statements.

Software Policy

Arrowbear Park County Water District regulates employees' use of its computer software.

You may not duplicate any licensed software or related documentation for use, either on District premises or elsewhere, unless expressly authorized to do so by written agreement with the licensor. And you may not provide licensed software to anyone outside the District. Employees should be aware that the illegal duplication of software may result in the filing of criminal copyright charges by the owners of the copyrights and can subject both the employee and the District to liability.

All software that Arrowbear Park County Water District acquires must be purchased by the

<u>ITEM(S)</u>	<u>COST TO DISTRICT</u>	<u>IF PURCHASED NEW</u>
CHAINS:		
Backhoe 580 17.5-24 Rear Chains (New Laddered Pewag)	\$1,500	\$2,667.50 (plus tax)
Backhoe 580 12-16.5 Front Chains (Used Set Laddered Pewag)	\$225	\$ - N/A
Skid Steer SV280B 12-16.5 Chains (New Set Laddered Pewag)	\$450	\$1,142 (plus tax)
Used Set Laddered Pewag	\$225	\$ - N/A
(5) Road Plates	\$3,000	\$8,000
580 BACKHOE ATTACHMENTS:		
12" Bucket		\$1,400
24" Bucket		\$1,600
Wheel Compaction Roller	\$4,050	\$3,938
ADDITIONAL ITEMS:		
Cold Planer 24" Asphalt Grinder	\$11,000	\$20,400 (Purchased in 2015)
Asphalt Paving Equipment (Comes w/2 used tampers & misc. parts)	\$3,500	\$2,800 (New tamper only)
Caterpillar CV 14B Roller Machine w/ Trailer	\$8,000	\$30,000 (w/out trailer)
Reed Hydrostatic Test Pump Max 3000psi	\$800	\$1,030
Reed Hot Tap Drilling Tool (Comes w/extra bits, etc.)	\$1,400	\$1,600
Misc. Stock-Inventory-Pipeline Items (Water & Sewer)	\$4,000	\$ - N/A