



NOTRE DAME EDUCATION CENTER

354 Merrimack Street • River walk • Entrance C • Suite 210 • Lawrence, MA 01843

Phone: 978-682-6441 X 12 FAX 978 974 9840 www.ndeclawrence.net

Nursing Assistant/Home Health Aide Program

Classes are 9am to 2pm Monday through Friday except for four days of clinical experience which is 8:15am to 2:15pm. Each session is 9 weeks. It is a concentrated course that requires home study as well. Job Readiness, Resume Writing, Customer Service, Alzheimer's, Home Health, Critical Thinking, First Aid, CPR and Nutrition classes are also included. There is a Job Shadow Program available where you can be placed at a local agency in order to increase your experience, improve your resume and your professional portfolio. We also require three computerized courses in the national adult basic education program called **Career Ready 101®/ACT KeyTrain®** that will improve both career readiness skills and your ability to be hired. No certificates can be issued if these 3 course exams are not passed with a minimum of a BRONZE level of achievement.

- Registration is on a first come, first serve basis as we only take up to 14 students per term.
- You need to pass the required 2 hour, Writing, ACT Math & Reading for Information & Graphic Literacy tests to be considered.
- Please bring \$10 cash for the test.
- Successful application interviews are also required for those who pass all 3 placement tests.

TESTING DATES (\$10 test fee):

2 hour test begins at 11 am

Thursday, October 5

Thursday, October 12

NEXT CLASS DATES: (subject to change)

Session 1 > Sept. 6, 2017 – Nov. 8, 2017

Session 2 > Nov. 13, 2017 – Jan. 30, 2018

Session 3 > Jan. 24, 2018 - April 19, 2018

Session 4 > Apr. 4, 2018 – June 6, 2018

**Cost \$625 – What is included:

Non refundable Application Fee

Tuition

Job readiness fee

Computer Lab Fee

CORI Fee

Text Book/Work Book

CPR/First Aid

** a built-in scholarship of \$2,609 from NDEC Grants

These designated costs could be paid through the Workforce Investment Act which is administered through LAWRENCE VALLEY WORKS CAREER CENTER. For information on becoming a VWCC member call (978) 722 7000

COST - What is NOT included

** State Certification test through the Red Cross

\$93 MUST BE PAID BEFORE FINAL EXAM

**Burgundy colored scrubs, top and bottom

**Watch with second hand

**Black or white NON-SKID shoes

** 3 RING Binder, paper, dividers, pens
(1.5 inch binder)

FULL PAYMENT AND ALL PAPERWORK IS DUE BEFORE CLASS BEGINS ACCORDING TO THE CONTRACT SCHEDULE. CONTACT: NDEC-Lawrence (978) 682- 6441 X 12 (Emilia) for more information.

NDEC's Nursing Assistant Program provides the foundation for high quality, compassionate care to the community.

Our Nursing Assistant Program (NAP) is a comprehensive program that offers nursing assistant education on skills that are essential to success in everyday resident care. You will learn to communicate effectively with staff and residents, assist residents with their daily activities and monitor vital signs. The lessons provide detailed instruction with an emphasis on resident rights, sound ethics & safety and are a preparation for the Massachusetts Nurse Aide Competency Evaluation. We offer certificates in CPR, Home Health, First Aid, Nutrition, and Nursing Assistant Course Completion & Career Readiness. **You must pass all 3 ACT Career Readiness Exams in order to graduate.** We also have a Job Shadow Program. Successful completion prepares you to take the state test for certification. Once certified by the state, you are a CNA.