

Job Description

Design your own

If there isn't a job description to be found, work with the teachers and administration to identify categories for your job description. Then, ask for feedback on each of those categories. This will help you gain great perspective on people's perceptions and help you develop a job description.

Example

Job Description	Teacher Feedback	Administration Feedback	Final Description
Role	To work with struggling students and provide help if I ask for it	To help teachers meet their teacher evaluation goals and provide professional development on current implementations	To support teachers in setting and achieving goals through professional development and coaching centered around meeting the needs of students
Supervisor			
Expertise			
Coaching Duties			
Other Responsibilities			

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