# WILLISTON SHOOTERS CLUB, INC. BY-LAWS

### **ARTICLE I -NAME**

The name of this organization shall be the Williston Shooters Club, Inc.

### **ARTICLE II - OBJECT**

The object of the Williston Shooters Club, Inc. shall be the encouragement of organized shooting sports among legal residents of the United States who reside in our community; with a view toward a better knowledge on the part of such legal residents of the safe handling and proper care of firearms, as well as improved marksmanship. It shall be our further object and purpose to forward the development of those characteristics of honesty, good fellowship, self-discipline, team-play and self reliance which are the essentials of good sportsmanship and the foundations of true patriotism.

### ARTICLE III -MEMBERSHIP

- (a) Any resident of Levy County or surrounding counties who is not under indictment of information, has not been convicted of a felony, of any prohibited firearms misdemeanor nor adjudicated mentally incompetent, and is a member of the National Rifle Association is eligible to be a member and voted into the club. The WSC does not discriminate on the basis of race, color, religion, creed, sex, age, marital status, national origin, physical disability, veteran status and any other class of individuals protected from discrimination under state or federal law.
- (b) The Application for Membership must be completed and returned to the Williston Shooters Club Membership Committee. The requirements will be explained to the applicant when the Application is turned in. The requirements form is to be written by the Membership Committee and adhered to by the applicant. The Membership Committee will consist of active club members who have been in the club for at least two (2) years and are not on probation or subject to discipline, plus a minimum of one executive board member. The Membership Committee will meet with the applicants, as a group, at the range, and conduct an orientation session. This session will include the Range Rules, By-Laws, the application requirements and what is expected of club members. If the applicant, after completion of the requirements, meets the approval of the Membership Committee, the applicant will be placed on the Club's waiting list maintained by the Membership Committee. Any club member in good standing may review the list at any meeting. Anyone who was voted on and not accepted into the WSC may re-apply to the Membership Committee. The applicants will be actively vetted by the Membership Committee so that the Club membership will not have to vote on applicants about whom they have little or no knowledge. Club members are actively encouraged to talk with the Membership Committee or the Executive Committee about prospective members at any time on any issue. All new members will be on probation for one year. The Membership Committee will be responsible to continue reviewing these probationary members throughout their first year. All club members are encouraged to share their thoughts about these members with the Committee. All Probationary Members will wear distinctive badges to distinguish them from regular members.
- (c) All members in good standing have a right and obligation to vote on club business.

- (d) The spouse in a member's family shall be considered a guest of the member.
- (e) The five (5) elected officials of the Williston City Council are offered Honorary Membership in the Williston Shooters Club. The Honorary Memberships do not carry the right to vote nor will such an honorary member be eligible for election to the Executive Committee. All other rights and privileges, including use of the shooting range, are granted to the officials. Elected Officials are not precluded from joining the club as an individual, regular member through the normal process.

## **ARTICLE IV - DUES**

- (a) The amount of the members' annual dues or fees to the club will be recommended by the Executive Committee and ratified by vote of the membership. They will be due and payable on joining the club at the March or September meeting. For renewal of membership the dues are due and payable on or before the January meeting of each year but no later than the regularly scheduled February meeting of each year.
- (b) Dues delinquency after that time constitutes resignation from club membership. If anyone so resigned desires to renew membership, they must apply for membership in the usual manner and go through the new membership process.
- (c) If additional funds become necessary during any certain year, the Executive Committee will assist the Treasurer in preparing an estimate together with supporting factual data and present the problem and proposed solution to the membership at a regular or special meeting after publishing the proposal for general consideration on the website and in the newsletter. The membership must vote to ratify the Executive Committee's recommendation prior to levying the Special Assessment, by majority vote of the members attending the meeting.
- (d)It will be mandatory for members to come to a meeting (Dec, Jan, or Feb) to pick up their range badge in person. Exceptions will be handled on an individual basis.

## **ARTICLE V - MEETINGS**

- (a) Annual Meeting The election of club officers normally shall be held during the regular club meeting on the first Thursday of August in each year. Since it is the one meeting where club officers are elected, it will be called the Annual Meeting. If the Annual Meeting fails to occur at the time specified above, it shall be held within a reasonable amount of time thereafter, and the current officers shall hold their offices over until their successors have been elected. Every member may vote either by personal appearance at the Annual Meeting or by written proxy in the form provided by the Secretary who will confirm that the proffered proxies are valid. Write in ballots are permitted, but must be specific as to office, identity of the proposed officer, signed by a member in good standing, timely dated and both provided to the Secretary and validated prior to the announcement of the election results.
- (b) Regular Meetings The regular business meetings of the club for the transaction of ordinary business will be held on the first Thursday of every month at a time and in a location to be announced by the Executive Committee, but usually at the Williston City Hall.
- (c) Special Meetings A special meeting of the club may be held at any time upon the call of the President or upon the call of the Executive Committee, or upon demand in writing, stating the object of the proposed meeting and

signed by not less than twenty percent (20%) of the members entitled to vote. Notice of the time, place and object of any special meeting shall be given to all officers and members in good standing in writing by First Class United States Mail or posting on the club website not less than ten (10) days prior to the date fixed for the holding of the meeting. The place of such meeting shall be fixed by the Executive Committee.

(d) Quorum A quorum shall consist of the members present physically or by written proxy at any noticed annual, regular or special meeting during which club business in conducted. The Secretary will mail out proper notice of all elections by United States First Class Mail to each member's address of record or posting on the club website. The Secretary shall publish written blank proxies for members unable to attend the meeting. Proxies of absent members are valid when properly completed showing the names and positions of candidates or the issue(s) being contested and the clear intent of the member granting the proxy, including the name of the person designated to submit the proxy vote on the grantee's behalf. The proxy must be signed and returned to the club. The Secretary will examine each proxy and declare it valid or invalid and add the valid proxies to the vote total. The determination of the Secretary is final.

### **ARTICLE VI -OFFICERS**

- (a) The officers of this club shall consist of a President, Vice-President, Secretary, Treasurer and Executive Officer, who, acting together, shall constitute the Executive Committee. They shall be selected by vote or ballot and seated by a majority vote of the members in good standing, whether physically present or represented by written proxy, at the Annual Meeting of the club. They shall hold office for one year or until their successors are elected. All Executive Committee Members must be twenty-one (21) years of age or older and also must be club members in good standing and have been members for at least two years.
- (b) The Executive Committee shall conduct all meetings, control finances, have general supervision and control of all activities of the club, notify members of meetings, suspend or expel members for violations, and enact business with the Williston City Council. The Executive Committee may make agreements with other organizations and individuals to carry out the objectives of the club. They must write the Club's By-Laws and are responsible to review the By-Laws and the Range Lease every five (5) years, or as needed.
- (c) Meetings of the Executive Committee shall be held regularly at such time and place as the Executive Committee may determine. Special meetings may be held at any time on the call of the President or on demand, in writing to the Secretary, by three (3) members of the Committee.
- (d) Three (3) members of the Executive Committee shall constitute a quorum for the conduct of club business. When personal exigencies conflict, any Executive Committeeman may proffer his dated, signed, written proxy vote to any other Executive Committeeman for purposes of voting on an issue and fulfilling the quorum needs.
- (e) Resignation of any officer may be accepted by a majority vote of the remaining members of the Executive Committee. Acceptance of a position of Club Officer carries an obligation to participate in the Club's business. Absence from three (3) consecutive regular or special meetings, without notice, proffer of proxy votes or reasonable excuse, may be interpreted and accepted as Passive Resignation by a quorum of the Executive Committee.
- (f) A vacancy in the Executive Committee may be filled by a majority vote of the remaining members of the Committee for the remainder of the term vacated. However, if a deadlock in the vote for a replacement or more than one vacancy exists, it will be filled at the next meeting of the club after notice of the vacancy has been

given, and new officer(s) shall be elected to fill the vacancy until the date of the next annual meeting as provided in Paragraph (a) above.

(g) The officers of the club shall maintain individual membership in the National Rifle Association during their tenure in office.

# ARTICLE VII -DUTIES OF OFFICERS

- (a) President The president shall preside at all meetings of the club and the Executive Committee. He/she shall be a member ex-officio of all regular and special committees and shall perform all other such duties as usually pertain to his/her office.
- (b) Vice-President The Vice-President shall perform the duties of the president in his/her absence or at his/her request. The Vice-President shall be a member, ex-officio in each and every committee of the club.
- (c) Secretary He/she shall timely notify the members of the Executive Committee of all meetings and shall notify the members of the special and annual meetings, as required in Article V. He/she shall keep a true record of all meetings of the Executive Committee and the club's regular or special meetings and have the custody of the records and papers of the club, other than the financial records. All official club correspondence will be signed by the Secretary. All applications for membership in the club shall be made to the Membership Committee or Executive Board.
- (d) Treasurer The Treasurer shall be responsible for the collection of all fees and dues, taking proper receipt therefore. He/she shall be responsible for re-affiliating the club annually with the National Rifle Association and maintaining the Club's liability insurance. He/she shall have charge of all funds of the club and place the same in such bank account as may be approved by the Executive Committee. Such money shall only be withdrawn by checks signed by the Treasurer, countersigned by one other Executive Committeeman, and for the payment of such bills as shall have been approved by the Executive Committee. He/she shall maintain the financial books, keep an accurate account of all his/her transactions and render a detailed report with vouchers at any meeting of the Executive Committee when requested and an annual report to the organization at its annual meeting.
- (e) Executive Officer The Executive Officer shall have charge of the ranges of the club. The Executive Officer will be responsible for the enforcement of the club rules, the levy and collection of fines and the investigation of reported mistakes, errors or misconduct which might result in any punishment including suspension or expulsion. He shall enforce the Club's Safety Rules, the Range Rules and the Policy For Use of The Range By Non-members and propose changes as needed. Disciplinary actions by this officer are reported to the Executive Committee and, when disputed, to the General Membership for arbitration and/or final approval. All training programs or schedules shall be presented to and subject to the Executive Officer's approval. If the President and Vice-President are unable to attend any noticed meeting, the Executive Officer shall assume the duty of conducting the meeting.

# **ARTICLE VIII - SUSPENSION OR EXPULSION**

(a) Any member in good standing may file a complaint of serious error, wrongdoing, including safety or range operations and violations against any other member or officer of the club and ask for disciplinary action. Such

complaint shall be filed in writing through the Executive Officer citing the identity of any witnesses and or physical evidence corroborating the event or conduct at issue. The Executive Officer will immediately notify the Secretary of the case. The appropriate officer will call for an Executive Committee meeting to consider the complaint.

- (b) Suspension or revocation of the privilege of membership is an extremely serious form of discipline and requires certain safeguards to avoid abuse. Club members, including officers under a cloud of serious complaint are not in good standing and cannot participate in club activities until the matter is resolved.
- (c) The Secretary will notify the involved parties of the selected date of the meeting by written notice dispatched by First Class United States Mail to the residence address of record of the complaining member and the responding member or officer at least fifteen (15) days prior to the selected hearing date. No vote on suspension or expulsion may be taken without proper notice to the member charged including the specific charges, specifying the time and place of the hearing by the Executive Committee.
- (d) Any officer may be suspended or removed by a two-thirds vote of the members in good standing present at any hearing called for the purpose. An officer suspended for more than thirty (30) days is automatically removed from office. An officer can be removed from office without being expelled from the club.
- (e) Any member may be suspended or expelled from the club for any cause deemed sufficient by the Executive Committee by a two-thirds affirmative vote of the members of the Executive Committee present at any regular or special Executive Committee meeting.
- (f) Any member suspended or expelled by the Executive Committee may appeal to the full membership of the club. Such appeal shall be made in writing within thirty (30) days of the effective date of the action to the Secretary who will notify the President. The President will instruct the Secretary to send written or email notices of the meeting no sooner than fifteen (15) days from publication to all members of the club in good standing by posting the notice in the First Class United States Mail or email stating the date, time, place and reason for the meeting and posting on the WSC website; whether at a regular meeting or a special meeting. At that meeting, the Secretary will read the minutes of the special meeting of the Executive Committee when the charges were heard, a decision made and action taken. A full hearing then will be afforded both the member making the complaint and the responding member. A vote will be taken by ballot of the attending members in good standing and a two-thirds vote shall be required to reverse the action of the Executive Committee, no proxies will be accepted.
- (g) Any member of the Williston Shooters Club, Inc. who has been suspended or expelled by the National Rifle Association of America shall automatically stand suspended or expelled from this club immediately upon receipt of official notice from the Secretary of the National Rifle Association since membership in the NRA is required of each member.

# **ARTICLE IX -RULES**

(a) The Williston Shooters Club, Inc. shall adopt and include by reference the Safety Rules promulgated and published by the National Rifle Association and require the members to comply with those safeguards wherever possible. Further, the Williston Shooters Club Incorporated will use the NRA shooting rules for Pistol, Action Pistol, and/or Rifle as guides to design and conduct its competitive matches within the club. The Executive Officer, together with the ratification of the Executive Committee, will promulgate and publish such specific additional Safety Rules as the unique form, status, location and condition of the club range or its surrounding

environment suggest appropriate. Enforcement of the rules will be the specific responsibility of the member acting as Range Master at any given time.

- (b) The Williston Shooters Club, Inc. will promulgate and publish a procedure to place the responsibility to act as Range Master on one or more members of the club consistent with its method of operation as needed.
- (c) The Williston Shooters Club, Inc. Executive Committee will review, modify, or ratify the recommendations for the Executive Officer to issue and periodically review the rules and procedures for the use of the club range by members titled WILLISTON SHOOTERS CLUB, INC. RANGE USE RULES (for Members.)
- (d) The Williston Shooters Club, Inc. Executive Committee will review, modify, or ratify the recommendations for the Executive Officer to issue and periodically review the rules and procedures for the use of the club range by non-member individuals or organizations, titled WILLISTON SHOOTERS CLUB, INC. POLICY FOR USE OF THE RANGE BY NON-MEMBERS. The use of the range by non-member organizations, particularly the police, the Florida Wildlife Conservation Commission the youth groups like the 4-H, the Boy Scouts of America, JROTC and others should be encouraged and facilitated whenever possible, provided they provide acceptable proof of liability insurance for their operations.
- (e) The Williston Shooters Club, Inc. Range Use Rules 2008 are incorporated herein by reference.

### **ARTICLE X - AMENDMENTS**

Any proposed amendments to these bylaws may be introduced by any member of the club at any regular or special meeting called for the purpose. They must be acted upon by the Club membership at a regular meeting or special meeting called for the purpose provided a copy of the approved amendments has been sent to each club member in the U.S. Mail or email at least ten days prior to the meeting or posted on the website. A two thirds vote of the members present will be necessary to pass or reject it.

# **ARTICLE XI -LAWSUITS, COST AND LEGAL FEES**

Members who bring unsuccessful lawsuits against The Williston Shooters Club, Inc. or any of its duly elected officers will be liable for the legal costs and fees incurred by the club or the officer-member in defense of the alleged cause(s) of action.

## **ARTICLE XII – DISSOLUTION OF CLUB**

Upon dissolution of the Williston Shooters Club, Inc., any and all remaining funds and assets of the club will be donated to the Friends of the NRA or any successor organization to it.

By signature below the President and Secretary both hereby certify that these revised By-Laws have been properly published, discussed and adopted by the club. Adopted on January 7, 2010.

President's Signature Date

Secretary's Signature Date