

CASCO TOWNSHIP BOARD OF TRUSTEES
MINUTES, REGULAR MEETING
MONDAY, OCTOBER 15, 2018 @ 7:00PM

Approved 11/19/18

Call to Order: Overhiser called the meeting to order @ 7:05pm and led in the Pledge of Allegiance.
Present: Overhiser, Macyauski, Winfrey, Brenner, Graff & 10 other interested people.

PUBLIC COMMENT: None

Reports:

Police:

Deputy Kurt Katje reported that in September Casco had 70 calls for service, Kurt handled 30 of those calls for 42%, he made 36 traffic stops and wrote 17 tickets.

Reminded the public of property checks, some people have already headed south. He reported that this weekend was a busy weekend for the sheriff's dept.

There has been people showing up on resident's doorsteps of summer homes, so fortunately the owners were still there for this particular one.

Update on the new police car is Kurt has gotten a VIN # so that means the car is in production.

Golf Cart information regarding an individual in Miami Park that has a Special Needs son inquired about the use of golf carts upon a public roadway. There are only two exemptions regarding golf carts.

1. Municipality exemption
2. Is for farming

There is nothing about medical the township would have to adopt an ordinance and only to be permitted on 25 mile per hour roads or not at all. There are only about 15 roads that this would affect.

STR Report

Registration

There hasn't been a lot of activity in the past month. We've had 2 additional registrations. One was in response to a letter we sent. The other was a new owner registering their property.

We will now be focusing our efforts on a comprehensive report for the November meeting, per the ~~plan~~ Ordinance to review the situation and regulatory ordinance at that time.

Complaints

There were a total of 4 complaint calls in September, two each about three situations, one of which was discussed at the meeting last month.

Labor Day Weekend there was a call about a trash can that was left out – it was unclear how long it was left out or if it was left after the trash was picked up.

There was a call about a loud party on Wed. Sept. 12, The call came in at 9:46 pm and said that the party had started at 6pm. Paul went over immediately after receiving the message (this was discussed at the meeting last month.) There was no noise when he arrived.

The most recent two calls were about the same group that was in town to participate in a movie being filmed in Kalamazoo. The complaints were about too many people staying in the one-bedroom condo and about noise one evening while they were there. We had received information previously stating

that it was really a one bedroom advertised as a two bedroom. There is an inspection planned for the next week. The original date had to be rescheduled to the SHAES inspectors being busy.

The group apologized to one of the neighbors after their noisy arrival home at 4:00am, and as far as I know they were quiet for the rest of their stay.

Green Signs

After being cited for not having green signs, Eaton Park residents called and ordered signs and SHAES is out of them again, so they may not be installed for a little while. I'll check other properties for their green signs as I have time.

Inspections

I'm continuing to schedule inspections, which are a bit difficult – between inspectors, owners contacts. We will continue to schedule them through October. I've also found, when calling to schedule inspections that a couple properties have changed hands, so we should talk about how to monitor that.

Clerk:

Cheri reported that she created two new expenses accounts.

Cemetery Fund

Because we had some well maintenance at Stephenson Cemetery
Acct.# 209.000.79700 Well Maintenance

Fire Fund

206-336-95514 Hydrant rental & New

Motion to amend the budget to include the one new account.

Lu supported. Judy questioned the reason for the new expense accounts.

Allan explained that the fire equipment acct is the one that is usually used for the hydrant rental.

All votes in favor. Motion Carried.

The only expense account approved was the cemetery fund for well maintenance.

Minutes for the Special Meeting 9/11/18 & the Regular Meeting 9/17/18.

Paul made motion to approve the 9/11/18 Special meeting. Judy supported. No Discussion. All votes in favor. Motion carried.

Minutes for the Regular Meeting 9/17/18.

Judy made motion approve the 9/17/18 minutes of the Regular Meeting. Lu supported. No Discussion. All votes in favor. Motion Carried.

Reminded the public of the 11/6/18 election.

Cheri mentioned that the August election someone called the County Clerk's office that they saw someone carrying two absentee ballots out of the building. People need to check on their information, because an individual had signed an affidavit to have this person bring them their ballot. The public needs to get their facts straight before they make unnecessary telephone calls.

Treasurer's Report

Balances for all accounts are as follows:

General Fund	Balance	\$601,492.55
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Parks Fund	Balance	\$ 52,225.58
Senior Services Fund	Balance	\$ 55,940.46
Fire Dept Fund	Balance	\$637,668.18
Road Fund	Balance	\$483,240.63
Police Fund	Balance	\$134,170.18
Cemetery Care Fund	Balance	\$105,477.88
Collected Tax Acct	Balance	\$203,653.21
102 nd Ave. SAD	Balance	\$ 41,158.16
Beach Drive	Balance	\$ 99,214.79
Lakeview Paving	Balance	\$ 43,201.33
Lakeview Sewer	Balance	\$ 7,207.63
Lakeview Water	Balance	\$ 503.86
Pacific Sewer	Balance	\$ 6,853.19
Pacific Water	Balance	\$ 23,154.68
Orchard Sewer	Balance	\$ 24,016.81

I make a motion to approve the following bills in the amount of \$4,256,028.56:

General Fund	Orders#25204-25246	\$ 42,018.49
Collected Tax	Orders#3465-3472	\$4,150,545.95
Parks Fund	Orders#1097-1108	\$ 1,043.64
Seniors Fund	Orders#702-706	\$ 2,969.29
Police Fund	Orders#227-229	\$ 7,485.46
Cemetery Fund	Orders#1046	\$ 405.00
Road Fund	Orders#1131-1132	\$ 51,560.73

County

Tom Jessup, County Commissioner, just passed the budget in the amount of \$32,052,089.00 which is a 3 ½ % increase this year, the county as a whole the employees got a 1 ½ % increase.

The general fund is about \$2,000,000.00 .

Larry Brown is the new Road Commissioner, which he use to be the managing director of the Road Commission. Tom reported other things going on at the county level.

Parks

Bruce Brandon, Parks Chairperson, gave a report as follows:-

1. He would like to commend the committee members for their volunteer efforts in preparing for the Doug Murdoch bench dedication event. The event is tomorrow, Tuesday, October 16, 2018 at 5:30pm. Light refreshments will be offered immediately after.
2. A sub-committee was formed to contact various agencies concerning the presence of competing and or invasive species within the preserve. The first step will be a survey by the appropriate agency and the committee then will present to the board an action plan for your consideration.
3. The dog station has been installed.
4. The committee is working on a Parks Sign inventory so that the township will have easy access to information as signs need to be reordered and installed.
5. The committee would like to clarification on who will be writing the letter to Miami Park residents concerning the bluff motion passed at the last board meeting.

Allan recommended that Dylan work part of the weekends while the park is still busy, everyone thought that was a good idea, until the snow flies. He could keep up with the garbage amongst other things.

Senior Care

Rachel Brenner announced that there is going to be a Senior Appreciation Luncheon, Wednesday, **October 24, 2018 @ 12:00noon**. Located at the SHAES Fire Hall on 66th Street. RSVP to Rachel (269) 214-2350 if you plan to attend.

Wednesday, Nov. 28, 2018 at 12:00noon at the Township Hall, there is going to be some speakers from Evergreen Commons, the topics are Starting Conversations About Successful Aging, with pizza for lunch. Please RSVP to Rachel by Monday, November 26th.

Mondays & Thursdays are exercise class followed by coffee from 10:00am – 11:00am. This Monday Susan had 22 people attend.

Tuesdays is the card social from 1:00 to 3:00pm.

Wednesdays we are offering a new class – Breathing with Barry – a yoga and breath class from 11:30am to 12:30pm.

Planning Commission

David Campbell explained the Municode in how that would codify the zoning ordinance information. He has been working with Municode to find out how it works, what it would cost the township, how long to get the project done, etc. This would help the community on a daily basis to look things up on the website, print information off that you might need, this would be updated as needed in a timely fashion. David recommended to move along with this, if you are interested in contracting with them, the cost to have this done is about \$3,000.00.

Judy said we would like to get this done as soon as we can.

We would put it on our website with a link to Municode. Allan thanked David for all the time he has spent on working with Municode and the planning commission also. Allan recommended to have himself and David seek another quote, his recommendation is \$4,000.00 or less. This would authorize Cheri and himself to sign the contract.

Judy made a motion to approve expected advised proposal to cap it at \$5,000.00. Paul supported.

Discussion or questions. All votes in favor. Motion Carried.

Judy Graff mentioned that a couple of things came up at their special meeting for some of them on the PC, that Ron Bultje gave the opinion that property can both rent and be a Bed & Breakfast. That confused several PC members, how can you do that? Judy requested that she liked to see Ron's opinion on this, why a parcel can be a rental parcel and a B & B parcel, how can they be enforced. Allan said he would get clarity from Ron.

Judy mentioned that the last meeting wasn't posted on the website. There is a coordination problem getting the information to the clerk office.

Alfred is the Land Division officer this is totally separate from Zoning Administrator. Boundary Line adjustments come to the Board of Trustees to approve from subdivisions only.

SHAES

Allan did not make the meeting because of a funeral visitation.

SHAWSA

The need to get information out to the residents when there is a water line breakage. They are going to see what they can do about this.

OLD BUSINESS:

Roads – Work Orders:

The Work Orders for next year , 2019, will be:

On 107th from 66th to 64th and 64th to 62nd Street and 71st Street.

Zoning Administrator Job Description:

Allan mentioned that we have a copy of the Job Description from Alfred that we received at the 9/17/18 meeting. Alfred has expressed his desire to phase out if he could, so it is time to wrap up the Job description. Allan would like to get the job posted, Judy said the PC has not discussed it because they have not gotten a copy of the Job Description.

Allan proposed that we have a special meeting to get this going.

Lu made motion to post the job. Paul supported. All votes in favor. MC.

We are going to set up a special meeting to go over the Job Description for ZA, Allan will get back with us to coordinate the date.

Doug Murdoch Memorial:

Allan reminded everyone of Doug’s memorial tomorrow night, Oct. 16, 2018 @ 5:30pm at the Township Hall.

NEW BUSINESS:

Golf Cart Ordinance Discussion:

Allan said he had 8 emails that were in support of the golf carts. John Fallon was present, he had requested to be able to drive his special needs son to the beach stairs. It would be so much easier to take him in a golf cart, this could be helpful to elderly people to be able to drive to the bluff to watch the sunset. This could be beneficial to other people also. Allan thought it would be a good idea to get a sample ordinance and get this on the agenda to discuss.

The STR ordinance that Kathy is starting to work on getting the information together for review in November.

Paul made motion to adjourn. Lu Supported.

Meeting adjourned at 9:00pm

Minutes Respectively Submitted by,
Cheryl Brenner, Township Clerk