

Friends of Cedar Hill Park Society Board Meeting
Tuesday, November 22nd, 10:30 – 12:00
3515 James Heights

FINAL DRAFT MINUTES

Attending:
Susan Haddon
Luis Netter
Patricia Houston
Peter Haddon

Regrets:
John Schmuck
Hugh Fraser
Andy Ruszel
Paul Bishop
Lana Burns
Barb Latham

Minutes: Peter Haddon

1. **The agenda** was adopted as circulated. We recognized that we could not form a quorum and would not be able to make any motions.
2. **Minutes:** The minutes of the September 27th 2016 meeting will be reviewed and approved at our next board meeting on Jan 24th at 10:30 at 3515 James Heights. The minutes have not been posted to the website.
3. **Financial Report:** Hugh had submitted his financial report which Susan distributed. We have a total of \$2036.92 in the bank. The report was accepted as distributed.
4. **Membership:** Barb submitted her report to Susan who reported that our membership had increased by one member. Susan and Patricia asked if we could do more to promote membership and we agreed to ask our neighbours if they would become members. Action: Susan, Peter, Luis and Patricia. Our brochures can be used in membership promotion.
5. **Directors liability insurance:** Susan reported that she had spoken to Barb Latham. Barb has spoken to her lawyer husband, Dennis Latham who had advised that the FCHP Directors did not face any serious liability risk as we perform little work with the public. He recommended that we get insurance on an event by event basis as we did for the Cedar Hill Park Walk.
6. **Roy Shepherd's proposal from the last meeting:** No further action. We believe that this proposal will be considered through the parks management planning process for Cedar Hill Park.
7. **Bridge naming:** Via email, Barb suggested to Susan that we table this subject for consideration as part of the parks management planning process. Barb suggested that we contact Dr Nancy Turner and Parks' Gary Darrah and those submitting names. Action: Susan
8. **Monday Pulling Together:** Team continues work around the park. Many positive comments from the walkers and we received an email expressing the appreciation from Cedar Hill Rec Manager Carole Ireland.

9. **100 Oaks planting proposal:** Susan said the Carole Ireland had written to advise that our proposal for FCHP to support a tree planting program was not approved and it would have to wait for the parks planning process.
10. **Bowker Creek Reach 17 restoration proposal:** CRD Director Jody Watson advised the BCI Steering Committee that the project funding proposal she had been planning to prepare with Saanich to remove invasive species, meander the creek and create a detention pond has been postponed by Saanich. She was told that this would be considered as part of the parks planning process.
11. **Communications:** Peter advised that our sign board and brochure promotion to volunteers is being adopted by Saanich Parks for other Pulling Together teams in other parks. We have reprinted quantities of brochures. Luis suggested that we make a second sign board to allow for additional information to be posted. Action: Luis and Peter. There was further discussion as to how best to outreach to the community for the FCHP with buttons, tee shirts, etc. No action proposed at this time.
12. **Website:** Continues to be supported by Luis who will publish the statistics on the number of views that it gets on a monthly basis. Susan to update the FCHP Facebook page.
13. **Upcoming 50th anniversary of CHP and 150th of Canada's confederation:** Susan and Peter met with Vicki Sanders to discuss ideas. Vicki has a committee approved by Saanich to promote the 150th. Money is available from the Federal Government if we choose to apply. We need ideas to celebrate the CHP 50th Anniversary that could be combined with a 150th celebration. Ideas welcome.
14. **Parks Management Plan:** Working committee being assembled by Saanich Parks and a facilitator being recruited. No date yet for the process to start. Luis asked what we wanted in the park? Patricia asked: How do we make the park more utilized? What is our FCHP position? Action: Peter to draft a position paper and circulate for consideration.
15. **Annual General Meeting** required around late March/April 2017. Will need to elect new board. We should solicit members to consider joining the board. Action: Susan to contact membership. Meeting arrangements need to be made.
16. **Societies Act:** Susan reported that she will review FCHP constitution and bylaws to ensure compliance with the revisions to the Societies Act.
17. **Next meeting** will be January 24th at 3515 James Heights at 10:30 am.
Please mark your calendars!!
18. **The meeting adjourned** at 12:00 pm