**Naunton Parish Council**

Clerk’s Report for

**Tuesday 17thJuly to 18th September 2017**

(Points numbered according to the minutes of the last meeting.)

7 Risk Assessment: Risk Assessemnt register updated with review date of 17 July. a) Clerk has provided list of expected payments for the year against budget and actual balances. Projects postponed.

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8 Community Emergency Plan included inagenda for meeting on 18 September.

9. Planning application 17/0221/FUL Land south of Kiftsgate included in agenda for meeting on 18 September.

10 Training. Cilca course started.

Defibrillator training - on agenda for 18 September meeting (Cllr Bell)

11 Clerk has contacted Jonathan Noble – no response as yet. Clerk has ordered new Riparian owner leaflets. Currently only available on-line.

 Playground repairs on agenda for 18 September meeting. (Cllr Hanks)

12 Clerk has provided Council tax figures and average precept figures. Cllr Russel reminded to provide initial inspection report.

13 Clerk has actioned cheques 688, 689 and 690.

- ENDS -

**Naunton Parish Council**

Clerk’s Report for

**Extraordinary Meeting held on Tuesday 22nd August 2017**

(Points numbered according to the minutes of the last meeting.)

5. Clerk received envelopes from Cllrs Hanks and Russell and delivered them to CDC for distribution along with Borrowing questionnaire.

6. Clerk has counted and logged al lresponse forms received by 16 September (deadline).

7. Draft amended as per minutes and delivered to CDC for distribution.

8. Clerk has issued cheques 692 and 693 but not 694 as no invoice yet received from CDC for distribution of questionnaire.

 Clerk has banked the cheque for £150.

- ENDS -