

Lac qui Parle-Yellow Bank Watershed District

Regular Meeting Minutes #569

July 12, 2017

Call to Order

The meeting was called to order by Chairman Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, Treasurer David Ludvigson, & Publicity Officer Joe Ferguson. **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, & Park Manager Ron Fjerkenstad. **Others present:** none

Approval of the Agenda

Ellefson asked for a motion to approve the agenda. **M/S/P** to approve the agenda:

Motion: David Craigmile, **Seconded:** John Cornell, **Passed:** 5-0

Staff Reports:

PARK: Park Manager, Ron Fjerkenstad met with the Board.

- Slip-n-slide was set up July 2 & 3rd and was a huge success, with good attendance at the fireworks organized by the campers on the 3rd.
- The bathhouse roofing project was completed by Fairchild Construction.
- Discussed adding signs directing where to park at the boat landing as they currently park so no one can access the landing.
- Discussed trading pickups. Ron found a possibility at Lee's Ford in Dawson that was a 2012. The Board was going to check a few other places and will discuss at the August meeting.
- Ron discussed increase in Medicare insurance of \$160.80/month. Asked if the Board would cover this monthly increase. Discussion followed:

M/S/P to approve monthly increase in Park Manager salary of \$160.80 to cover Medicare increase:

Motion: David Craigmile **Seconded:** Joe Ferguson **Passed:** 5-0

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- Discussed the DO delisting. There will need to be 20 samples taken before 9 AM during low to normal flow (July/August), and hope to do some of the grabs when out doing the SID sampling.
- Attended a grant workshop in Marshall on June 8th and found it helpful.
- We were notified by Houston Engineering that Lac qui Parle was approved as one of the altered hydrology pilot study area's through the MN Soybean Growers Association Project.
- A successful canoe trip was held on June 29th. They canoed approximately 2 ¼ miles upstream from Veteran's Park in Dawson and then grilled brats/burgers/hot dogs and enjoyed ice cream floats to end the event.
- The Lac qui Parle-Yellow Bank facebook page is up and running. The managers were encouraged to check out the page and "like" it.
- There have been nine applications approved for SSTS so far in 2017, and waiting for final applications for two other systems.
- Attended MAWD Summer Tour.

WCA: Coordinator Mitch Enderson

- Attended delineation training June 12-16.
- Attended NPC training June 27-28 and found it extremely useful.
- Continue to review WS permits for WCA.
- Our regional WCA representative, Kane Radel, took a different position within BWSR. His temporary replacement, Lynda, met with us on June 30th.

Treasurers Report:

M/S/P to approve the Treasurers report and renew the \$100,000 CD at State Bank of Bellingham for a six month renewal time-frame:

Motion by: David Craigmile Second by: John Cornell, Passed: 5-0

Hastad asked for Board permission to make the PERA payments electronically as they prefer payment in that format.

M/S/P to approve electronic payments to PERA:

Motion by: David Ludvigson, Second by: Joe Ferguson, Passed: 5-0

The following warrants were presented for approval:

Number	Vendor	Details	06/07/17 to 07/12/17
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General Klein Account:

6458	Don Sheldon/Jerry Stensrud	SSTS Loan	\$2,479.05
6459	Theodore Nelson/Monnens Exca.	SSTS Loan	\$13,050.00
6460	Adam Christopher & Jerry Stensrud	SSTS Loan	\$10,677.00
6461	Mitchell Enderson	WRAPS – canoe trip supply reimb.	\$85.08
6462	LQP Broadcasting Co.	WRAPS - 5-17-17 radio show	<u>\$17.50</u>
		TOTAL	\$26,308.63

Park Account:

5819-5822	Park payroll	June park payroll	\$5,028.88
	Deluxe for Business	park checks	\$411.33
5823	Lyon-Lincoln Electric Coop	park electricity	\$2,604.68
5824	Farmers Coop Association	290.5 gallons unleaded gas	\$983.00
5825	Doug's Service & Marine, Inc.	trimmer line, carburetor repair, 2 v-belts	\$373.39
5826	Canby True Value	toilet paper, paper towels, cleaners, etc.	\$399.26
5827	Olson Sanitation LLC	June trash expense	\$534.69
5828	Frontier Communications	park phone, fax, internet	\$188.69
5829	Running's Supply	Park supplies	\$68.50
5830	Canby Builders Supply	lumber, decking	\$335.93
5831	AT&T Mobility	park cell phone	\$46.59
5832	Vlaminck Electric Inc. campsite #26	fuse service call, generator fuse replace	\$104.37
5833	Kockelman Construction	class 5 gravel, sand for beach	\$644.07
5834	Lincoln Pipestone Rural Water	water @ park	\$97.36
5835	Thomas Briggs	mosquito spraying @ park	\$275.00
5836	Southwest Sign company	2 – 12X24 mdo signs (carts only)	\$80.00
5837	Canby Print Shop	200 daily permits, env & 250 park stickers	<u>\$393.98</u>
		TOTAL	\$12,569.72

United Prairie Bank General Account:

3068-3069	semi-monthly payroll	June 1-15 payroll	\$3,159.10
3070	PERA	VOID	VOID
3071	PERA	monthly deductions	\$344.16
3072-3073	semi-monthly payroll	June 16-30 payroll	\$3,159.09
3074	Minnesota UI Fund	quarter 2 unemployment	\$285.87
3075	LQP County Auditor/Treasurer	June postage	\$81.04
3076	LQP County Recorder	2017 pictometry contribution agreement	\$2,500.00
3077	Frontier Communications	office phone 320-598-317	\$36.53
3078	Frontier Communications	coordinator phone 320-598-3319	\$39.77
3079	I & S Group	CD #54 Improvement engineer	\$9,199.00
3080	Rinke-Noonan Attorney's	June & July monthly retainer & CD #54	\$494.50
3081	Trudy A. Hastad	MAWD summer tour mileage/lodging reimb	\$558.91
3082	Mitchell Enderson	mileage, registration, meal reimb.	\$564.70
3083	Trudy Hastad	room reimbursement - Enderson	\$210.68
3084	LQP-YB liability acct.	Federal withholding	\$4,023.84
3085	Minnesota Revenue	State withholding	\$1,556.00
3086	LQP County Auditor/Treasurer	August health insurance	\$3,112.00
3087	PERA	semi-monthly deductions (7-5-17) payroll	\$611.46
3088	Minnesota Revenue	June sales & use tax	\$523.00
3089	Trudy Hastad	lodging reimb	\$105.34

3090	Darrel Ellefson	per diem, mileage, expense	\$1,124.80
3091	Darrel Ellefson	June ditch work, mileage, expense	\$2,755.72
3092	David Craigmile	per diem, mileage, expense	\$580.93
3093	David Ludvigson	per diem, mileage	\$860.34
3094	John Cornell	per diem, mileage, expense	\$351.17
3095	Joe Ferguson	per diem, mileage	<u>\$122.76</u>
TOTAL			\$36,360.71

Ditch Account:

none	TOTAL	\$0.00
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M/S/P to approve the warrants.

Motion: David Craigmile, Seconded: John Cornell, Passed: 5-0

Secretary's Report:

Hastad presented meeting minutes #568 for approval.

M/S/P to approve meeting minutes #568

Motion: David Ludvigson Seconded: John Cornell Passed: 5-0

Administrator Report/Old & New Business:

- Updated the Board on the CD #54 Improvement Project.
- Buffer enforcement discussion.
- Section 5, Hendricks Township violation update.
- DNR report on Canby Creek Inspections. Discussed DNR funding for R-6 repair. Hastad was instructed to contact DNR and let them know we will not be fixing riser on R-6 at present time.
- Hastad discussed USGS letter and agreement to continue to help fund the Yellow Bank gauge near Odessa.

M/S/P to enter into an agreement with USGS up to five years to help fund the Yellow Bank River gauge near Odessa as long as they match funding. The agreed upon payment from the Watershed for 2017 is \$2,982.

Motion: David Ludvigson Seconded: David Craigmile Passed: 5-0

- Hastad discussed the 2016 audit currently being conducted by the State Auditor's.
- Hastad reviewed the 2017-2018 LP Gas summer fill contract.
- Reported on the MAWD Summer Tour held the end of June in Bemidji.
- Reminded Board of Governor Dayton 25by25 meeting in Marshall – August 17, 2017.
- MN Viewers Seminar will be held July 20th @ Jackpot Junction.

PERMITS - The following permit applications were applied for:

11869	Hugh Bergland	Madison, 34	seepage lines	07/12/17 DL
11870	Hugh Bergland	Madison, 27	seepage lines	07/12/17 DL
11871 Renew #11392	Hugh Bergland	Baxter, 8	seepage, main tile	07/12/17 DC
11872	Lyle Breberg	Maxwell, 33	seepage, main tile, close ditch	07/12/17 DC
11873	Jill & Keith Citrowske	Fortier, 27	seepage lines	07/12/17 JF
11874	Jill & Keith Citrowske	Providence, 31	seepage lines	07/12/17 DE
11875	Jill & Keith Citrowske	Maxwell, 17	seepage, main tile	07/12/17 DC
11876	Jim Clark	Augusta, 28	seepage, main tile	07/12/17 DL
11877	Dan Croatt	Hamlin, 9	seepage, main tile	07/12/17 DL
11878	David Dahl	Cerro Gordo, 13	seepage lines	07/12/17 DE
11879	John Dove	Cerro Gordo, 11	seepage lines	07/12/17 DE
11880	Keith Erickson	Camp Release, 7	seepage lines	07/12/17 DE
11881	Wayne Heinrich	Arena, 4	seepage lines	07/12/17 DE
11882	Rick Hersom	Riverside, 8	seepage lines	07/12/17 DC
11883 Renew #11493	Dan Jibben	Arena, 21	seepage, main tile, pump	07/12/17 DE
11884 Renew #11492	Dan Jibben	Arena, 18	seepage, main tile, tile waterway	07/12/17 DE
11885 Renew #11490	Dan Jibben	Arena, 14	seepage, main, close ditch	07/12/17 DE
11886 Renew #11491	Dan Jibben	Arena, 22	seepage, main, close ditch	07/12/17 DE

11887	Craig Kanstrup	Arena, 30	seepage, main tile	07/12/17 DE
11888	Mark Kopitzki	Camp Release, 30	seepage lines	07/12 17 DC
11889	Mark Kopitzki	Camp Release, 20	seepage lines	07/12/17 DE
11890	Ervin Kostad	Riverside, 22	seepage lines	07/12/17 DE
11891	Amery Longman	Madison, 8	seepage, main tile	07/12/17 DL
11892	Lon Moen	Cerro Gordo, 15	seepage lines	07/12/17 DE
11893	Lon Moen	Cerro Gordo, 14	seepage lines	07/12/17 DE
11894	Lon Moen	Cerro Gordo, 23	main tile, close ditch	07/12/17 DE
11895	OtterTail Power Company	Hantho, 16	clean ditch, replace culvert	07/12/17 DE
11896	Adam Rademacher	Walter, 25	main tile	07/12/17 DE
11897	Gary Robertson	Providence, 17	seepage lines	07/12/17 DC
11898	Gary Robertson	Providence, 10	seepage, main tile	07/12/17 DC
11899 Renew #10888	Aaron Roggenbuck	Walter, 3 & 10	seepage, main tile	07/12/17 DE
11900 Renew #11384	Dean Sather	Garfield, 26	seepage lines	07/12/17 DL
11901	Staab Family Partnership	Baxter, 23	seepage lines	07/12/17 DC
11902	Brett Stratmoen	Maxwell, 3	replace existing tile	07/12/17 DC
11903	Keith Stratmoen	Riverside, 32	clean ditch	07/12/17 DE
11904	Chad Strei	Perry, 30	clean ditch	07/12/17 DE
11905	Kevin Tollefson	Madison, 17	seepage lines	07/12/17 DL
11906	Warren Trygestad	Perry, 1	seepage lines	07/12/17 DE
11907	Warren Trygestad	Perry, 2	seepage lines	07/12/17 DE
11908	Cori Bothun	Providence, 27	repair existing tile & inlet	07/12/17 DE
11909	Donn Streich	Augusta, 28	seepage, main tile	07/12/17 DE

Permits Denied: Steve Eidem, Hugh Bergland, Lyle Breberg

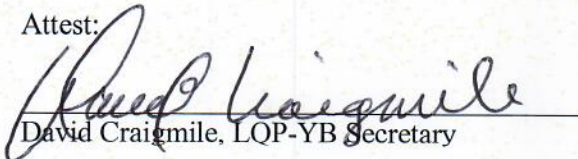
M/S/P to approve watershed permits.

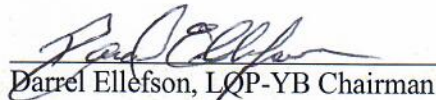
Motion: David Craigmile, Seconded: David Ludvigson Passed: 5-0

Adjournment:

The meeting adjourned at 7:20 p.m.

Attest:


David Craigmile, LQP-YB Secretary


Darrel Ellefson, LQP-YB Chairman

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is August 1, 2017 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.