

## APPROVED

### Arrowbear Park County Water District Regular Meeting July 19, 2018 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held July 19, 2018 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Terisa Bonito  
Vice President Mark Bunyea  
Director Rick Weber  
Director Pat Oberlies

#### Directors who were absent:

Director Sheila Wymer

#### Also present were the following:

General Manager Norman Huff  
Secretary Caroline Rimmer  
Field Supervisor Paul Miller  
Battalion Chief James Ozias

#### Visitors who were present:

Ouida Rendelman  
Shirley Kunkel  
David Godsey

#### Open Session

President Bonito called the meeting to order. Director Oberlies led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, Directors Oberlies, Director Weber, and Vice President Bunyea were present.

Director Wymer was absent.

#### Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Vice President Bunyea. After a brief discussion regarding the Expenses and Budget for the month of June, the Consent Agenda was approved. Motion passed by majority vote. Ayes: Director Oberlies, Director Weber, President Bonito, & Vice President Bunyea, Nays: none, Absent: Director Wymer.

#### Public Comments:

There were no public comments.

#### Staff Reports:

- A) Supervisor Miller reported a total of 26 maintenance issues for the month of June. There were 11 customer requests to turn off/on water, 5 District initiated shut-offs, 0 District equipment repairs, 3 meters replaced, 14 meter reads/re-reads, 0 main repairs, 3 service line repairs, 1 customer inquiry requiring investigation, and 0 sewer issues/repairs. There were also 7 new owners, 2 liens filed, 1 lien released, 57 shut-off notices, 11 non-payment shut-offs, and 10 turn-ons after water shut-off. Supervisor Miller reported on the progress of the Conifer Camp main extension project, and that the Technicians were continuing work on the raising of manhole covers and that the sewer videoing would be done at the end of August or September.
- B) Battalion Chief Ozias reported on the Fire Department calls for the month of June. There were a

total of 9 calls, 5 were in-District and 4 were out-of-District. Battalion Chief Ozias reported on the continued progress of weed abatement and the recruitment of a new volunteer, Alexander Scullin.

- C) General Manager Huff reported to the Board on the tank inspection at the end of the month for preventative maintenance and the status of the fiscal year end budget numbers.

President Bonito excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) General Manager Huff / Battalion Chief Ozias

1. There was a discussion but no action taken, regarding Fire Department Battalion Chief recruiting & qualifications.

B) General Manager Huff

1. There was a discussion and a motion to approve the Employment Agreement for Part-Time Chief James Ozias. Motion to accept the Employment Agreement made by Director Weber. Second was by Vice President Bunyea. Motion passed by majority vote. Ayes: President Bonito, Vice President Bunyea, and Director Weber, Nays: Director Oberlies, Abstain: None, Absent: Director Wymer.
2. There was a discussion and a motion to approve the Districts financial contribution to street paving repairs on Tank Rd. with the contribution of 1/8 of the total cost of paving repairs (total estimate is \$1732) for the agreed upon section. Motion to accept made by Director Weber. Second was by President Bonito. Motion passed by majority vote. Ayes: President Bonito, Vice President Bunyea, Director Weber, Director Oberlies, Nays: None, Abstain: None, Absent: Director Wymer.
3. There was a discussion regarding customer #0825's request for a removal of late fee and shut off/dispatch charge on their water bill. There was consensus among the Directors that an exception to District policy was not warranted. No action was taken as no motion was made.

C) Board

1. There was a discussion regarding the biennial review of the District's Conflict of Interest Code as written in Policy 1020. Review was performed with no changes needed at this time. Motion to confirm as written by President Bonito. Second was by Director Weber. Motion passed by majority vote. Ayes: President Bonito, Vice President Bunyea, Director Weber, Director Oberlies, Nays: None, Abstain: None, Absent: Director Wymer.
2. There was a discussion and a motion to approve voting for one candidate in CSDA's 2018 Board of Director's election for Seat A in the Southern Network. The Board voted by majority vote for Joseph Kelly. Motion to vote for Joseph Kelly by President Bonito. Second was by Director Weber. Motion passed by majority vote. Ayes: President Bonito, Vice President Bunyea, Director Weber, Director Oberlies, Nays: None, Abstain: None, Absent: Director Wymer.
3. There was a discussion regarding the calendaring of the General Manager Annual Review in Closed session. The Board agreed the review would happen at the August 16, 2018 Board meeting.

Announcements:

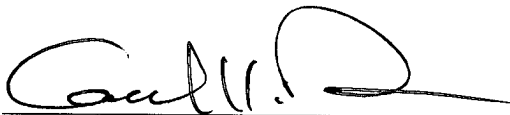
- A) The President announced the Mountain Top Days Parade on August 3, 2018 and the Chili Cook-off on August 4, 2018.
- B) The Board had no announcements.
- C) Staff announced that Board portraits were scheduled for the August 16, 2018 meeting and Secretary Rimmer announced information regarding the upcoming elections in November 2018.

The next board meeting will be August 16, 2018 at 6:30 PM.

Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 7:55 PM.

  
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Terisa Bonito, President

  
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Caroline V. Rimmer, Secretary