



BOARD OF DIRECTORS

Meeting Minutes
November 14, 2016

Dr. Thomas Lubben	Founder	Patricia Lenzer	Gymnastics Professional
Brently Groshong	Director of Music	Amy Best	Associate Professor
Sally Ann Hanzlik	Educator	Clifford James	Contractor/Restoration
Angela Sigley Grossman	Professor	Joanna Hughes	Executive Director
Casey Gallagher	Theatre Mgr. Administrator	Jackie Vogel	Principal
Rosalee Sabo	Retired Principal	Dolly Cary	Board Secretary

I. Call to Order

The meeting was called to order at 6:05 p.m. by Ms. Hughes.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: Angela Grossman, Sally Ann Hanzlik, Rosalee Sabo, Pat Lenzer, Amy Best, Casey Gallagher, Joanna Hughes, Dolly Cary, Jackie Vogel, Brandon Leydic

Absent: Brently Groshong, Clifford James

II. Approval of Minutes

Motion: To approve the minutes of the October 10, 2016, Board of Directors meeting and the corrected minutes of September 12, 2016. (Best/Grossman) Motion carried.

III. Executive Session - None

IV. Administrators' Reports

Joanna Hughes, Executive Director

On November 3, the Executive Summary for the Annual Charter School Report was presented to the Allentown School District board at their meeting. Two additional loans of 250,000 and \$150,000 have been paid off. Our rent is paid up-to-date.

Mrs. Lichtenwalner, our full time dance teacher is currently on leave. The substitute teacher worked with her prior to her leave and has made a seamless transition for the students. As we have several migrant students, we employ a full time student support specialist who works with these students. Most of their parents are involved in produce and meat packing. In addition, a summer program is also offered.

We're working with the Boy Scouts of America and are in the process of developing a Cub Scout Troop. Starting in January the boys will meet immediately after school. This is offered at no cost to our students. We will be looking to form a Girl Scout Troop as well. A school video, featuring a day in the life of a student was made. It will be posted on the school's website. A Fire Prevention

Program was held for our students. The Police Department has been invited to present a program to our fourth and fifth grades.

On Friday, a meeting is scheduled with the Arts Academy Middle School. This meeting is intended to strengthen the two school's relationships for collaborative efforts to ease the transition of our elementary students to the middle school.

As enrollment time for next year is approaching, our Community Liaison is stepping up marketing activities visiting churches, businesses and day care facilities promoting the Arts Academy. Strategies are being developed such as Robo calls, mailers, bring a friend campaign and holding Open House at different venues.

Plans are in process to hold a Friend and Founder Evening inviting all Board members to a Room Dedication. More information to come as plans progress.

Jackie Vogel, Principal

Formal teacher observations are currently being conducted. Thank you to Mrs. Grossman and DeSales Touring Dance Team for their performance for our students. They also donated a large box of art supplies. Sing for America performed 3 short stories by Edgar Allen Poe for our students in grades 3-5.

Mike Waddell, DeSales University met with Mrs. Vogel regarding placing field students at our school. The 5th Grade Community Service Committee is collecting food items for the Allentown Rescue Mission and the staff raised \$111 also to be donated to the Mission. A mock election was held by the 5th grade students. WFMZ interviewed some of our students. They were on Channel 69 news at various times during the following day.

The School's Success Team and the SAP Team meet weekly. The focus is on academics. The SAP Team is working with the Center for Humanistic Change covering such topics as mental illness, drug and alcohol. A visual art show is scheduled for Wednesday, November 16. Parent/teacher conferences are scheduled for November 21 and 22. Teacher Professional Development is scheduled on November 23. Report cards will be sent home on December 16.

Brandon Leydic, Director of Operations

Adams Glass, Allentown, finalized some outstanding issues from the original project. All building systems are working smoothly with no new issues. The parking lot & traffic flow has stabilized. The school has an agreement with the police department to be a part of their list of schools to visit periodically during student dismissal.

V. Financial Report

We continue to work with Allentown School District streamlining the process with our finances. Ms. Hughes met with the former CFO, Jack Clark who now works as Administrator of Auxiliary Services, which includes charter schools, and other staff members who work directly with Charter Schools.

VI. Committee Reports – None

VII. Old Business – None

VIII. Public Comment on Agenda Items – None

IX. New Business

Motion: That the nomination of officers of the Board be tabled until all members are present to vote. (Sabo/Best) Motion passed.

X. Public Comments - None

XI. Adjournment

Motion: To adjourn the meeting of the Board of Directors at 7:05 p.m. (Hanzlik/Lenzer) Motion carried.

The next meeting is scheduled for December 12, 2016 at 6:00 p.m.

Respectfully submitted,

Eleanore M. Cary

Eleanore M. Cary, Board Secretary