

**DESIGN REVIEW COMMITTEE
CONTRACTOR SUBMITTAL
NEW CONSTRUCTION
BUCKHORN VALLEY COMMUNITY GYPSUM, CO**

Submittal Date: _____ Preliminary or Final Review: _____

LOT INFORMATION

Legal Description/Lot#: _____ Street Address: _____

OWNER INFORMATION

Names: _____

Mailing Address: _____

City: _____ State/Zip: _____

Mobile Phone: _____ Email: _____

DESIGN INFORMATION

Architect/Designer: _____

Contact Person: _____

Address: _____

City: _____ State/Zip: _____

Mobile Phone: _____

CONSTRUCTION INFORMATION

Contractor/Builder: _____

Contact Person: _____

Address: _____

City: _____ State/Zip: _____

Mobile Phone: _____ Email: _____

LOT INFORMATION

Legal Description/Lot#: _____ Street Address: _____

Detailed Description of Submittal: _____

Lot Square Footage: _____

Total square footage of proposed home or addition: _____

Have you had soils/engineering/other tests performed on the lot? D Yes D No *If yes, please attach copies of all reports*

Does the lot have any unique features? D Yes D No

If yes, please describe: _____

Are there any restrictions affecting the lot? D Yes D No

If yes, please describe: _____

FEES:

NEW MODEL APPROVAL:

Design Review Fee: \$0.20/square foot of heated living space - subject to adjustment if total square footage determined to be different

Administration Fee: \$800

Change Order: \$100 per CO

PRE-APPROVED MODELS:

Design Review Fee: \$0 but must still be approved by Design Review

Administration Fee: \$0 but must still be approved by Design Review

Landscaping deposit: \$0 but must still be approved by Design Review

Total fee included with preliminary review submittal: _____

Please submit this completed Design Review Submittal Form along with 1 set of plans, 1 electronic copy, your check for the design review fee and the administrative fee, made payable to the BUCKHORN VALLEY MASTER HOA.

Buckhorn Valley Design Review Committee

Buckhorn Valley Master HOA

PO Box 1326

Gypsum, CO 81637

DRCBuckhorn@gmail.com

Requested Date For Review: _____

Office Use Only

Date Received: _____ Review Date _____

Owner Notified _____ Fees Received: _____

PRELIMINARY PLAN REVIEW CHECKLIST

The following checklists are supplied to help you prepare your submittal. Any additional information that you feel helps to clarify or explain your submittal should also be included.

SITE SURVEY

- _____ Scale: 1" = 20'-0"
- _____ Site contours
- _____ Easements and Setbacks
- _____ Existing natural site features
- _____ Existing Utilities

SITE PLAN***

- _____ Scale: 1" = 10'-0", minimum
- _____ North Arrow
- _____ Title Block, including Lot/Block/Filing, name of project, owner, date
- _____ Building Location
- _____ Line of proposed roof overhangs
- _____ Property Lines
- _____ Setbacks and Easements Natural Site Topography
- _____ Proposed Topography
- _____ Existing natural site features
- _____ Outdoor mechanical equipment locations
- _____ Trash container enclosures
- _____ Proposed ridge line height or top of parapet
- _____ Finished floor elevations
- _____ Existing and proposed grade elevations at all building corners
- _____ Proposed walks, driveways, and parking areas
- _____ Total Lot Coverage; must not exceed 30%
- _____ Utility locations and Meter locations
- _____ Bearings and distances to the property lines

FLOOR PLANS

- _____ Scale: 1/8" = 1'-0", minimum
- _____ North Arrow
- _____ Title Block
- _____ All Exterior Dimensions
- _____ Door and window openings and locations
- _____ Walls, partitions, and stairways
- _____ Decks, porches, and balconies

- _____ Floor area calculations

ELEVATIONS

- _____ Scale 1/8" = 1'-0", minimum
- _____ Title Block
- _____ Elevation of each exterior view
- _____ Door and window locations
- _____ Roof material and slope
- _____ Exterior siding materials
- _____ Chimney
- _____ Railings
- _____ Skylight locations
- _____ Building height
- _____ Finish floor elevation
- _____ Proposed and existing grade
- _____ General material notes

LANDSCAPE PLAN***

- _____ Scale 1" = 10'-0"
- _____ North Arrow
- _____ Title Block
- _____ Building Location
- _____ Proposed roof overhangs
- _____ Proposed contours
- _____ Driveway, walks, terraces, and decks with materials listed
- _____ Location of all plants, trees, sod, seeded areas, etc.
- _____ Location of fences

NON-DRAWING ITEMS

- _____ Application Form
- _____ Color Board, showing all exterior materials and colors

*** Site and Landscape Plans may be combined on one sheet

FINAL PLAN REVIEW CHECKLIST

The following checklists are supplied to help you prepare your submittal. Any additional information that you feel helps to clarify or explain your submittal should also be included.

SITE SURVEY

- _____ Scale: 1" = 20'-0"
- _____ Site contours
- _____ Easements and Setbacks
- _____ Existing natural site features
- _____ Existing Utilities

SITE PLAN***

- _____ Scale: 1" = 10'-0", minimum
- _____ North Arrow
- _____ Title Block, including Lot/Block/Filing, name of project, owner, date
- _____ Building Location
- _____ Line of proposed roof overhangs
- _____ Property Lines
- _____ Setbacks and Easements
- _____ Natural Site Topography
- _____ Proposed Topography
- _____ Existing natural site features
- _____ Outdoor mechanical equipment locations
- _____ Trash container enclosures
- _____ Proposed ridge line height or top of parapet
- _____ Finished floor elevations
- _____ Existing and proposed grade elevations at all building corners
- _____ Proposed walks, driveways, and parking areas
- _____ Total Lot Coverage; must not exceed 30%
- _____ Utility locations and Meter locations
- _____ Bearings and distances to the property lines

FLOOR & ROOF PLANS

- _____ Scale: 1/4" = 1'-0", minimum
- _____ North Arrow
- _____ Title Block
- _____ All Exterior Dimensions
- _____ Door and window openings, locations and sizes
- _____ Walls, partitions, and stairways
- _____ Line of proposed roof overhangs
- _____ Meter Locations
- _____ Decks, porches, balconies, terraces, with materials noted
- _____ Trash enclosures
- _____ Location of heating/cooling units
- _____ Floor area calculations

ELEVATIONS

- _____ Scale 1/8" = 1'-0", minimum
- _____ Title Block
- _____ Elevation of each exterior view
- _____ Door and window locations, material, and color
- _____ Roof material and scope
- _____ Exterior siding materials, type and color
- _____ Chimney material and height
- _____ Deck & Railing material, type, color, and dimensions
- _____ Fascia and Trim material type and color
- _____ Skylight locations, type and color
- _____ Building height
- _____ Finish floor elevations
- _____ Proposed and existing grade
- _____ Meter locations
- _____ Trash enclosures
- _____ Garage door material and color
- _____ All other materials, finishes, and color

BUILDING SECTIONS

If required by the Design Review Board.

LANDSCAPE PLAN***

- _____ Scale 1" = 10'-0"
- _____ North Arrow
- _____ Title Block
- _____ Building Location
- _____ Proposed roof overhangs
- _____ Proposed contours
- _____ Driveway, walks, terraces, and decks with materials listed
- _____ Location and size of all plants, trees, sod, seeded areas, etc.
- _____ Location of fences, meter and trash enclosures, etc.
- _____ Description of erosion control techniques
- _____ Irrigation note or plan

DETAILS

- _____ Window and door head, jamb and sill
- _____ Fascia
- _____ Chimney Cap
- _____ Other trim

NON-DRAWING ITEMS

- _____ Color Board, showing all exterior materials and colors
- _____ Construction Schedule
- _____ Landscape Deposit and Compliance Fee

*** Site and Landscape Plans may be combined on one sheet