

## **BOARD OF TRUSTEES**

**July 7, 2022**

**Members Present: Kelly Stewart, Terry Brungardt, Daniel Tatro, Ken Schmidt, Michael Snyder**

**Members Absent: None**

**Staff Present: Nicole Lawless – Deputy Clerk; Bailey Ross – Town Clerk; Margaret Stratton – Treasurer; Bruce Wallace – Director of Operations/Public Works Supervisor, Jimmy Smith – Fire Department Secretary, Rob Baysinger – Police Chief**

**Others Present: Joe Weaver – Town Attorney; Bryan Mitchell – Parkhill Engineering; Millie Vance – Parkhill Engineering; Kaci Snow; Sean Wagner; Steve Snow.**

- 1. Meeting called to order and roll call. Trustee Tatro called the Regular Meeting of the Board of Trustees to order. Clerk Ross called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday, July 6, 2022 @ 12:45 p.m.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. No comments.**
- 3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular meeting held June 7, 2022, with action as necessary. Trustee Snyder made a motion to approve the minutes from the Regular Meeting held June 7, 2022. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, abstain; Mayor Tatro, aye; Mayor Tatro declared the motion carried 4-1.**
- 4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of June 2022, with action as necessary. Trustee Snyder made a motion to approve the claims, checks and warrants for the month of June 2022 with the addition of the invoice of \$400 from Stephen Sanchez. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 5-0.**
- 5. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Special Meeting held June 17, 2022, with action as necessary. Trustee Schmidt made a motion to approve the minutes from the Special Meeting held June 17, 2022. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.**
- 6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department secretary, with action as necessary. Jimmy Smith gave his report for the month of June. They have found a \$150,000 non-matching REAP Grant that they are going to try for. No Action.**
- 7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Chief Baysinger gave his report for the month of June. No Action.**

8. **Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Public Works, with action as necessary. Bruce Wallace gave his report of the month of June for the Water Department. No Action.**
9. **Consideration of approval, rejection, amendment and/or postponement of taking action on the following:**
  - A. **Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4).**
  - B. **Consideration of approval, rejection, amendment and/or postponement of the hiring of a paid Emergency Management position, with action as necessary.**

**Trustee Snyder made a motion to enter executive session. Seconded by trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 5-0.**

**Acknowledgement of exiting executive session and re-entering regular session of meeting.**

10. **Consideration of approval, rejection, amendment and/or postponement of taking action on the following:**
  - A. **Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4). Mayor Tatro stated this will be tabled until the next meeting.**
  - B. **Consideration of approval, rejection, amendment and/or postponement of the hiring of a paid Emergency Management position, with action as necessary. Mayor Tatro stated this will be tabled until the next meeting**
11. **Consideration of approval, rejection, amendment and/or postponement of purchasing mobile computer for reserve and part time cruisers, approximate cost of \$1,099.99 per PC, with action as necessary. Trustee Snyder made a motion to approve the purchase of two mobile computers for the part time cruisers. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.**

12. Consideration of approval, rejection, amendment and/or postponement of computer stands for black Charger and Durango, approximate cost of \$642.17 per cruiser, with action as necessary. Trustee Brungardt made a motion to approve the purchase of two computer stands. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
13. Consideration of approval, rejection, amendment and/or postponement of proposal of services provided and cost associated with Park Hill Engineering, with action as necessary. No Action
14. Consideration of approval, rejection, amendment and/or postponement of the hiring of legal counsel or a land management company to assist and move forward with the annexation process, with action as necessary. Mayor Tatro stated this will be tabled until the next meeting.
15. Remarks and inquiries of the governing body members. No Action.
16. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action.
17. Adjournment. Trustee Stewart made a motion to adjourn. Seconded by Terry Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.

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Daniel Tatro, Mayor

ATTEST:

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Bailey Ross, Clerk