

**I. Grant Details:**

- a. This grant is for the \_\_\_\_\_ program.
- b. If this is a matching grant, \_\_\_\_ days (typically 90-180 days) to match funds.
- c. This grant is being made by the Pugh Family Foundation.
- d. We ask for approval for any public announcement and/ or press release.

**II. Release of Grant Funds**

The funds to be provided hereunder may only be spent in accordance with the provisions of the grant application and budget as is stated above in the “Grant Details.”

Please send a timeline of the program or project with a signed copy of the grant agreement. The timeline will help the Pugh Family Foundation to create a reporting timeline that best fits your organization’s program. Upon the receipt of both the signed grant agreement and the timeline or additional documents (matching funds), the grant check will be mailed to your organization. Please send both items to Nan Pugh, [nanpugh@pughfamilyfoundation.org](mailto:nanpugh@pughfamilyfoundation.org)

**III. Reporting**

The Pugh Family Fund will establish a reporting schedule according to the program timeline as is requested above in the “Release of Grant Funds.” All reports will be submitted to the Pugh Family Foundation. Please be advised that the Pugh Family Foundation may request to interview program participants, receive photographs, or schedule a site visit to assist in measuring the grant’s impact on Acadiana.

The Grantee is responsible for reporting any changes in the project as described in the application .

**IV. Reversion of Grant Funds**

The Grantee will immediately return to Pugh Family Foundation any unexpended funds at the close of the grant period. Grant funds, and whatever may have been purchased with grant funds, shall also be promptly returned to Pugh Family Foundation if any of the following apply: (1) if the Grantee loses its exemption from federal income taxation under the Internal Revenue Code, files bankruptcy, or becomes insolvent, or (2) if Pugh Family Foundation elects to terminate the grant. Pugh Family Foundation also reserves the right at any time to terminate this grant if it determines that the Grantee has made misrepresentations, has misappropriated grant funds, or has done anything inconsistent with the grant purpose/agreement.

**V. Limit of Commitment**

This award is made with the understanding that the Pugh Family Foundation has no obligation to provide other or additional support for this project.

**VI. Grantee & Grantor Signatures**

In signing this document, the signatory below acknowledges that he or she has been authorized by the Grantee agency to sign on its behalf and that he or she has read, understands and agrees to the terms and conditions of the Grant Agreement.

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<b>Grantee Organization Legal Name (please print)</b>	
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<b>Executive Director or Program Director (please print)</b>	<b>Title of Signatory (please print)</b>
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<b>Signature</b>	<b>Date</b>

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<b>Grantor Name (please print)</b>	
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<b>Name of Signatory (please print)</b>	<b>Title of Signatory (please print)</b>
<hr/>	<hr/>
<b>Signature</b>	<b>Date</b>