

MINUTES

Community Corrections  
510 NW 4<sup>th</sup> Street  
Grants Pass, OR 97526

---

<b>Present:</b>	Scott Blower, Charlie Chase, Bryan Hawkins, Mike Jones, , Janet Lancaster (via phone), Harry Mackin, Dave Matthews, John Maupin, Rick McClintock, Richard Wharton, Dorothy Yetter, Austin Prince – Rural Metro, Mike McLaughlin – Fire Defense Board Chief, Lily Morgan – Commissioner, Annette Sorensen – Staff, Sara Rubrecht - Staff
<b>Absent:</b>	Jeff Wolf, Vivian Kirkpatrick-Pilger, Dan Trader – County Fire, Mariana Ruiz-Temple – Oregon State Fire Marshal, Dave Larson - ODF
<b>Public Attendees:</b>	Sue Densmore, Rich Holloway, Steve Nelson, John Holmes
<b>Recorder</b>	Annette Sorensen

---

**1. Opening**

Chairman Wharton called the meeting to order at 5:30 p.m.

**2. Review / Approval of Minutes from 01/28/2020**

Scott Blower made a motion to approve the minutes as written, Charlie Chase seconded the motion. The motion passed unanimously.

**3. Presentation:**

- a. Presentation on Boundaries by Steve Nelson and Brett Fillis

Brett Fillis, Retired Fire Chief from Applegate Fire and Steve Nelson from Rural Metro gave the group an overview and explanation on how fire district boundaries were chosen in the past and the reasoning behind it. Previous attempts for a fire district were also discussed.

Chair Wharton summarized that it seemed reasonable to use the existing maps from the 2008/2010 district attempt, subject to review by GIS, the Assessor's office, 911 and Sheriff's Office. These boundaries seem to be suitable for any type of fire district formed in the County.

- b. Order 2008-34 Previously Listed by Description and Map

Commissioner Morgan stated that the Board could request getting these reports from the appropriate agencies

**4. BCC Liaison Report**

Commissioner Morgan has not received an official answer from Legal Counsel about Zone 2, but received some information that it would be a tax by vote.

Commissioner Morgan also reported that the Board met about the RFQ and Legal will be working on more edits. We will try to get to the weekly business session the following week. The information the group provided in the RFQ will be used to build a sample contract that will be used as an addendum with the RFQ.

Discussion ensued about the directions and the expectations of the committee.

Commissioner Morgan is unsure the status of the legislature and she has not heard back from Senator Baertschiger. The County has not budgeted the cost for a contractor in the last budget, but the Commissioners are aware that money it may not be available from the legislature. No agreement has been made on where the money will come from, but the Commissioners said to pursue this path and the project.

## **5. Subcommittee Reports**

- a. RFQ Update  
Covered in previous item.
- b. SWOT Update  
Will be covered in the meeting on February 18, 2020. Bryan said the document may be sent to the committee electronically.

## **6. New Business**

The group did not have any additional workshop items.

## **7. Ex Officio Members Update**

Mike McLaughlin stated he had no additional items to report, but is available to answer questions.

Austin Prince reminded the group about the tour next week at Station 1 at 2428 Williams Highway at 5:30.

Chair Wharton reminded that this is a public meeting.

John Maupin asked the group that if there are no future items, where does that leave the group after the fire station tour. Charlie mentioned the SWOT may bring up additional questions. Commissioner Morgan stated that the current wording of the RFQ states that the committee will be rating the applicants and making recommendations to the Board. Once the consultant is in place, the group will meet with the consultant as stakeholders.

Chair Wharton was unsure if they should continue pursuing rates and standards. Commissioner Morgan said that the wording of the RFQ said the consultant would do a comprehensive report in which they could provide those items.

Commissioner Morgan said that when Legal Counsel has approved the RFQ it will go the Weekly Business Session and the group will be able to see the approved product.

John Homes is the new Fire Chief of the Illinois Valley Fire District, introduced himself and said he spoke to Bryan Hawkins last week and wanted to learn more about what this. He said he looked forward to the next meeting(s).

## **8. Comments from Committee Members:**

In response to John Maupin's question to Commissioner Morgan on if she favors having a rural protection fire district, she responded that she is going to see what the consultant's recommendation is and what the report says.

## **9. Other Business:**

Chair Wharton asked the group about future meeting dates and frequency. Commissioner Morgan responded to Harry Mackin stating that the report (RFQ) will probably not be sent back to the committee for comment before it is approved.

Dorothy Yetter stated that she understands that once the Rural Metro tour is completed, the group will wait for responses from the RFQ process then the group will be a part of the analysis of the applicants and make a recommendation to the commissioners as to who is qualified based on the grading of the RFQ. Commissioner Morgan added that the group will then be a stakeholder group that will be scheduled accordingly with the consultants work. Additionally Dorothy said that once input is given to the consultant, the group would be done. Then it is assumed that the group will be invited back for the consultant's presentation.

Scott Blower suggested that after the tour meeting next week the group should have a meeting to finish the SWOT, at the point they can measure the progress of the RFQ then the group will be in a pause until the proposals come back.

Chair Wharton clarified with the group that they will have the next meeting as the fire station, there will be a meeting after that to finish the SWOT, then the group will go on suspension until the review of the consultant applicants. The group was unanimous that they had the same understanding.

Scott made a motion to end the meeting, Mike seconded. Meeting adjourned.