

**Commission on Homelessness for Volusia and Flagler Counties
Board of Directors & Membership Meeting Minutes**

Friday, February 23, 2017

EOC, 1769 E. Moody Blvd., Bunnell; Building 3

1:00-3:00 p.m.

Attendees: Carl Falconer, Ray Salazar, Jeff White, Chet Bell, Dennis Burns, Edward Davis Jr., Joan Campanaro, Robin King, Bob Williams, Buck James, Mark Geallis, Solinka McIntosh, Susan Clark, Fire Chief Dru Driscoll, Commander David Williams, Nancy Epps;

Absent: Sam Willett, Chet Bell, Carrie Baird, Nicole Jobson, Dona DeMarsh-Butler, James Rose, Jim Cameron, Marisa Chaves, Janet Hamer, Dr. Maria Barbosa, Rhonda Harvey, Tony Deobil; **Staff in attendance:** Lyn Hawkins, Carolyn Dodge; **Others in attendance:** Revie Beaulieu, Evelda Ash

I. Call to Order- Carl Falconer, Vice Chair

The meeting was called to order at 1:06 p.m.

II. Review of February 23, 2018 Minutes – Carl Falconer, Vice Chair

Carl Falconer presented the minutes of February 23, 2018 for review and approval. A motion was to approve the minutes by Bob Williams and seconded by Mark Geallis. Motion carried.

III. Marketing Strategy- Ray Salazar, Board Member

Ray Salazar provided an update on the marketing committee which is chaired by Reverend Katie Steinburg. The Executive Committee has approved both the “Rethink Homelessness 386” marketing strategy and to establish a facebook page. The Committee is still looking at what the public opinion is on homelessness as they are developing an evaluation of attitude survey. The Motion to approve both “Rethink Homelessness 386” and creation of a facebook page was made by the committee and seconded by Bob Williams. There were no objections.

IV. HMIS Policy and Procedures- Jeff White, VFCCH Executive Director

Jeff White announced that the Steering Committee has approved the HMIS Policy and Procedure Manual and requested Board approval. Susan Clark made the request to add the HMIS Fee Schedule to the Manual. A motion to approve the HMIS P&P with the amendment to add the Fee Schedule was made and seconded by Robin King. A discussion ensued regarding education on HMIS’s reporting capabilities and areas the Board should focus on. Carl Falconer suggested that System Performance Measures be the starting point.

V. Coordinated Entry Report- Lyn Hawkins, Coordinated Entry Navigator

Lyn Hawkins presented the report and discussed the addition of prevention services in Coordinated Entry. A discussion ensued regarding the inclusion of Traveler’s Aid in the positive housing retention numbers. Ray Salazar stated he will take this to the Coordinated Entry Committee and if pertinent, will utilize any HUD guidance pertaining to Traveler’s Aid in CE in their discussion. Robin King suggested creating benchmarks and having more narrative in the report to explain the impact of funding cycles on numbers of outcomes. In particular, the amount of time between CE referral and housing placement needs explanation.

VI. Community Awards- Jeff White, VFCCH Executive Director

Jeff White requested that the CoH Board continue to award one individual and one business/corporation annually for their support in relation to homelessness. The challenge of doing

so although the CoH cannot accept funds was discussed and Robin King volunteered the Economic Stability Committee to take over this duty.

VII. Collaborative Applicant Report- Jeff White, VFCCH Executive Director

Jeff White announced that the Youth Homelessness Demonstration Grant (YHDP) was submitted to HUD on April 16, 2018 and thanked all who participated in the planning. A new Youth Action Committee has formed and is meeting monthly.

Jeff White also announced that he will be submitting the Point in Time (PIT) to HUD on Monday, April 30, 2018 and will be released to the community next week. He further explained that the Housing Inventory Chart (HIC) is also due 4/30/18 and needs to match the PIT.

VIII. Annual Meeting – Jeff White, VFCCH Executive Director

The Annual Meeting is scheduled for August 24, 2018 and the Strategic Plan and Governance Charter will be reviewed.

IX. Standing Committee Reports

a. Steering Committee- Jeff White, VFCCH Executive Director

The Steering Committee approved the HMIS Policy and Procedure

b. HMIS Committee- Chet Bell, Co-Chair

Completion of Policy and Procedures

c. Coordinated Entry Committee- Ray Salazar, Chair

A recent presentation on SSI/SSDI Outreach, Access, and Recovery (SOAR) was excellent.

d. Application Committee- Jeff White, Executive Director

The Application Committee has scored grant applications for Temporary Assistance to Needy Families (TANF) and Challenge and has selected recipients. They will be reviewing Emergency Solutions Grant (ESG) applications next week.

Many thanks and commendations were given to the Applications Committee, United Way, Carrie Baird and Taylor Duguay.

e. Point-In-Time Count Committee- Jeff White, Executive Director

Previously discussed in Collaborative Applicant Report.

f. Economic Stability Committee- Robin King, Chair

Robin King provided the update that they have been reviewing surveys and connecting partners, trainings and presentations. A desire to look into more comprehensive, community-wide database possibilities was discussed.

g. Homeless Solutions Taskforce of Flagler County- Carrie Baird, Chair

The next meeting is next Tuesday, May 1, 2018.

h. SSVF Partnership- Solinka McIntosh

Solinka McIntosh provided an update that Social Services has moved back to Ballough Rd. and the shelter is pending inspections. The Salvation Army has helped 63 vets to date. Affordable housing continues to be a challenge that is worsening due to many landlords raising rents by converting to market rate. A landlord engagement meeting is being planned.

Solinka also stated that the current SSVF grant ends September 30, 2018 and Salvation Army has no SSVF for '18-'19. Funding for '19-'20 is dependent on vet outcomes. A progressive engagement model is in practice.

X. Old Business

None

XI. New Business

Ray Salazar is now on the Board for Halifax Urban Ministries.

Buck James provided an update on Hope Place. Their target date to transfer the shelter over is May 5th and they will have 32 Unaccompanied Youth beds available by the end of May. HUM is waiting to hear on their application to the VA for 20 single occupancy vet beds and should know in July.

Bob Williams announced that Dave Young has been hired as the Director for First Step/Catholic Charities.

XII. Member & Public Comments

None

XIII. Adjourn

The meeting was adjourned at 3:00 p.m.

Minutes prepared by: Carolyn Dodge, Staff

Board Chair: _____

Next Meeting: May 15, 2018