

**Carriage Lane Home Owners Association
September 9 2014 Board Meeting Minutes
Location: East Anaheim Hills Community Center Time: 9:00 AM – 9:50 AM**

Attendance

- Board: Mrs. DeFalco, Mr. Konovalov, Ms. Nardin, & Ms. Presz (Quorum)
- Others: Mr. Lecessee, Mrs. Clement, Mrs. Ducommun, and Mr. Fox, Recording Secretary.

Prior Meeting Minutes Approval

- The August 9, 2014 minutes were reviewed and approved.

Landscaping

- There were no landscaping issues reported by residents since the last meeting.
- The bid previously approved from Avila Landscaping to address the low water pressure issues that have been experienced on the slopes has not been started. This is due to the machine to perform some of this work broke down. Avila Landscaping has recommended that the work be reprioritized. The Board unanimously voted that \$1,500 be allocated to address the slope areas that require the greatest attention first.

Financial & Administrative

- The financial statements for August 2014 were reviewed and approved.
- The past due accounts were reviewed and discussed. No new action is required.
- Mr. Fox was requested to develop resolutions to update the bank accounts. The signers will be the Officers of the Board.
- The Board will go over to Chase Bank after the next meeting to update the bank signature cards and order new checks.
- The 2015 budget committee was finalized as follows:
 - Phase 1: Mr. Lecessee and Mr. DeFalco
 - Phase 2: Mrs. Clement, Mrs. Ducommun, and Mrs. Konovalov

Architectural Matters

- No new architectural submittals were received this month.
- The new color palates from Dunn-Edwards will be included on the new website when is completed for everyone to view. Dunn-Edwards will be providing a 37% discount to Carriage Lane owners.
- There were no new architectural submittals this month.

- Jesse Lopez contacted Mr. Fox and inquired about the need for a spark arrestor on his chimney. Mr. Konovalov reported it was a requirement according to Desiree Johansen from the City of Anaheim Fire Prevention Unit.
- The existing mailboxes were discussed. Both the poles and mailboxes are having problems. Mr. Konovalov has done some research on using gang boxes versus the current configuration. He provided pictures of the gang boxes that were researched. He also spoke to the US Postal Service. Before we undertake a project, the design and placement needs to be approved by the US Postal Service.
- Mr. Konovalov did some research for the parking lot signage. He shared some pictures of signs from neighboring developments. The next step is to finalize the wording to go on the signs and then get bids.
- There is one light on Ridgewood Court that is not working. This was located at 6011 Ridgewood Court. This led to a discussion to replace the existing lights in Phase 2 to more energy efficient LED lights. The total cost will be \$1,785 this was approved unanimously by the Board.

Master Association

- The monuments being replaced throughout all the Associations are expected to be \$300,000 over the budgeted amounts.

Website Report

- Mr. Fox was requested to provide minutes from January 2014 on forward for inclusion on the website. These are to be provided electronically in Word or PDF format to Mr. Konovalov.

Home Owner Comments

Mrs. Ducommun

- An inquiry was made regarding when the trees were going to be trimmed. She stated that HLI Tree Care did a good job last time.
- A comment was made regarding her dislike for gang mailboxes and that some of the other owners feel the same way.
- A recommendation was made to have the Association coordinate wrought iron fence repairs. The Board indicated they didn't want to take on this effort since it was beyond their jurisdiction.

Mrs. Clement

- The owner reported she does not like gang mailboxes. She feels it will impact parking and aesthetics.
- She thanked the Board for all the efforts that have been taking place.

- The owner volunteered to contact the Senior Living facility to trim their landscaping again. The Board thanked her for volunteering.
- A concern was expressed over several dry areas that need water. Mr. Konovalov reported this is being addressed by the approved project to be performed by Avila Landscape.
- A suggestion was made that the Board inform all owners of the responsibility of maintaining the wrought iron fences.
- The light pole at 512 Golden Sky is not working and requires attention. Mr. Konovalov reported this will be handled through the work that was approved by the Board at this meeting.

Mr. Leccesse

- The owner suggested that there are some new plastic mailbox poles being made that should be investigated.

Next Meeting

- The next meeting is scheduled for October 11, 2014 at 9 AM at the East Anaheim Community Center.

Minutes Approval

- Minutes Prepared By: William Fox, Recording Secretary
- Minutes Approved By: Nicolas Konovalov, President