

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
TWIN OAKS VILLAGE  
September 29, 2020  
Via Zoom**

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**CALL TO ORDER AND ADOPT AGENDA**

A quorum having been established, Mr. Planz called the meeting to order at 6:33p.m. Board members in attendance were Brian Planz, President, Kathy Falkenbury, Vice President, Sonyan Stephens, Secretary, and LaNoma Martin, Treasurer. Also in attendance, Bernita Armstrong, PCAM, CMCA, AMS representing Sterling ASI.

Ms. Martin made a motion to accept the agenda, second by Ms. Falkenbury, all in favor, motion carried.

**Grafton Moore-** Grafton Moore with Monarch was in attendance to discuss proposals for landscape improvements around the community.

Proposal#11519- Mr. Moore explained that proposal#11519 was to remodel the esplanade at Orchid Ridge. He showed the before and after photos on how the esplanade would look with the new plants. Grafton explained that it would be very low maintenance once they plants is installed. The total cost for this proposal is \$4,845.43.

Proposal# 11520- This proposal is to remove dying Hawthorn from each entrance on Westmoor/Bellaire, West Oaks Village/Bellaire and install (9) nine flats of Wedeilia.

Proposal#11521- Mr. Moore explained that this proposal was to replace the plant materials at the following entrances, The Haven, The Pine, The Glen, The Trails, Westmoor, West Oaks Village and The Landing. Mr. Planz asked if Monarch could add stones to the proposals, and resubmit the proposal.

**MEETING MINUTES**

The September meeting minutes were reviewed in detail. Ms. Falkenbury made a motion to accept the minutes as written, Ms. Stephens, seconded, all was in favor and the motion carried.

**FINANCIAL REVIEW**

The August 31, 2020 financials were reviewed in detail by Ms. Armstrong.

**OLD BUSINESS**

**NEW BUSINESS**

**Shade Covering**

Ms. Armstrong explained that she had received two proposals for the shade coverings at the pool. The proposals from McKenna and Adventure were reviewed, and the board advised the managing agent to get additional information from McKenna on the type of material, the manufacture, and color options.

**New Board Member Appointment**

The board of directors discussed the appointment of a homeowner to the open position since Flor Nelson has resigned from the board because of the sale of her home in the community. The board suggested Sylvie Elmer and Jennifer Flores as candidates for the appointment. After much discussion the board made the decision to contact Jennifer Flores to see if she would like to fill the open position.

**Constable Contract**

Mr. Planz stated that the MUD has made the decision to switch from Constable to Sheriff Department for patrol of the communities. The cost difference for this service will be \$150.00 a month. The Sheriff Department has reached out to the Constables that currently patrol the area to see if they would like to switch over to the Sheriff Department. During the transaction there might not be a designated officer. Mr. Planz has already put the new numbers into the 2021 budget.

At 7:53pm the Board adjourned the open session and went into executive session.

The managing agent presented the aging applied report, and explained that Sterling has sent out the required notices for the delinquent assessments, and she stated that next year assessments are about to be due again. S. Stephens made a motion to send all of the accounts that are at Pre-Attorney over to the association attorney; K. Falkenbury seconded the motion, the motion carried.

At 7:55pm the Board adjourned from open session, with no further business to discuss

The next Board Meeting will be on October 27, 2020.

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Sonyan Stephens, Secretary