

Westmoreland City Council  
November 10, 2022 minutes

The Westmoreland City Council met on November 10, 2022 at the Westmoreland Community Center for its monthly meeting.

*Governing Body members present:* Mayor, Mark S. Jack; Councilmembers, Waide Purvis, Ashley Rice, and Bruce Meininger.

*Governing Body members absent:* Councilmembers, Jim Smith, and John Coleman.

*City Staff present:* Maintenance Supervisor, Robert Krohn; City Treasurer, Amanda "Mandi" Reese; and City Clerk, Julie Wren.

*Others present:* Michelle Campbell, resident, Cale Prater, reporter for The Times and Smoke Signal, Casey Jones, MKC, Stephen Becker, Garber Surveying, Hailey Schriener, resident and Lt. Rice, Pott. County Sheriffs Dept.

There being a quorum present, Mayor Jack called the meeting to order at 6:30 PM.

*Consent Items:* There being no changes to the consent items, Councilmember Rice moved to approve the consent items. Councilmember Purvis seconded the motion. There being no further discussion, the motion passed with three (3) ayes to zero (0) nays with Councilmembers Smith and Coleman being absent.

**Public Comments on Non-Agenda Items:**

-Michelle Campbell wanted to Thank the City for allowing The American Legion Ladies Auxiliary to use the Community Center for the Hobo Dinner and helping advertise.

-Hailey Schreiner requested the City donate one (1) family pool pass as a prize for "Christmas in Westmoreland 2022". Councilmember Meininger motioned that the City donate one (1) family pool pass to the Area Chamber for Christmas in Westmoreland. Councilmember Rice Seconded the motion. The motion passed with three (3) ayes to zero (0) nays with Councilmembers Smith and Coleman being absent.

**Approve Renewal for Short Stop Cereal Malt Beverage (CMB) License:**

Councilmember Purvis moved to approve the CMB License for Short Stop. Councilmember Rice seconded the motion. There being no further discussion, the motion passed with three (3) ayes to zero (0) nays with Councilmembers Smith and Coleman being absent.

**Approval of 203 S Hwy 99 Replat:** Councilmember Purvis moved to approve Plats for 203 S Hwy 99 as presented. Councilmember Meininger seconded the motion. There being no further discussion, the motion passed with three (3) ayes to zero (0) nays with Councilmembers Smith and Coleman being absent.

**Annual Employee Evaluations will be held on November 17, 2022, starting at 6:30pm.**

**Approval of Ordinance #592:** *Ordinance #592 re: amending ordinance 537 to service charges for Solid waste disposal...* Councilmember Purvis moved to pass Ordinance #592 as presented. Councilmember Meininger seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Smith being absent.

**Cox Communications Franchise Fee:** Councilmember Purvis moved to approve Cox Communications franchise fee of 2% to help cover any repair costs to the city. Councilmember Rice seconded the motion. There being no further discussion, the motion passed with three (3) ayes to zero (0) nays with Councilmembers Smith and Coleman being absent.

Mayor Jack spoke with the **Director of Flint Hills Regional Council (FHRC)**, Jerry Lonegran and as of right now a member of City Staff would have to be present to have a vote at the meetings. FHRC's bylaws prevent having a citizen be the city's representative. Councilmember Meininger volunteered to be Westmoreland's Representative starting January 2023, until a way for a City Appointed Citizen to take over is made.

(Hailey Schreiner exited meeting @ 6:55pm)

**Future Agenda Items:** Approving Returned Check Policy & Discussion on Councilmember Meininger representing Westmoreland with the FHRC.

**Staff Reports:**

Treasurer: Amanda made the council aware of a correction done to the Utility Summary. Councilmember Purvis asked why the massive difference in the county sales tax received this month compared to last month. Amanda said she would contact the County Treasurer to get a more detailed answer.

Clerk: Julie asked the Council if City Halls office hours could change to 8:00am-4:30pm with a half hour lunch from 12:30pm-1:00pm. Reasonings behind this request were,  $\frac{3}{4}$  of the residents use the drop box, online bill pay being available now and the Maintenance Supervisor gets off at 4:30pm and not wanting to call him back to work when something does come up.

Mayor Jack stated he had no problems with this request.

Councilmember Purvis moved to approve changing City Halls office hours to 8:00am-4:30pm with a half hour lunch from 12:30pm-1:00pm and take affect January 3<sup>rd</sup>, 2023. Councilmember Meininger seconded the motion. There being no further discussion, the motion passed with three (3) ayes to zero (0) nays with Councilmembers Smith and Coleman being absent.

(Cale exited meeting @ 7:10 pm)

Maintenance Report:

#### **UTILITIES**

- Collected monthly KDHE drinking water samples.

#### **STREETS**

- Placed topsoil for the Campbell St. improvement project.
- Removed leaves in the immediate area of intersection culverts on Main St. as per ordinance.

#### **PARKS**

- Cleaned flower beds.
- Winterized the concession building and bathrooms at the south ball diamond.
- Removed leaves off tennis court and mulched leaves at City Park.

#### **CEMETERY**

- Damage done to the cemetery gate has been paid for and parts are ordered and on back order.

#### **POOL**

- Removed and hauled off dead pine tree on the east side of the pool.
- Removed leaves out of the pool.

#### **BUILDINGS**

- Alternative Air completed yearly inspection of city building furnaces and radiant heaters.
- Replaced natural gas service line and condensate pump for the furnace at the library.

#### **PLANNING AND ZONING**

- Issued a building permit for a fence at 501 S. Pine.
- Issued a building permit for a garage at 503 N. 4<sup>th</sup>.

#### **EQUIPMENT**

- KanEquip is making warranty repairs to M2 (carburetor issues).
- Prepped equipment for snow removal.

#### **CODE ENFORCEMENT**

- Attached Chart for inoperable vehicles and mowing/weeds.  
Mayor: there were windows shot out by a BB gun in town and a heating/air unit was stolen. Reminder to keep an eye out for our neighbors.

There being no further business, Councilmember Purvis moved to adjourn the meeting. Councilmember Rice seconded the motion. The motion passed with three (3) ayes to zero (0) nays with Councilmembers Smith and Coleman being absent.

Mayor Jack declared the meeting adjourned at 7:15pm

Approved by the Governing Body on December 8, 2022.



Signed:   
Mark S. Jack, Mayor

ATTEST

  
Amanda Reese, City Treasurer