

The Moran City Council met in regular session on Monday, December 4, 2017. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

<u>Mayor</u>	<u>Elected Officials Present:</u>	
Phillip L. Merkel	<u>Council Members Present</u>	<u>Council Members Absent</u>
	Bill C. Bigelow	Jerry D. Wallis
	Chad A. Lawson	
	James A. Mueller	
	Kris R. Smith	

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Scott Morgan, Nelda Cuppy, Lori McAloon, Deb Tynon, and Kathy McEwan

CONSENT AGENDA

Council member Smith moved to approve the December 2017 consent agenda as follows:

- November 2017 Minutes
- November 2017 Petty Cash Reimbursement Report
- December 2017 Pay Ordinance totaling \$ 75,372.73
- November 2017 Jayhawk Utility Audit Trail Report
- November 2017 Certificate of Deposit Report

Bigelow seconded the motion, motion passed with all approving.

VISITORS

Mr. Morgan was present to discuss payment of Connect Fees. The Council agreed to accept a two party check as payment as long as the bank will accept the check.

All other visitors were present for agenda topics.

OLD BUSINESS

Moran Public Library Project – Council member Mueller moved the Council and Library Board members recess to the new Library building at 7:07 PM for 20 minutes to inspect renovations made to the building. Lawson seconded the motion, motion passed with all approving. The Council returned to opening session at 7:25 PM. Council member Mueller moved to approve additional repairs and improvements to Chief Smith’s office. Smith seconded the motion, motion passed with all approving.

The Library board asked for the Council’s thoughts on the mural at the new Library. The Council agreed the mural should not be altered. The library can cover the mural with a curtain or some type of cover if they wish to use the wall for another purpose.

54 Fitness Update – Clerk Evans reported Facility use and membership totals for the month of December. The Council discussed transfer of operation for the following year

and noted there are no funds budgeted for the facility in 2018. The Council agreed to continue operations for the immediate future.

Fire Equipment Pricing and Financing – Chief Merkel presented pricing and financing options for a new pumper truck. The Council asked when the Hemtt should be put in service. Chief Merkel indicated the Hemtt should be ready for service this winter. He also noted it would take up to eight months from the bid process to delivery should the Council choose to purchase a new truck. Council member Bigelow suggested the Chief get bids from two additional vendors to ensure the City receives competitive pricing for the truck. Topic was tabled until the January 2018 meeting.

Year End Review of Salaries and Benefits – Council member Bigelow moved the Council meet in executive session at 8:44 PM for ten minutes to discuss personnel matters of non-elected personnel. Mueller seconded the motion, motion passed with all approving. The Council returned from executive session at 8:54 PM. Council member Mueller moved all full time employees receive a net bonus of \$35.00 on their weekly pay check. Lawson seconded the motion, motion passed with unanimous approval.

Council member Bigelow moved the Council return to executive session at 9:02 PM for five minutes to discuss personnel matters of non-elected personnel. Lawson seconded the motion, motion passed with all approving. Council returned from executive session at 9:07 PM. Councilmember Bigelow moved that Michael Stodgell, Craig Miller, Taeler Carr, and Lori Evans be given a .25 cent an hour increase in pay. Smith seconded the motion, motion passed with unanimous approval. As Shane Smith received a substantial increase in pay last year to meet federal salary regulations, his salary will remain at \$832.60 per week. Based on the motion, employee hourly pay for 2018 will increase as follows:

Mike Stodgell	\$ 21.00 to \$ 21.25 per hour
Craig Miller	\$ 17.75 to \$ 18.00 per hour
Lori Evans	\$ 17.45 to \$ 17.70 per hour
Taeler Carr	\$ 10.50 to \$ 10.75 per hour

NEW BUSINESS

2018 Cereal Malt Beverage Applications – Council member Lawson moved to approve issuing licenses to Pete’s of Erie, Inc. and Stub’s Market, LLC. Smith seconded the motion, motion passed with all approving.

Annual Review of Moran Municipal Court Costs – No action taken.

Council member Bigelow advised the Council that a local landowner has offered to gift a piece of property to the City of Moran with the understanding the property would only be used for a specific purpose. Discussion followed and the topic was tabled until the January 2018 meeting.

DEPARTMENTAL REPORTS

Fire Chief – Chief Merkel reviewed mutual aid between area volunteer departments. Discussion followed with no action taken.

Police Chief – Chief Smith received approval to purchase four emergency kits as Safe prizes. Council member Bigelow moved Chief Smith be given authority to spend up to \$500.00 to purchase a new desk for his office. Lawson seconded the motion, motion passed with all approving.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of November 2017:

- Set poles, transferred primary lines and mounted transformer rack & cut out racks, picked up spoil pile & hauled it off on Ball Field #2
- Hooked up electric service at 620 N Birch
- Mowed around Ball Field #2 for trenching underground wire
- Took down #2 Triplex & put up 1/0 triplex feeding 620 N Birch & hooked up earth ground
- Went to Moran Manor for an Emergency Drill
- Replaced electric meter at 605 N Spruce & 424 N Locust
- Replaced fuse and checked primary lines at 708 N Cedar
- Pulled new wire into New police office and ran internet wire and hooked up outlets for both
- Took out electric wire and replaced new Library Location. Put flashing on west door of new library.
- Made new mask meter for west ball field #2 score board
- Hung transformer's for ball field #2
- Hung oil switch and hooked up at Ball Field #2
- Repaired security light behind the Back Forty and Moran Manor
- Repaired and hung Christmas Lights
- Cut trees out of electric primary lines at 543 N. Spruce
- Protective Equipment Testing- Bucket Truck, Digger, hoses, gloves, blankets, hot sticks
- Winterized the ditch witch VAC & took sprayer tank off and moved it to the shop
- Removed brush hog and put blade on 5083 J. Deere
- Worked on dump truck , took it to Barry's to order new carburetor
- Mounted door support at City Hall
- Replaced register on unleaded fuel tank
- Mowed Troxel Park
- Made up 200amp disconnect box & hung at Ball Field #2, covered up score board on Field #1
- Hauled limbs from Troxel Park & Ball Park
- Picked up all trash cans from the park, dumped and cleaned up, picked up teeter totter and put it at the park
- Filled in low spot from water leak at 708 N. Cedar
- Repaired water leak at Emprise Bank, broke concrete and replaced
- Cleaned out the ditch and cold patched the drive way at by School Shop on West Walnut
- Talked with Mark Lackrone on sewer service for Mitch Bolling
- Checked sewer hook ups at 620 N. Birch
- Sewer Lagoons cut down trees and hauled them off
- Located sewer main and service at 324 N. Birch & 310 N. Park
- Marked out sewer tap behind the Back Forty
- Top sewer top behind the Back Forty

Superintendent Stodgell noted Protective Equipment inspected City bucket trucks and electric equipment at the end of November. They found some gloves will need replaced while other equipment is still out for testing.

Stodgell noted they City crew had tapped the sewer at 211 N Pine and will soon trench the electric lines for new lights at the west ball field.

City Clerk – Clerk Evans reported income for the month of November 2017 as follows:

General Fund		Water Fund	
Charges For Services	18.46	Sales To Customers	10,960.08
Refuse	1,468.00	Water Protection Fee	29.30
Court Fines	2,633.50	Connect Fee	200.00
Dog Pickup	20.00	Reimbursed Expense	289.50
Building Permit	5.00	Penalties	275.18
KS Sales Tax	4,164.43	Reimbursed Expense	50.00
CMB License	50.00	Sewer Fund	
Interest Earned Checking/CDL	34.78	Sales To Customers	7,084.00
54 Fitness Fee/Fobs/Ovvpd	1,040.00	Sales Tax	
NSF Checks	468.27	Sales Tax Receipts	<u>1,284.29</u>
Electric Fund		Gross Receipts	73,878.61
Sales To Customers	40,071.76	<i>Add: Interest to CD 44526614</i>	10.98
Connect Fee	270.27	<i>Add: Interest to CD 44527752</i>	<u>2.21</u>
Overpaid	1,517.08	Total Gross Receipts	73,891.80
Reimb Exp-Electric	866.71	LIEAP Credit	54.93
Fuel Adjustment	931.00	Utility Credits	912.44
Light Rent	147.00	Recreation Fee Credit	<u>160.00</u>
		Net Receipts	72,764.43

Clerk Evans reviewed year to date expenses as offset by reimbursed expenses. The Council reviewed the scheduled transfers for the year and made no changes.

The Council discussed an invitation from the League of Kansas Municipalities and declined to renew membership due to increased membership fees.

There being no further business to discuss, Council member Bigelow moved, seconded by Smith, to adjourn the regular meeting at 9:55 PM. Motion passed with unanimous approval.