

# New Day Preschool

## Pick Up Authorization

Name of Child: \_\_\_\_\_

The following person(s) are authorized to pick up my child from New Day Preschool.

Name	Relationship to child	Phone #

**I understand that:**

- Parents/guardians must inform New Day Preschool (call, email, leave a note at drop off) of the name of the person who is picking up their child if someone other than those authorized above will be picking up.
- The “Authorized Pick-Up Person” may be asked to provide a photo ID to the staff.
- This authorization will remain in effect during the term of my child’s enrollment and that it is my responsibility to update this form as needed.

**Authorized by:**

\_\_\_\_\_  
Name of Parent/Guardian

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

Annual Updates: \_\_\_\_\_  
Initials/Date

\_\_\_\_\_   
Initials/Date

\_\_\_\_\_   
Initials/Date