



Application Number: _____

COLLINSVILLE DOWNTOWN, INC. WINDOW GRANT APPLICATION

*Eligible businesses located within the Main Street District
(A block and a half North & South of Main Street between 5th & 14th Streets)*

Applicant _____

Street Address _____

Mailing Address (if different) _____

Contact Person _____

Daytime Phone _____ Fax _____ Email _____

Building's Historic Name _____

Current Business Name _____

Applicant is: Building & Business Owner Business Owner Building Owner

If applicant is not the building owner, please provide the following:

Building Owner's Name _____

Mailing Address _____

City _____ State _____ Zip _____

Important: If applicant is not the building owner, please include owner authorization for tenant to apply for this grant.

How long has the current business been at this location? _____

How long has the present building owner owned the property? _____

Does the building have a second floor? Yes No

Is the second floor of the building currently occupied? Yes No

Are the windows, to be installed, in line with keeping a historic downtown look? Yes No

Are the windows going to be cost/energy efficient? Yes No

Estimated Total Cost of Project \$ _____

Application Number:

Estimated date that project will begin if grant is awarded _____

Estimated completion date for project _____

Signature of building owner

date

Signature of applicant (if different from building owner)

date

Please Read Carefully

- An itemized estimate from your contractor must be turned in with this application.
- Funds shall be allocated on a first come basis. Only one window grant shall be awarded per address.
- Application should be turned into us at least 4 weeks before work is scheduled to begin, to give our Design Committee time to review the application and determine eligibility.
- Improvements shall conform to the Secretary of interior's Standards for Rehabilitation (copy available at the Collinsville Downtown, Inc. office).
- Once the Committee has reviewed the complete application, the applicants will be notified within thirty days of the outcome as to whether or not your work is eligible for the grant.
- If eligibility is approved, work must begin within 90 days from the awarding of the grant and must be completed within 6 months
- Any changes made to the façade after the grant approval, which have not been previously approved by the Design Committee, will not be eligible for funding

If assistance is needed in filling out the Grant Application, please contact the Collinsville Downtown, Inc. office at 918-371-5530.