

Rancho Santa Teresa Swim & Racquet Club 286

Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 * Fax (408) 225-6325



December 2016 Minutes Draft
Rancho Santa Teresa Swim and Racquet Club
Board of Directors Meeting
Monday, December 12, 2016

Board Members Present: Dirk Seidel (President), Vic Haddad (Treasurer), Christine Francis (Secretary), Norm Collier, Jack Winchester, and John O'Byrne

Board Members Absent: Lars Samson

Staff present: Alana Martinez, Luke Brown

Guests Present: None

Call to order: Dirk calls the meeting to order at 7:00 pm

Review November board meeting minutes.

Motion: Jack moves to approve November minutes as amended, Norm seconds. Passed by majority.

Staff Report:

Alana presents her report. She has been booking lots of Christmas parties. This year it has largely been company Christmas parties, which is nice. Yesterday's Christmas party went very well, Alana worked closely with Jae on this. Alana has been working with past dues, and has been able to collect a lot of late dues.

Luke Brown gives his report. He has finished the mesh along the upper tennis fence. He has been working on a new Access Point for the Wi-Fi in the main hall, there is a much better connection now. Luke is looking into a solution to the thermostat problem in the clubhouse. It is currently in the game room and measures that closed room only, so the rest of the facility is not as well controllable. Discussion follows. Luke will install a new thermostat that can be controlled remotely via app next to the security panel in the hallway. Luke has been busy all around the club and has an ongoing list of to do's.

Directors Reports:

Dirk: Movie night may move to 7:00 pm to have an earlier start time for an earlier end time. The Christmas party went very well and was well attended. Aqua aerobics is moving inside the hall while the pool is being replastered. It will be called Strength and Stretch class, see the

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newsletter for details. Dirk reviews the status of the severely past due account that was sent to foreclosure. The letter was sent to the owner November 18th, there was a response from the Title Company November 21, ASAP received a check December 8, RSTS&RC will receive a check in 1-2 weeks, once the case is closed. Discussion follows.

Treasurer's Report: Vic presents the November Balance Sheet, and then the monthly P&L Summary followed by monthly P & L Detail.

John: Has used the tennis reservation system, and it has worked well this past month.

Norm: Has comments regarding his recent rental of the facility. Why do we require a security guard for private parties in the lounge? It's a small party, with personally invited people, is security for the lounge overkill? What is the history of this decision? Discussion follows.

Motion: Norm makes a motion to remove the requirement for security for parties with fewer than 40 people using the lounge. Dirk seconds. Passed by majority.

Christine: Nothing

Jack: Will not be here for the next meeting. Jack has noticed there being a lot of cars using our parking area overnight most likely from the apartments. Discussion follows.

Lars: Not Present

Open/ Old Business

New Year's Eve party is Saturday night; Luke will be in town and can do the clean up the next day. There should be a few people coming to decorate earlier in the afternoon. DJ Ernie is scheduled 9-12:30, and will arrive to set up a little early. The rec room is the main area of concern, the older teenage kids usually trash the back room and the parents do not regulate the behavior back there. Discussion follows. A summer staff member will be asked to work that night to keep an eye back there as well as lock up the club after people go home.

The Tennis court fee for NorCal tennis is discussed. It is suggested the price increase takes place in phases, January 1, 2017, up to \$960 a month and then April 1, 2017 to \$1152. This is for three days, 12 hours total per week.

Motion: Dirk makes a motion to change the NorCal Tennis rate to \$960 per month beginning January 1, 2017 and then April 1, 2017 to \$1152 for three days a week, totaling 12 hours total per week. John seconds. Passed by majority.

Pool Re-Plaster Timeline is reviewed. January 2, the pool will be closed during which time the preparation work begins. January 16th re-plaster work begins and is projected to continue for 6 weeks. The expected refill of the pool is scheduled for February 24, 2017. There will be two

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weeks of brush cleaning and chemical maintenance required prior to final inspection. Final inspection is estimated for March 10th, and pool opening is estimated to be March 11, 2017.

New Business:

Patty Borg has a Neighborhood watch request for her street, Sorrento Way. Alana has given the dates to the person coordinating the meeting, and is working with her on the calendar. It is agreed that this is a good idea.

Super Bowl 2017 is February 5th, 2017. We would like to host a Super Bowl party, since Direct TV has been installed up in the clubhouse. Dirk will ask for a TV donation in the newsletter to see if anyone has a TV they can part with.

Non Profit rental process is discussed. Standard requests not out of the ordinary will be left up to the President's discretion. If there are any unusual requests that may need more opinions, Dirk will email the board.

Future delinquency process is discussed. There are 10 houses delinquent over \$360.00 with a combined total of \$10,242. To secure the money, for the top past dues adding up to \$700 or more, there should be a lien placed on the houses. Discussion follows.

Motion: Dirk makes a motion that after seven quarters of delinquency the club will send a letter warning the account will be sent to collections where the lien process will begin as well as other steps as required, after thirty days of the notification letter being sent. Norm seconds. Passed by majority.

Christine will work with Alana on the letters this week.

The tennis courts and bringing tennis back is discussed. A sign up list would be handy so people who need partners to play with can match up together. The price of tennis lessons to members needs to be more reasonable, like swim lessons fees. Perhaps when weather is better for tennis, there will be a kick off meeting to get organized. Discussion follows.

Meeting adjourned 9:10 pm

The next Board Meeting: January 16, 2017.

Respectfully Submitted By: Christine Francis, Board Secretary.

Date: _____