

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

William S. Clark, *Chairman*
Kent D. Nation, *Secretary*
Joseph S Sawicki, *Treasurer*

Francesca J. Crane, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – April 28, 2022

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Public Notification: An Executive Session will be held during this meeting to discuss personnel.

Action on Minutes of Previous Meeting(s)

- March 24, 2022 regular meeting

Public Comment / Presentation

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Monthly Report – general operations.
 - i. Consider approval to go out for bid on the pump station controls project.
3. Solicitor
4. Committees
 - a. Finance
 - b. Operations
 - c. Planning
5. Administrator
 - a. Monthly Report.
 - b. Consider Quote received from Premium Power for annual PMs on generators.

- c. Consider either approval of Administrator signing TOA #1 Decrease Penalty Riders and correct discrepancy on final release or rescind previously approved bond releases and recalculate to correct discrepancy now.
- d. Consider increase in hourly rate for Authority bookkeeper.
- e. Draft Audit for YE 2021 – review. Consider approval.

New Business:

1. Reeceville Road. Consider televising between 479 and 585 Reeceville Road.

Finances:

As of March 31, 2022:

1. Mid Penn Operating - \$72,627.03
2. Mid Penn Debt Service - \$87,310.13
3. Mid Penn Capital Reserve - \$933,690.94
4. Mid Penn DSRF - \$570,971.06
5. Mid Penn Grant Funding - \$44,885.77

6. Bills paid and to be ratified - \$ _____
7. Payroll for regular meeting for March 2022- \$4,979.57

Dates of Upcoming Meetings

1. Board of Supervisors on May 5, 2022 and **May 19, 2022** at 7:30 p.m.
2. Municipal Authority, on Thursday, May 26, 2022 at 7:00 p.m.

Adjournment (time: _____)