

LAKE FOREST COMMUNITY EDUCATION FOUNDATION

An Organization Committed to Our Schools & Communities



Grant Application

SY 2019-2020

Submission Deadlines

Fall: November 1, 2019

Spring: April 30, 2020

Maximum Award \$1,000

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Fact Sheet- School Year 2019-2020

- The Lake Forest Community Education Foundation was founded in 2003 for the purpose of supporting, advancing and enhancing primary and secondary education within the Lake Forest School District.
- The Foundation subsequently established the Lake Forest Community Education Fund at the Delaware Community Foundation, an IRS designated 501 (c) 3 tax exempt organization #22-2804785. The purpose of the Fund was to enable the Foundation to award grants for innovative projects in the classroom.
- Over the years, Lake Forest School District teachers, administrators, coaches, program specialists, and others have applied for these grants. The Foundation has awarded grants in support of research-based classroom initiatives, technology, sports, and the arts to enrich the student's school experience. Examples of funded projects include the purchase of software to promote reading, standing desks and stools for flexible learning, and classroom libraries. The Foundation's grant awards have also supported Odyssey of the Mind, Consumer Science, scholastic clubs, Little Spartans Basketball, and the Central Elementary Jazz Band, among many others.
- Grants have been distributed each year to teachers within the Lake Forest School District.
 - In 2004, there were seven grants for a total of \$3,224
 - In 2005, there were seven grants for a total of \$3,000
 - In 2006, there were ten grants for a total of \$3,686
 - In 2007, there were ten grants for a total of \$3,105
 - In 2008, there were twelve grants for a total of \$3,845
 - In 2009, there were eleven grants for a total of \$4,159
 - In Fall 2010 and Winter 2011, there were ten grants for a total of \$4,135
 - In Fall 2011, there were eight grants for a total of \$3,956.
 - In Fall 2012, there were eight grants for a total of \$3,377
 - In Fall 2013, there were six grants for a total of \$2,931
 - In Fall 2014, there were eleven grants for a total of \$5,340.48
 - In Fall 2015, there were five grants for a total of \$2,397.32
 - In Fall 2016, there were seven grants for a total of \$4,442.00
 - School Year 2017-2018, there were six grants for a total of \$4,365.96
 - School Year 2018-2019, there were six grants for a total of \$5,399.10
- Over the 16-year history of the grant program, 124 grants totaling \$57,362.86 have been awarded to teachers in the Lake Forest School District.
- In 2017, the Foundation began awarding a \$500 grant to the Lake Forest School District Teacher of the Year to use at his or her own discretion. \$1,500.00 has been awarded to date.
- The goal of the Foundation is to award grants from the Fund each year, while preserving the original principal. Interest earned, contributions and fundraisers make this possible.
- Tax deductible contributions to the Lake Forest Community Education Fund at the Delaware Community Foundation can be made any time at the DCF website: www.delcf.org

Lake Forest Community Education Foundation - P.O. Box 205 Harrington, DE 19952

Advisory Committee - Mary Voshell, Chair, 302-284-3230

Debbi Cadwallader, Linda Chick, Robin Fleming, Rebecca Greene, Anita Hart, Donna Sharp

Lake Forest Community Education Foundation

Grant Proposal

Maximum Award \$1,000

Deadline for Submission: Fall - November 1, 2019

Spring – April 30, 2020

Date _____

Requested Amount: _____

Project name or title: _____

Project Leader: _____

Project Team: _____

School: _____

Grade: _____ Subject/Activity: _____

Phone no. (day) _____ (evening) _____ Email: _____

How many students will be involved in this project this year: _____

Have you previously received funding from the Lake Forest Community Education Foundation? _____

Project Overview – Please provide a one paragraph summary of the project including duration. Also, describe the population to be served.

Project Rationale- Briefly describe why the project is important at this time.

Project goals- What impact do you expect this project to have?

Key steps to achieving project goals-Using the table below, list the key steps necessary for achieving your project goal and provide a timeline for accomplishing each of the key steps. The last date should indicate when the goal will be achieved.

Key Steps (what must be accomplished)	Timeline (when the key step will be done)
1.	
2.	
3.	
4.	
5.	
Goal:	

How and why do you believe the key steps will lead to success: (e.g., methods proven in the literature, lessons learned from past experience, etc.).

Alignment with your school’s own goals – Briefly describe how this project will contribute to achieving your school’s overall goals. Please specify which objective(s) of your School Improvement Plan this project supports. (Please see your principal for a copy of the plan)

Project evaluation – Please identify the indicator(s) that you will use to measure your project’s success in achieving its goal. How will you collect the data to measure the project’s indicators?

Project budget-Please itemize the total budget and specify how much of each line item is being requested from the Lake Forest Community Education Foundation.

Expense	Total Project Budget for this line item	Amount requested from the LFCEF
Total		

Replication & Sustainability – Please describe how this project will continue beyond the scope of this proposal.

Is there anything else that you would like to share with us to further clarify or explain your project?

List of attachments:

Signatures: Project Approved by: _____ Supervisor of Technology (if applicable)
 Project Approved by: _____ Administrator (Principal, Athletic Director
 or Program Administrator)
 Project Approved by: _____ Superintendent
 Project Approved by: _____ Project Leader