

**ELEVENTH MEETING OF THE MIRFIELD NEIGHBOURHOOD PLAN GROUP AT THE
OLD COLONIAL DUNBOTTLE LANE MIRFIELD 16TH APRIL 2018 @ 19:30 HOURS**

PRESENT

Martyn Bolt (Facilitator), Christine Sykes (Note Taker), Philip Tolson, and Cheryl Tyler.

APOLOGIES Steve Benson and Leslie Peers

DECLARATIONS OF INTEREST

Cheryl Tyler Chairman of Save Mirfield

Christine Sykes Secretary of Save Mirfield

NOTES FROM MEETING HELD 22nd January 2018

These had been circulated on-line and no disagreements had arisen

NEIGHBOURHOOD PROJECT PLANNER

This was perused to ensure targets were being met; and to confirm future actions. Pages 1 & 2 were updated

Action Points

Christine Sykes to distribute the updated Project Planner

All to destroy pages 1 & 2 of the copy held by them; and replace with update

FEEDBACK FROM MEETING WITH KIRKLEES

This took place on Tuesday 27th March not 27th January as per meeting notes.

- The Mirfield Matters Survey 2015 was considered adequate; with the exception that it was targeted at over 18s. It is therefore appropriate to develop a consultation strategy with those under that age. Given that some who were under 18 then, will now be over 18, we should target under 21s with an on-line survey publicised through schools & colleges, posters and social media. It needs to be borne in mind that many students at local schools are from outside Mirfield, so a question must be added asking where they live.
- The development of our plan will direct the need for an environmental assessment.
- Steve Benson hadn't been able to attend; but had contacted the planners about inclusion of a Flood & Drainage Policy in the Neighbourhood Plan. They said that as it was in the Local Plan it wouldn't be needed. However it was up to us to decide what went in it. It was agreed that this should be listed as a Policy; and that Steve Benson supply the draft as offered by him. This could then be submitted to the Team for inclusion after looking at examples of what other councils had included in their plans.
- Two 'My Community' Handouts about Neighbourhood Planning Support and Changes to 'My Community' had been issued to those attending, with the promise that copies would be sent electronically for distribution to the rest of the Team. It was realised that these had not been appended to the meeting notes sent by KMC.
- A single point of contact is required by The Planning Department. It was agreed that it should be Christine Sykes

Action Points

Martyn Bolt to adapt the 2015 survey & investigate costings

Christine Sykes to ask KMC Planners to send on-line copies of the 'My Community' documents

All to use Christine Sykes as liaison point for contact with Kirklees (or other authorities).

KIRKLEES LOCAL PLAN

Cheryl Tyler said that she has been invited by the Inspector to represent Save Mirfield at the mop-up session arranged for 26th April. It was agreed that if the Neighbourhood Plan was to boost the Local Plan, we needed to look at play areas on new build sites.

NEIGHBOURHOOD PLANNING SEMINAR

This was organised by The Yorkshire Local Councils Association and held on 15th February. Martyn Bolt, David Pinder and Cheryl Tyler attended this. There was an overview of how different councils were progressing. KMC is somewhat behind compared to others. There was a consultant from Historic England and Andrew Towler from Rotherham. The Sowerby Neighbourhood Forum provided some useful information in terms of contacts.

Action Points

Martyn Bolt to distribute information obtained.

POLICIES

The format for the production of Policy Documents will be an introductory paragraph; the policy intention; the policy statement and a supporting statement with document summaries. These should be backed up by photos

It was deemed imperative that we involve local builders and residents regarding our policies in order to attract co-operation. There should be robust enforceable management routines to support the policy outcomes

It was agreed that the following Policies would be included in our Plan; but others could be added as the work progresses:

- Drainage & Flooding
- Leisure
- Litter, recycling and grit bins
- Materials & Design
- Play Areas

Action Points

Cheryl Tyler to approach her contact who has numerous local photographs

Christine Sykes to liaise with Steve Benson about the lead on the Drainage & Flooding Policy.

AOB

Cheryl Tyler updated the meeting about CoVop's draft revised MPPF document which includes Neighbourhood Planning as a strategic element

Next Meetings: Tuesday 22nd May at The Old Colonial at 7pm
TBA in June At Kirklees Council Planning Department