

Zoom Meeting Tips/Notes:

Dial-in numbers by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

[Find your local dial-in number here](#)

Zoom meetings can be set by the Host as reoccurring to avoid the need of changing the password weekly.

- Hosts have the tools to Mute and remove participants

Zoom Security notes:

- Updates for the zero-day flaws will be automatically prompted within the application; users should ensure they update immediately. Updates are also available for download at zoom.us
- In Zoom, there are two options to make a meeting private: require a meeting password or use the waiting room feature and control the admittance of guests.
- Do not share a link to a teleconference or classroom on an unrestricted publicly available social media post. Provide the link directly to specific people.
- Manage screensharing options. In Zoom, change screensharing to “Host Only.”
- Ensure users are using the updated version of remote access/meeting applications. In January 2020, Zoom updated its software. They added passwords by default for meetings and disabled the ability to randomly scan for meetings to join.

GoTo Meeting Tips/Notes:

Get the app now and be ready when your first meeting starts.

[Install GoTo Meeting App here](#)