
Dadlington Village Hall Management Committee

MINUTES of meeting held 11th January 2018

Present: Phil Kiteley (chair), Sally-Ann Faulks, Sam Johnson, Rachel Rees-Jones (secretary), Simon Rees-Jones, Diane Rowbotham (treasurer), John Whitehead.

Absent: Steve Wright

1. Apologies - Michael Dix, Keith Morton

2. Minutes of meeting held on November 9th 2017

Agree and accepted as a true and correct record

3. Issues arising from the minutes

- a. 12. The funds for the defibrillator are to be held in the DVH deposit account. The funds there are to be transferred to the DVH current account. This was agreed as interest rates are so low at the moment and virtually no interest is being earned on the deposit account. The defibrillator account will then be separate from the rest of the DVH funds.

4. Correspondence/Communications

- a. Letter from The Stoke Golding Charity Sleigh group with a donation of £250 for maintenance of the hall. Rachel has already written and thanked them very much for their generosity.
- b. PRS – submission to be made with end of year account details. **ACTION DIANE**
- c. Report from Michael re the Lottery grant expenditure – see 8
- d. Jo Lowe (Parish Council Clerk) has requested a meeting with Phil regarding the defibrillator in the village. As one of the PC representatives on DVHMC, Simon will request an agenda item at the next Parish Council meeting on January 17th 2018 to discuss it further. The committee agreed to offer to buy the telephone box from the Parish Council for use as the Defibrillator post and will then look at grants to support its improvement and maintenance. The defibrillator account currently stands at £1973 **ACTION SIMON AND JOHN**

5. Financial report presented by Diane.

- a. Current account - £6276.32 Savings account - £1500.60. Total £7776.92
Expenditure this financial year to date £16957.09. Income £13509.00.
A detailed breakdown was shared with the committee which includes the grant of £12000 and the Extension payment of £15729.22.
Diane was thanked.

6. Bookings – Spreadsheet shared by Sam

- a. Regular weekly bookings have increased. The committee agreed not to take any regular weekly bookings on Friday and Saturday evenings so that these can be kept available for village events or villagers ad hoc bookings.

- b. The tap in the male toilet has been left on following hirings and the committee agreed to have a plunge tap fitted which will remove this likelihood. **ACTION SIMON**
Sam was thanked.

7. Update on Village Lottery – John

- a. 55/59 tickets sold tickets now sold
- b. Renewals start after April

8. Lottery Bid – Michael – (report received)

- a. Chairs now in use
- b. Awaiting a quote from Shadewell for the blind fittings.
- c. Intasound fitting the audio visual system on January 23rd 2018.

9. The Village Hall development

- a. Extension is now completed bar a few snagging issues for Colin Burton to sort.
- b. New heaters fitted. Instructions have been put on the walls to ensure they are operated correctly.
- c. Baby changing facilities now complete. Colin Burton generously installed this at no charge.
- d. The committee wished to thank Colin Burton for his work, and patience in waiting for payment. **ACTION RACHEL**
- e. Phil thanked all of the committee for their hard work throughout the process and felt that the committee had worked very well as a team to complete the work.
- f. A working party is to meet on Saturday January 13th to tidy up the garden around the hall. 10.30am
- g. Agreed to purchase a trolley for moving the chairs approx. £85 - £100. **ACTION PHIL**
- h. Denis Cash (local historian) has requested that his archive of materials comes to Dadlington. A place has been offered in St James' church but Denis would prefer the village hall. The committee agreed that at present this would not work as there is insufficient space.
- i. Fridge/Freezer. All agreed this is not required as it is too large in the storage cupboard now that the new chairs are in position. To advertise in The Stoker as free to a good home **ACTION RACHEL**
- j. It was agreed to purchase an under counter larder fridge to be installed next to the sink in the kitchen **ACTION SALLY-ANN**
- k. Future plans;
 - i. Front doors need replacing
 - ii. The old lights should be replaced with LED lights
- l. Simon spoke on behalf of the committee in thanking Phil for steering this building project through.

10. Event feedback

- a. Coffee mornings – Rachel
Very successful. Approx 30 people at most events. £50 donation was given to the Hinckley Homeless group after the Christmas meeting. A letter has been received in thanks.
- b. Christmas Lights – Rachel

Excellent indoor event, £85 raised. Sally Anne thanked for sourcing the Christmas tree which has been much admired.

11. Event Planning

- a. Opening event
 - 10.30 – 12.00 March 10th 2018. Coffee Morning.
 - List of those to be invited collated.
 - Village to have flyer
 - Media to be contacted – Hinckley Times (John), Radio Leicester , The Stoker (Michael) **ACTION JOHN AND MICHAEL**
 - Invitation to be designed **ACTION RACHEL**
- b. Quiz
 - February 3rd.
 - Sausages, mash and pea. Gateaux.
 - All committee to email contacts to sell tickets. **ACTION ALL**
 - Flyer the village **ACTION RACHEL**
- c. Film Club
 - No further developments
- d. Pudding Night
 - Saturday March 24th
 - Organised by John and Jill Whitehead
 - £7.50 per ticket
 - Puddings to be contributed
- e. Ukelele music evening
 - Date to be confirmed **ACTION RACHEL**
- f. Royal Wedding - May 19th 2018. Suggestion of a collective gathering, with the wedding to be screened.

12. Any other business

- a. None

13. Dates of next meetings:

- a. Thursday March 8th 2018
- b. Thursday May 10th 2018
- c. Thursday July 12th 2018

14. The meeting closed at 8.55pm