CITY OF OSKALOOSA, KS

REGULAR COUNCIL MEETING MINUTES

212 W WASHINGTON STREET

APRIL 6, 2023 \* 7:00PM

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GOVERNING BODY MEMBERS PRESENT

John Norman, Mayor

Ken Newell, Council President

Mike Smith, Council

John Metzger, Council

Aron Boyce, Council

Chauncey Young, Council

GOVERNING BODY MEMBERS ABSENT:

OFFICIALS PRESENT

Lee Hendricks, City Attorney

Patty Hamm, City Clerk

Paul Bolinger, Chief of Police

Nathaniel Copp, City Superintendent

PUBLIC PRESENT

Julie Smith, 808 Delaware Street

Sam Mowder, 401 Park Street

CALL TO ORDER

John Norman, Mayor, called the regular meeting of the Oskaloosa City Council to order at 7:00pm.

PUBLIC

Julie Smith advised she had a leak in her back yard that amounted to a usage of 40,000 gallons of water. Ms. Smith stated that the leak was discovered on the weekend and she called Jefferson County Dispatch to request they contact the City maintenance crew to come turn the water off. Ms. Smith further stated that the dispatcher would not assist her and she would like to file a complaint. Council advised the dispatch center is under the direction of Jefferson County and she would need to direct her complaint to the County Commissioners. Patty Hamm reported that she has already adjusted the bill for the extra sewage charge since the leak was outside, however, it is Council decision for any adjustment to the water charge. Patty noted that Ms. Smith did follow City protocol for having a leak occur outside of City business hours which is to contact the City maintenance staff through the Jefferson County Dispatch Center. Council tabled any action until Ms. Smith has had time to talk with the Jefferson County Commissioners.

PARK & POOL

Nathaniel Copp reported that most of the punch list is complete with the exception of the air conditioner cage being on backorder and a couple of posts still needing removed. Nathaniel advised that King’s is also done with the concrete parking with the exception of the stall striping plus the sink and cabinet for the concessions room have been delivered. Nathaniel will finish the installation of the pump and filter once they are delivered. John Metzger made a motion to approve Pay Application No. 10 in the amount of $1106.82 to Shirley Construction. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Mike Smith will get some prices together for Council review on the auto locks on the park bathrooms.

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POLICE / CODE ENFORCEMENT / ANIMAL CONTROL

Paul Bolinger reported that the new part-time officers are currently at the training academy for two weeks.

UTILITIES

Nathaniel Copp reported that there have been 189 remote meters installed to date. Patty Hamm reported she had a training session on the software.

LEGAL COUNSEL

Lee Hendricks reported that there were several code enforcement cases heard at Municipal Court for those who did not comply with the initial complaints.

Lee Hendricks presented the Council with a draft letter that will go to customers for the compliance of the EPA Lead and Copper reporting mandate. Ken Newell made a motion to authorize each homeowner $25 credit to their monthly utility bill for compliance in returning the survey to the City within sixty (60) days of the date of the letter. Chauncey Young seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Lee Hendricks reported that the City is in receipt of a draft application for the vacation of a street in the northeast corner of town south of Warren Street. The case will be presented to the Council for consideration once the application is finalized.

OLD BUSINESS

John Norman reminded everyone to look over the Emergency Action Plan and advise if there are any questions or areas that need changed or corrected.

ZONING

Ken Newell made a motion to approve Ordinance No. 23-16-3-1706 Home Occupation Permit. John Metzger seconded the motion. Vote: Yes=5, No=0; Motion Carried.

MEETING MINUTES

Ken Newell made a motion to approve the minutes of the March 2, 2023 regular Council meeting as written. Mike Smith seconded the motion. Vote: Yes=3, No=0, Abstain=2 (Aron Boyce and John Metzger); Motion Carried.

FINANCE

Mike Smith made a motion to approve the March financial statement and vouchers as presented. Chauncey Young seconded the motion. Vote: Yes=5, No=0; Motion Carried.

John Metzger made a motion to approve Resolution No. 23-02 GAAP. Ken Newell seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Aron Boyce made a motion to accept the audit agreements with ATC Accounting for the City and Library for the 2022 audit year. Chauncey Young seconded the motion. Vote: Yes=5, No=0; Motion Carried.

NEW BUSINESS

Ken Newell made a motion to approve the renewal of the General Liability Insurance policy with EMC Insurance in the amount of $36,269 for the 2023-2024 coverage year. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

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Patty Hamm asked for clarification on the installation of more holes in the sidewalks for the flag display by the American Legion. Council members agreed to proceed with drilling new holes as needed to include City Hall, the 600 block of Liberty Street and the 200 block of Jefferson Street.

ADJOURNMENT

There being no further business to discuss, Ken Newell made a motion to adjourn the meeting at 8:30 pm. Mike Smith seconded the motion. Vote: Yes=5, No=0 Motion Carried.

John Norman, Mayor

ATTEST:

Patty A. Hamm, City Clerk

Minutes Approved: MAY 6, 2023