

**SUB GROUP CRITICAL CARE;**  
**NATIONAL MAJOR TRAUMA NURSING GROUP MEETING**  
**FRIDAY 5<sup>TH</sup> MAY 11:00 BIRMINGHAM**  
**MINUTES**



<b><u>PRESENT:</u></b>		
Nicola Ashby	University of Nottingham and RCN Critical Care & Inflight Nurse Forum.	NA
Karen Berry	Greater Manchester Critical Care & Major Trauma Network.	KB
Cary Fox	Cardiff Director of Nursing, Wales.	CF
Ann-Marie Heath	Lead Sister for Outreach at Royal Stoke, University Hospital North Midlands (UJNM).	AMH
Angela Himsworth	Midlands Critical Care Networks.	AH
Maureen Issott	North Yorkshire & Humber Adult Critical Care and Major Trauma ODN.	MI
Angela Morgan (Chair of the Critical Care sub group)	Imperial NHS Trust Lead Educator Critical Care.	AM
Dawn Moss (Vice chair and secretary)	UJNM NHS Trust Lead Educator Critical Care.	DM
<b><u>APOLOGIES RECEIVED:</u></b>		
Sam Cook		SC
Julie Platten		JP
Sharon Sanderson		SS
Dean Whiting		DW

### SUMMARY OF NEW ACTIONS AGREED

No.	Action	Person Responsible	Due Date

1.	All group members will review useful supportive reference and websites for competencies and forward to AM before the 19 <sup>th</sup> May 2017.	ALL	19 May 2017
	Trauma competencies to be completed by 26 <sup>th</sup> May 2017 and forwarded to the group for comments with a one week window to review.	AM	26 May 2017
2.	Comments from group to be returned.	All	2 June 2017
3.	Trauma competencies to be fully finalised and completed by 5 <sup>th</sup> June 2017 and forwarded on to AH to take to the CC3N meeting.	AM	5 June 2017
4.	Take completed Major Trauma competencies to CC3N meeting.	AH & KB	6 June 2017
5.	Major Trauma Competencies will not be used as part of the critical care course. Steps 2 & 3 will remain the competencies for the course. The Major Trauma competencies can be used as work based learning for standalone modules for Major Trauma. Feedback to the CC3N. CC3N will inform Universities.	AH & KB	6 June 2017
6.	To send for Alliance endorsements after 6 <sup>th</sup> June 2017	AH	13 June 2017

#### ONGOING ACTIONS FROM PREVIOUS MEETINGS

Start date	Issue	Action	Person Responsible	Due Date
	Collection of references and reading material for competencies.	All group members to feedback to <b>AM</b> with reference material, including websites to aid completing competences.	<b>Group to gather material and email to Chair</b>	5 <sup>th</sup> May 2017
	Development of a TQUINs.		<b>Group to think about the development of TQUINs for Critical Care</b>	5 <sup>th</sup> May 2017
	Publicising of the work of the groups.	<b>AH &amp; NA to attend the National Trauma Conference at Stone, Staffordshire.</b>	<b>AH &amp; NA</b>	5 <sup>th</sup> May 2017

No.	AGENDA ITEM	ACTION /LEAD
1.	<b>PROCEDURAL ITEMS</b>	
	1.1 <b>To Receive Apologies</b>  Apologies received are noted above.	<b>AM</b>
	1.2 <b>Minutes of the Previous Meeting</b>  Minutes from previous meeting were circulated prior to this meeting. No objections/queries were raised. Amendments had been previously made.	<b>AM</b>
2.	<b>MEETING AGENDA</b>	
	2.1 Discussed the need to keep in contact with all critical care members on the emailing list. <b>DM</b> to contact the group every four weeks to aid communication.	<b>DM</b>
	2.2 <b>AM</b> gave feedback from Dean Whiting, small changes required such as how to remove devices such as pelvic binder and removal of intraosseous. <b>AM</b> will make those relevant changes.	<b>AM</b>
	2.3 <b>JP</b> raised the question, at what point would the competencies “bolt on” in the learner’s progression with the Step 1, 2 & 3 books? Group agreed that the Major Trauma Competencies would not be suitable for all critical care units and that the competencies would be added to the practice areas that have trauma patients. It was agreed that the competencies must be completed after step 1, but could be completed before or after step 2 & 3 pending on timing of courses.  <b>NA</b> feedback that it would be difficult to add these into the critical care course due to the already significant high workload of the course. Group agreed that these competencies would not be used as part of the critical care certificate programs, but could be used as work based learning in standalone modules for Major Trauma.  <b>AH</b> will feedback to the universities via the Critical Care Network – National Nursing Leads (CC3N) group that these Major Trauma competencies would not be added to the critical care course.	<b>AM</b>
	2.4 <b>AH and KB</b> feedback to the group how the CC3N are working on a step 4 band 6 / band 7 leadership/management competencies work stream and documentation to help assessors.	<b>AH &amp; KB</b>
	2.5 The support of education in practice for assessment was discussed with feedback that the NMC would not be supporting mentorship course costs as it has enough assessors in practice. Discussion was raised on how the staff become assessors in practice, highlighting that many of the hospital are	<b>AM</b>

		delivering their own in house courses for teaching and assessing adults with minimal costs and no University credits.	
	2.6	<b>NA</b> as the lead for RCN Critical Care and Inflight Nursing feedback to the group from the National Trauma Conference at Stone, Staffordshire. The session was the last slot of the program producing a small number of attendees. Discussion continued with the group as to how the competencies can be launched. <b>AH</b> raised the question “Do we wait to launch the Trauma competencies all together or with the bolt on competencies related to the critical care steps?” Agreed to bring the issue to the National Trauma Group Meeting at 13:30.	<b>AM</b>
	2.7	<b>AM</b> highlighted to aid the learner there is a need to list useful references and web sites within the document. <b>NA</b> agreed to research a list via the RCN library. <b>AMH</b> agreed to look at the Emergency Department competencies to see what they had already and feedback. <b>AM</b> asked all the group present and not present to review the competencies for any relevant reading references for staff to use emailed to her as per the actions list.	<b>All group members</b>
<b>3.</b>		<b>ANY OTHER BUSINESS</b>	
	3.1	NA highlighted the availability of distance learning Trauma Care courses at University of Nottingham both degree, MSc and PhD. Interested candidates can email; <a href="mailto:Nicola.ashby@nottingham.ac.uk">Nicola.ashby@nottingham.ac.uk</a>  RCN study event Inflight nursing 5 <sup>th</sup> July 2017 will include the introduction of the National Trauma Competences at the beginning of the day. Attendance application can be found at the RCN website.	<b>NA</b>
	3.2	AM highlighted the need for a succession plan as she is retiring in the next 12 months with the vice chair taking on the role once she retires. This was agreed and supported by the attending members of the group.	<b>AM</b>
		<b>DATE AND TIME OF NEXT MEETING</b> The next meeting will be held on <b>8<sup>th</sup> September 2017.</b> <b>Venue:</b> <b>Timing: TBC</b>	
		<b>DEADLINE FOR SUBMISSION OF AGENDA ITEMS</b> Please submit any agenda items for the next meeting to <b>Dawn Moss</b> at <a href="mailto:Dawnj.moss@uhnm.nhs.uk">Dawnj.moss@uhnm.nhs.uk</a> three weeks prior to the meeting. <b>Please contact Dawn at; <a href="mailto:Dawnj.moss@uhnm.nhs.uk">Dawnj.moss@uhnm.nhs.uk</a> if you would like further information or about being a part of the group.</b> <b>The National Major Trauma Nursing Group can be found at: <a href="http://www.nmtng.co.uk">www.nmtng.co.uk</a></b>	

All parties should note that the minutes of the meeting are for record purposes only. Any action required should be noted by the parties concerned during the course of the meeting