

Chebeague Island School Committee Minutes
February 23, 2021
6:00 P.M.

Call to Order

The meeting was called to order at 6:02 pm by the School Committee Chairperson, Jeff Putnam. School Committee members in attendance were Leah Guay, Suzanne Rugh, Jen Belesca, and Carol White (6:46pm). School staff present were Superintendent/Principal Ann Kirkpatrick, Sarah Klein, Nancy Earnest and Polly Wentworth. Community member Jessie Graham.

Approval of Agenda- A motion was made by Leah Guay to approve the agenda as written. Seconded by Suzanne Rugh. Motion passed 4-0-0.

Minutes from January 19, 2021- A motion was made by Leah Guay to approve the minutes of January 19, 2021 as written. Seconded by Suzanne Rugh. Motion passed 4-0-0.

Minutes from February 2, 2021- A motion was made by Leah Guay to approve the minutes of February 2, 2021 as written. Seconded by Suzanne Rugh. Motion passed 4-0-0.

Correspondence- School Members received a letter from Drummond and Woodsum thanking them for the business.

Jeff Putnam and the school committee received a letter from Steve Auffaut about the start of programs for school aged children.

Lynn Priest from the Chebeague Island Library Board asked about the school's payment to the Library.

Public Comment -none

Reports

School Committee Chairperson- no report at this time.

Superintendent/ Principal- Caroline Loder has given her letter of resignation as the art teacher at the Chebeague Island School effective at the end of the school year. The letter was accepted with regret.

The finance committee of the school committee will be meeting on Friday, February 26, 2021 at 8:30 on Zoom with the Town Manager Justin Proiror.

The SORT Committee will be meeting on Tuesday, March 2, 2021 as a check in and review of the State of Maine protocols.

Chebeague Island music department has more violins/fiddles. We will check the policy for disposing of school property and proceed from there.

Old Business

Motion: Leah Guay made a motion to accept both policies ACAB- Harassment of School Employees and Policy- ACAB-R- Harassment of School Employees Complaint Procedure in their second reading. Seconded by Suzanne Rugh. Motion passed 4-0-0.

Reserve Accounts:

Motion: Suzanne Rugh made a motion for the School Committee to create a reserve account named Transportation for the purpose of saving for and maintenance of the school bus and school vehicle. Seconded by Leah Guay. Motion passed 4-0-0.

Motion: Jen Belesca made a motion to include grounds; ballfield, lawns, gardens and greenhouse in the playground reserve account. The money in this account can be used for the upkeep, maintenance and improvements of the school grounds and playground. Seconded by Suzanne Rugh. Motion passed 4-0-0.

The following motions were made for the deposit of the \$160,000 of undesignated funds from the 2020 audit of the School Committees Budget.

Motion: Suzanne Rugh made a motion to deposit \$5,000 from the undesignated funds to the Grounds and Playground Reserve Account. Seconded by Jen Belesca. Motion passed 4-0-0.

Motion: Leah Guay made a motion to deposit \$25,000 from the undesignated funds to the Transportation Reserve Account. Seconded by Suzanne Rugh. Motion passed 4-0-0.

Motion: Jen Belesca made a motion to deposit \$50,000 from the undesignated funds to the Capital Reserve Account. Seconded by Carol White. Motion passed 5-0-0.

Motion: Jen Belesca made a motion to deposit \$80,000 from the undesignated funds to the Special Education Reserve Account. Seconded by Carol White. Motion passed 5-0-0.

New Business

Teacher Leader Report- Sarah Klien told the School Committee about the Friday before vacation that it was the 100th day of school celebration and Forest Friday. There was lots of activity and excitement for the students. Sarah and Nancy are working on Portfolios for the Kindergarten through grade 5 students to document their standards.

Students in grades 3-5 are starting NWEA as a warm up in the anticipation of the state using them as a state assessment.

Parent Communication has been a priority for the teachers this year. Both Sarah and Nancy send an email summary each week to all the parents. Music and Art have also sent updates to parents.

Elopement Plan- The staff has been working with the behavior specialist to develop a plan for if a student ever leaves the school grounds during the school day. The plan needs to include if a

parent is available on island and a plan if parents are not available on the island. The School Committee recommended that the work develop into a policy for the consistency of implantation.

Budget- The cost centers of System Administration and School Administrations were presented. The increases to these two cost centers are in the insurances and wages. The final cost center will be Transportation in March.

Other Business

There will be a warrant to sign by the end of the week.

Executive Session-

Motion: Leah Guay moved the pursuant to 1 M.R.S.A. §405(6)(A); Employment-related matters, that the school committee moved into executive session. Seconded by Suzanne Rugh. Motion passed 5-0-0.

The School Committee went into executive session at 7:40 and came out at 8:13.

No action was taken.

Adjournment at 8:14 pm

Respectfully Submitted,
Ann C. Kirkpatrick; Superintendent