

Minutes of the Interlaken Village Board of Trustees meeting held on February 9, 2012 at the Village Hall on Main Street, Interlaken, NY.

MEMBERS PRESENT: Mayor William Larsen, Trustees: Michael Covert, Keith Jay, Barbara Stewart and Chris Kempf.

MEMBERS ABSENT: Jeff Bond Chief of Police;

OTHERS PRESENT: Ray Langlois DPW superintendent; Nancy Swartwood Clerk/Treasurer; Diane Bassette Nelson Deputy Clerk; Aneta Glover, and Peter Brown, Seneca County Planning Dept.

The meeting was called to order at 7:00 pm by Mayor Larsen with the Pledge of Allegiance.

PUBLIC HEARING: Proposed Local Law Codification of Village Code opened at 7:01, Motion by Chris to adjourn to the public hearing at 7:20 and second by Barb. Carried Motion by Keith Jay second by Mike Cover to adopt the Local Law as #1 of 2012, carried.

APPROVAL OF MINUTES: A motion was made by Barb Stewart and seconded by Chris Kempf to approve the minutes of the January 12, 2012 meeting. Motion approved unanimously.

**PUBLIC TO BE HEARD:**

Peter Brown sent notes to Chris and Barb from Main Street grant process, 120 applications and 20 funded, gave pointers for getting Interlaken into competitive range. Feeling is that we can put in a new application; the State is revamping the application process, and it will be online. Seneca County put in applications for multiple grants, very few were funded. Bishop Sheen was funded, and some of those projects may be in the Interlaken area, the smaller projects may be do-able. All projects have to be completed; therefore larger projects can't be completed without multiple cooperative grants.

A new survey may be needed, and if it can show the greater need, that will help the application process. Peter recommended an exit interview to gain best information for future grants.

Seneca Falls received a Main Street Grant targeted on three buildings.

Chris will be key for the exit interview, Peter and Bernie from Thoma will be asked to sit in on the interview.

**COMMITTEE REPORTS:**

**A Fire.**

Three new members , Keith to provide the names.

The new windows are in, the new washing machine is installed and working.

Banquet is March 24<sup>th</sup> at the Interlaken Sportsmen's Club.

Training: Ovid next week for Hazmat, also CPR refresher, and blood borne pathogens.

Take out railroad ties and new sign in the front of the parking area.

New siren speaker for 501 has been ordered.

**B Water** Barb, Wes and Ray went to a recent association meeting, great food at Club 86 in Geneva. Good speakers, Mark Kester provides excellent information mixed with stories and rewards for correct answers.

New lights at the water plant. All pumps are in good working order

One major water break on Orchard Street, found and the home owner working on restoration.

County has grant to create GPS maps for water and sewer. We have a disk with our system on it.

Detention pond, still waiting on our grant funds, hopefully should see the funds within six months which will replenish the capital reserves for the water fund.

Lively Run, very close to going to bid for stabilization project. It is not a restoration project.

Timeline has been developed, property owners will be out of town for a time period and we

need signatures on documents. Working at getting approvals and review of documents, Jim

Gabriel not able to do review, Steve Getman can't do review, Barb working to secure

attorney to assist village. Deadline on these documents is February 26<sup>th</sup>. Suggested that Barb

meet with Mark Sinkiwitz (sp) as a possible attorney. Permit will be in name of Soil & Water not home owners or village.

Water survey hooking up with other municipalities Lodi, village of Lodi, Ovid. Meeting with Town of Covert Board on Monday, February 13<sup>th</sup>. Hoping for a three or four way split on the costs.

Also working on finalizing our comprehensive plan which has been on hold for several years.

**C Library** Bar-b-q is coming up. February 25<sup>th</sup>. Bill looking for volunteers to assist with cooking the chicken. Chris Kempf offered to help.

They would like to put stone behind theater and in driveway to put for a parking area.

Joan also asked about creating library only parking on Main Street, not possible.

**D Sewer.** Designing a roof for the building. Need to create a plan for maintenance, the cone area.

**E Street:** No real snow.

Chris looking forward to exit interview on grant process.

Starting to do cold patching.

Route 96A Ray is working with Health Department to oppose the DOT project. The current plan puts utilities in harms way. Need to attend a meeting in Syracuse to discuss problems. Bench program does not exist in Willard, has been gone for five years.

F **Police:** no report.

**G Treasurer: See attached for financial report**

Discussion to not file claim on the lightening strike.

Letter from the State on the Code of Ethics, Nancy has tweaked the state code, motion by Keith second by Chris to approve the proposed Code of Ethics.

Nancy also distributed an proposed Investment policy motion by Mike, second by Barb, carried.

Internal Control policy, Nancy has drafted document for review, will be discussed next meeting.

APPROVAL OF BILLS: A motion was made by Barb seconded by Keith to approve the bills as read. Motion approved unanimously.

**OLD BUSINESS:**

CDBG results: see above on public to be heard.

Discussion on the demolition of the old theater and the current county position. Recommend that a statement to the County Board of Supervisors on the liability to the county of the nature of the building, ie library on one side and the Telephone company building on the other.

There are no conflicts for Trash pick up dates in 2012.

Officer Kirk notified Rick Marion of items to be addressed on Knight Street property

**NEW BUSINESS:**

Trash ordinance Local Law & Resolution: Rubbish of tree, brush, garden refuse needs to be revised. Document needs to be reviewed by Ray, Jeff and Chris.

Nate\_\_\_\_\_, across from Town Highway building, he has talked with Ray and Bill about the collapsing culvert pipe behind their house. Corps of Engineers and Soil and Water would require permits and problems.

Update Village Clerk Hours (resolution) Motion by Chris Kempf second by Mike Covert that the following resolution on Clerk's Hours be approved. Carried.

Whereas the Village Clerk is currently in the office three days a week, plus occasionally on call, and

Whereas the Village Clerk's hours as recorded in the Village Board Meeting minutes have not been updated since April 1992, now therefore be it

Resolved that the Village Clerk's posted office hours will be

Tuesday and Wednesday mornings from 9:00 a.m. until noon and  
Thursday afternoon from 3:00 pm to 6:00 pm.

Set date budget workshop Nancy will be preparing budget worksheets. Workshop at 6:00 pm on  
Thursday 16<sup>th</sup>.

Next meeting will be March 8<sup>th</sup>.

ADJOURNMENT: A motion was made by Chris Kempf and seconded by Barb Stewart to  
adjourn the meeting at 8:37 pm. Motion approved unanimously.

Respectfully submitted,  
Diane Bassette Nelson  
Deputy Clerk