

**MINUTES OF THE BOARD OF DIRECTORS MEETING
BRAEBURN VALLEY WEST CIVIC ASSOCIATION, INC.
August 10, 2017
10502 ½ Plainfield, Houston, Texas**

CALL TO ORDER AND ADOPT AGENDA

A quorum having been established, Mrs. Dorsey called the meeting to order at 7:02p.m. Board members in attendance were Pat Dorsey, Vice President, Rodney Clements, Treasurer, Angel Morin, Secretary, Sally Bercu, Director, and Jennifer Dewhurst, Director. Also in attendance, Kari Lemoine representing Sterling ASI.

Absent board members: Karen Dollahan, President, Claudia Hernandez, Director

The Board reviewed the agenda. Mrs. Bercu made a motion to approve the agenda as presented and Mr. Clements second and the Board approved.

Open Forum

A concerned homeowner brought to the boards attention about the cars parking in the drive way that park over the sidewalks. Stated it is hard for handicap residents to go down the sidewalk.

CONSTABLE REPORT

Sgt. Meek talked with the Board and stated the month of July was very quiet.

MINUTES REVIEW

The Board reviewed the July 13, 2017 minutes as presented. Ms. Dewhurst made a motion to approve the minutes as presented, Mr. Clements second and the Board approved the minutes.

FINANCIAL REVIEW

The Board reviewed the July 2017 Financials. There were no questions at this time.

COMMITTEES

ARC Committee

No report at this time

Newsletter

Ms. Dewhurst stated she is starting work on the newsletter. She is hoping to have it done by next week so we can get it published.

Safety Committee

Nothing to report

NEW BUSINESS

The Board reviewed the 2018 preliminary budget and asked that Kari contact all the contractors to see if the contracts will be increasing at all in 2018. Once that information is found out we can make the necessary adjustments. Ms. Dorsey also asked if the pool renovations will be included on the 2018 budget. I stated that only if the renovations are done in 2018. If they are done right after pool season 2017 it would need to be included on the 2017 Budget.

Pat Dorsey stated they need to advertise the website to inform homeowners. They would like a sign at the Willow Meadow entrance and the possibility of another at the Plainfield/West Bellfort entrance.

Ms. Dorsey asked if Kari was able to reach out to the pool company in regards to the pool party for the end of summer. Kari Lemoine stated Trident offered to do a movie at the pool with inflatable screen and projector with sound bars. The board chooses the movie Finding Dory.

Ms. Dorsey stated there is a basketball goal net that needs to be replaced as well.

EXECUTIVE SESSION

The Board convened into executive session at 8:14pm.

The Board talked about the attorney status report and that it looks like they are making some progress, but things need to start happening on the high balances of other accounts.

The next Meeting will be September 14, 2017, 7:00 pm at 10502 ½ Plainfield, Houston Texas.

With no further business to come before the Board, Mrs. Dollahan moved that the meeting be properly adjourned at 8:40pm

Angel Morin, Secretary