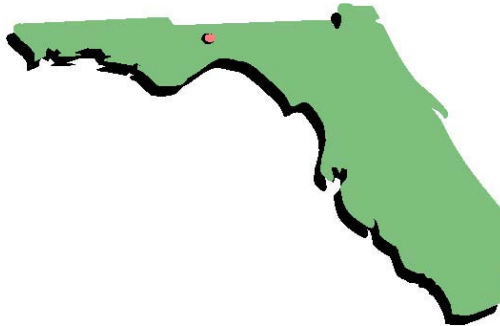


**Winter Meeting February 5-7, 2014
Ocala, Florida**



Florida Utilities Coordinating Committee

Coordination through Cooperation

See the latest FDOT / Utility Issues on our web site: <http://www.fucc.org>

(Meeting Location)

Chairman
Vinnie LaVallette

Vice Chairman
Bryan Lantz

Secretary
Kris Hayes

Historian
Chris McLaughlin

FUCC MORNING SESSION

Wednesday, February 5, 2014

Industry/Agency Meetings

8:00-10:00 am

- **CenturyLink Meeting**
Chaired by Greg Schmid
- **Utility Coordination Certification**
Chaired by Dennis La Belle

10:00 -12:00 am

- **Sound Wall**
Chaired by Chad Swails

Discussion of ongoing road projects from around Florida which included Sound Walls. A discussion of the Sound Wall Data Sheet was conducted as it relates to these projects. Chad emphasized the importance of collecting the time and expenses incurred by ALL the impacted utilities so we can approach FDOT with facts. Long-term, the FUCC hopes that available innovative construction techniques can be utilized to mitigate these conflicts and the relocation expense can be added into the cost per receptor analysis.

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Industry/Agency Meetings (Cont'd)

- **Design Build**
Chaired by Vinnie LaVallette
- **Permitting Meeting**
Chaired by Jan Ash/Adam Padgett

FUCC AFTERNOON SESSION

Wednesday, February 5, 2014

FUCC Educational Workshop

1:30 -4:00 pm

Joint Use, "Problems and Concerns", *Chaired by Barry Owens, SECO*

Joint Use Panel:

Tom Kennedy, FPL
Michael Colon, SECO
Tom Wright, Bright House Networks
Ken Gilbert, FPL
Helen Duncan, Duke Energy
Henry Bolin, Century Link

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FUCC MORNING SESSION

Thursday, February 6, 2014

FUCC SUBCOMMITTEE MEETINGS

8:00- 9:30 am

- **Banquet Planning Committee**

Chaired by Jodie Rano

- **UAM Standard Review**

Chaired by Bryan Lantz

Reviewed latest iteration of Chapter 14-46.001 "Utilities Installation or Adjustments". Essentially completed a page-by-page review of latest "DRAFT" of Utilities Accommodation Manual Revision 1-1 and discussed Microsoft 2013 editing formatting changes.

- **Joint Use Committee**

Chaired by Varlam Molina

8:00- 8:45 am

- **Nominations/Awards Committee**

Chaired by Joe Sanchez

FUCC INTEREST GROUP MEETINGS

9:30-11:30 am

- **Power Interest Group**

Chaired by Varlam Molina/Jordan Cook

- **Underground Interest Group**

Chaired by Angie Preston

- **Telecommunication Interest Group**

Chaired by Gary Monday/Bill Case

FUCC Sponsored Luncheon

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FUCC AFTERNOON SESSION

Thursday, February 6, 2014

12:45 pm

FUCC Announcements – Dennis La Belle

Ginny Davis - received UCC Training Certificate

1:00 -1:45 pm

FDOT Forum

Chaired by Tom Bane

Discussion Issues

- Formation of the maintenance utility team – MUT
- FDOT One Stop Permitting (OSP) discussion – beta testing period February 5-28, 2014
Website is <https://gis.dot.state.fl.us/OneStopPermitting>. One Stop Permitting training webinar scheduled for Wednesday, February 26, 2014 from 8:30-12:30.
- Buy America efforts- reimbursable utility relocation(s) MUST comply with Buy America
- TRB Roadside Safety Committee wants to look at FDOT's AFU practices as national model.
- FUCC/FDOT top ten list
- UAM's progress
- FDOT new "utility life-cycle" approach

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Combined Interest Group Meeting

1:45 - 4:30 pm

How to Deal with Gas Facilities

Presented by James Emery, Florida Gas Transmission

- *Natural gas pipeline*
- *Damage prevention and Public Awareness Program*
- *Report events to FGT at 1-800-238-5066*

Collaborative Communication

Presented by Nanette Hitchcock

Top Ten Utility Issues

Presented by Chad Swails and Jordan Cook

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4:00- 5:15 pm

FUCC STEERING COMMITTEE MEETING – Bryan Lantz

- Financial audit recommendations follow-up-Vince Montgomery
- Discussions on sponsors-Vince Montgomery
- Committee intends to make TECO Peoples Gas whole as it relates to their Emeritus status that was not previously acknowledged
- Discussion of committee (Interest Chairs) formation to meet between quarterly meetings to generate topics and presenters for future Educational Workshops
- Discussion to dissolve ad-hoc Buy America Committee since issue this group was tasked with has largely been resolved with the adoption of the recent FDOT/FHWA document. It was later decided to keep Committee intact until follow-up work is complete
- Chris McLaughlin to update FUCC officers with Florida Sun Biz
- Discussion on seeking advice from Accountant/Tax Attorney regarding past filings
- FUCC Officers duties were outlined with future revisions likely. When complete, this document will be provided to incoming officers.
- Professional Engineers continued education credit- Vince to check into the status of our prior payment
- Possible future edits to FUCC Bylaws including general cleanup.
- Retrieval of Tom Dugger's old Historian records –Tom Bane offered to help with this effort

Motion to adjourn meeting Vince Montgomery-1st and Sandra Panos2nd

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FUCC BUSINESS MEETING

Friday, February 7, 2014

Chairman Vinnie LaVallette called the FUCC Business Meeting to order shortly after 8:00 am. The chairman introduced herself and the other FUCC officers. Next, Vinnie welcomed everyone and gave her opening remarks. The chairman then proceeded with the invocation (Jerrod Whitt) and tribute to the flag.

SECRETARY'S REPORT – Kris Hayes

The Chairman then requested the Secretary to read the previous meeting minutes. There was a motion by Chad Swails which was seconded by Jerrod Whitt that the reading of the complete minutes be waived. Motion Passed.

Historian Report – Chris McLaughlin read excerpts of minutes from the corresponding FUCC meeting 50 years ago as well as Howie-in-the –Hills meeting 2013.

Sunshine 811 Report



REPORT TO THE FUCC- Brad Martin

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FLORIDA DEPARTMENT OF TRANSPORTATION REPORTS

Central Office – Tom Bane

- Design Build
- Online Permitting

No DUA's present at this meeting

FUCC INTEREST GROUP Committee Reports

Power Interest Group

Chairman – Jordan Cook

Underground Interest Group

Chairman – Angie Preston

Telecommunications Interest Group

Chairman – Bill Case

Following the reports, the Secretary reminded the chairs of the respective committees to forward a copy of their meeting minutes to him at their earliest convenience.

Break

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FUCC SUBCOMMITTEE REPORTS

Steering Committee – Bryan Lantz

UAM/Standards Review – Bryan Lantz

- Tree Mitigation
- Retaining Top-Ten Subcommittee

Tom Bane- provided UAM comments

Permitting-Adam Padgett

- One-Stop Permitting
- SWFWMD Environmental Permitting

Design/Build-Vinnie LaVallette

Sound Walls-Chad Swails

- Sound Walls Data Sheet – encouraged utilities to utilize the document to record cost/time of utility impacts

By-Laws Review-Chris McLaughlin

- Correcting typos and tweak wording to avoid confusion

UCC/Program Planning-Dennis LaBelle

- April 30th – May 2nd (Spring Meeting dates for Cape Canaveral)
- 2014 (Summer meeting dates provided)
- Please get with Dennis to arrange Audio/Visual needs
- Lots of drive ins to this meeting equaled low room count
- Please utilize FUCC block rate so we get credit to avoid conference fees
- Hosting UCC modules (minumum22 people to break even on expenses)
- Send Dennis an email to alert him which UCC modules you lack for certification

Conference Planning-Jodi Rano

- Theme for Summer 2014 Marco Island meeting – “Murder Mystery”

E-Business/Web Page-No one present to report.

Membership- No one present to report.

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Treasurer's Report-Vince Montgomery.

OLD BUSINESS

None

NEW BUSINESS

None

Adjournment

Chairman's closing message- Vinnie LaVallette. A motion was made for adjournment by Vince Montgomery which was seconded by Jerrold Whitt.

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February 2014 REPORT to FUCC

Upcoming Roundtables!

April 2 – Maitland – Three events in one!

- Sunshine 811 Safe Digging Roundtable
- Central Florida Utility Coordinating Group Expo
- FDOT D5 Annual Utility Liaison Meeting

April 9 – Coral Gables Public Works Department

April 24 – Jacksonville

May 7 – Miami.

Be part of the solution!

SAVE THE DATE

- **May 23, 2014:** Sunshine 811 Golf Tournament. Location pending. Watch sunshine811.com Hot Topics for more information.
- **March 10-12, 2015:** CGA Excavation Safety Conference & Expo, Rosen Shingle Resort, Orlando, FL
- **March 12, 2015:** FREE Safety Day from Sunshine 811. Rosen Shingle Resort in Orlando

2014 CGA CONFERENCE



It's not too late to register for the CGA Excavation Safety Conference conference preview:

& Expo being held in Phoenix, AZ March 11 – 13. Check out the <http://vimeo.com/67339138>

APRIL IS SAFE DIGGING MONTH!

Partner with us to promote “Call 811 before you dig” throughout April. We’ve set up a special Safe Digging Month webpage for you to download the free items or order banners. Visit that page, visit sunshine811.com and click on the Safe Digging Month partnership button. Remember to let us know how you promoted Safe Digging Month using the email link on the SDM page. Your promotion and photos will be posted to our Facebook page (coming soon)!

NO BULL RODEO CHALLENGE



Utilities! Enter your locators in Sunshine 811’s No Bull Rodeo Challenge. Your locator could be one of eight representing Florida at the International Utility Locate Rodeo August 7-9, 2014 in Emory, GA. Locators must have impeccable utility locating skills. Two representatives will be selected to compete in each section: power, communications, gas and water. No Bull Rodeo Challenge information will be posted at sunshine811.com. Deadline for applications is June 2, 2014.

CALL CENTER STATISTICS

- Incoming ticket volume for January 2014 increased 1,519 (1.5%) from 102,615 (January 2013) to 104,134 (January 2014)
- Outgoing (billable) transmission volume increased 12,992 (2.0%) from 654,052 (January 2013) to 667,044 (January 2014)
- Positive response 3F (Unmarked – Marking delay requested by locate technician and agreed to by excavator per agreement) code increased by 1.4%.
- Incoming phone calls decreased by 258 (-0.9%) from 28,479 (January 2013) to 28,221 (January 2014)
- Average answer speed by 12.93 (29.3%) seconds from 44.09 seconds (January 2013) to 57.02 seconds (January 2014)
- Incoming ticket volume for January 2014 was approximately 67% ITE and 33% phone and 67% ITE and 33% phone for the fiscal year-to-date



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Minutes from Joint Use Sub-committee

FUCC Meeting

February 6, 2014

Meeting came to order at 8:10 a.m.

11 utility members, 2 communication company representatives and 1 contractor were in attendance. While the six panel members from the Joint Use Workshop (CenturyLink, Duke Energy, Bright House Networks, FP&L) were planning the February 5 presentation, the suggestion was made to use this session of the Joint Use Sub-committee to discuss Best Practices. However, many of those in attendance were intrigued with the idea of creating a video that would educate viewers about issues in the “communication space”. Possible content of the video to include:

- Separation from power, from other communication companies and ground clearance
- Equipment identification
- Significance of service drops, span lengths, cable size and overlashing
- Wind loading conditions and structural analysis
- Placement of a pole where transfers will be needed by the communication companies

Helen Duncan, sub-committee chairperson, will research the Internet for any existing, generic videos and also contact FP&L for a copy of their video with Comcast. Member pole owners will get input from their corporate management and legal on creating/participating in a video.

Possible topics for future Best Practices discussion include permitting (electronic format and reducing turnaround time), tagging for identification, pole replacements, pre-planning and communication (3 year advance plan, quarterly communication meetings between pole owner and attachers), audits and NESC violations.

To encourage more participation in the joint use sub-committee, active members will be soliciting city and co-op members as well as cable companies to join us in Port Canaveral in May.

Meeting adjourned at 9:30 am.

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Permitting subcommittee – February 2014 Minutes

FDOT update

Tom Bane provided an update about the FDOT One Stop Permitting. The team is performing a beta test period right now. The URL will be provided to membership through Adam Padgett to the FUCC. The training webinar will be available within a month.

Southwest Florida Water Management District (SWFWMD) e-permitting presentation was done by:

Lynn Dicks- e-permitting help desk, Jeff Glas – Environmental team, Monty Martin- Engineering team, and Jessica Hendrix – GIS Analyst

The team showed how to register and use the e-permitting website for SWFWMD along with a demonstration of other resources available from the GIS website portion of the SWFWMD website. The following are some of the key points.

1. First time registration is required, creating a corporate or individual user. The user name cannot be changed
2. There is no more 40D-4 or 40E-4 anymore. Now it is all the 62-fac. This is because of the new unified rules.
3. The system requires only one primary permittee. If the permit is a joint permit, add other permit application.
4. You have to add a maintenance and operations party. Otherwise you will get and Request of Additional Information (RAI) on it.
5. A manifest with shows what attachments are being signed and sealed. And provides a place for the engineer to sign and seal.
6. Jessica showed tools to search for existing permits.
7. There is a SWFWMD map viewer App available online. In the app store is –type “ESRI” download app, then enter SWFWMD.

Average review time is 15 days per review time and issued 30 days from the complete application.

There is a limit of 3 RAI responses, before the district will ask the applicant to withdraw the application or will deny the permit.

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FUCC Telecommunication Interest Group Meeting February 6, 2014

Bill Case called the meeting to order at 9:35am, there were 24 people in attendance.

The meeting was opened by having everyone introduce themselves and give a small description of their present job duties and number of years in the business.

Education Seminar for Marco Meeting:

Discussed several topics for presentation for the summer meeting:

FBI Agent for Cyber Security

Joint Participation planning for UAO's on roadway projects

Cloud presentation presented by CenturyLink

Wireless Design

Utility Relocation

Discussed the importance of keeping presenters on time and duration of presentation needs to be sufficient (1 – 1.5 hrs) so that presenter has the required time necessary. Offered that presenters could start in morning session in lieu of Telco Interest Group.

Old Business:

Buy America and the issues with UAO's to be in compliance and knowing what their vendors need to be doing in order to prepare for this legislation. Talked about the need for UAO's to be notified in advance for projects that get moved within the five-year work program so that budgets can be adjusted.

Open Discussion:

Bob Lowen mentioned that the 2014 UAM committee and Tom Bane will post the "2014 UAM current version" to the FDOT website. Also, talked about "Private Participation Projects" (PPP) and how they impact utility relocations within the FDOT R/W. Buy America compliance was discussed and the Florida/FHWA Agreement that has been signed involving reimbursable projects.

New Business:

Language change in 337.403 regarding when "30 day" letters are received. Does not mean we need to move in 30 days we need to have a plan of what the UAO's are doing.

Communication Service Tax (CST) and permit fees being charged then multiplied by the number of bores within a permit so that the maximum permit fee of \$100.00 can become \$1,000.00 if 10 bores are required.

Permit inspectors requiring densities testing after open trench work and the varying requirements

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regarding sod replacement. Henry Bowlin suggested taking photos and video before starting any open trench work.

Discussion about design build projects and they UAO's being respectful of keeping their discussions with the competing DB firms during the RFI process. Also discussed the importance of knowing when DB projects have been moved within the five year work program so that the UAO's involved can budget properly.

Thanked all for coming to the meeting and called for adjournment at 11:15 am.

Respectfully Submitted,

Bill Case Chairman

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FUCC Underground Interest Group
Number of attendees: 17

Angie Preston kicked off the meeting

Luis gave an update on the perceived excessive locate marks around the City of Tampa building. The group recommended that the persons locating be aware of excessive marks and coordinate with the engineers working the project. Luis will be meeting with the City to make sure that they are ok with how progress is coming.

Luis said that Jerry Santana from the FDOT was unavailable to come to the meeting but asked for a topic to be discussed. Jerry's concern is when a contractor is digging to find utilities they are not compacting the utilities and there is a loophole in 125-9.2.2. David Summers reminded everyone that per the UAM there must be an effort to compact the area. David Summers also says the DOT guidelines will not be changed. Utilities should be sure to compact the area and inspect the job once it's complete this includes when locates are done. It was suggested that DOT should keep a list of offenders and work with the utilities that are hiring the contractor to make them aware of the issues.

Sandra Panos gave an update to the recent changes to chapter 556. After much debate Sunshine 811 has abandoned changed to Chapter 556. Their goal is to introduce legislation that both utilities and contractors can accept. They will try again in the 2015 legislative session.

David Summers discussed there is no clear way to tell who the utility is while looking at the pipe. This is more of an issue on the telecom side. Luis said that the industry has discussed this and the conditions change on conduit and it turns brown. DOT conduits are also hard to distinguish. Perhaps this should be a topic to the main FUCC. Telecom should have their own "ribbon" type marks on their lines. Another issue is L3 or Homeland Security not wanting to let the contractor know where the lines are. We should communicate to those long distance carriers (L3 FPL Fibernet) to get participation on this effort.

Rick Mauldin wanted to discuss delays when utilities install new pole lines. Utilities take longer than normal to transfer utilities while Florida's statute states 30 days max is allowed. SECO stated that to their knowledge that there is no statute with that verbiage. DOT says there is a permit for the poles so ownership remains with the poles. The Underground Interest group will transfer the issue to Joint Use subcommittee.

Brad Martin discussed the Safe Digging Partnership Plan. Safe Digging Month is in April. Sunshine is presenting a document on how you can partner with them on the promotion of safe digging month.

USIC mentioned the cleanup of marks after excavation is done. USIC is getting pressure to remove the marks. Brad stated this it's not clear in the law but it's typically the responsibility of the contractor to remove the marks being that they know when the job is complete. USIC states that the requests are coming in more often from the contractor stated that the locator will remove the marks. Brad is going to talk to the contractor association about this issue remind them of their responsibilities.

SECO mentioned that they are doing a major pole replacement project....what is the best way tackle the locate aspects to the lines are marked on time? It was suggested that they call in a design ticket before work begins and have meetings with the utilities when they call in the dig tickets.

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FUCC Power Interest Group

February 6, 2014, Ocala, FL (Laurel Conference Room) 24 attendees

Summary

At the Power Interest Group we had 24 in attendance at the Laurel room. We covered the Top 10 FDOT Utility Issues Update, of which we expanded and had discussions on the Sound Wall Data Sheet, Buy America Letter, Mast Arm Design Panel Presentation at Cape Canaveral, and MUTCD vs. FDOT Traffic Control Index. We finalized discussion with Vegetation Clearing.

TOP 10 LIST

1. Sound Walls
2. FDOT Design Build Process
3. Buy America
3. Utility Permits for Approved UWS Work
5. FDOT Street Light, Sign & Traffic Signal Mast Arm Conflicts
6. FDOT R/W Notifications
6. FDOT Lane Closure Restrictions
8. Tree Trimming/Removal Mitigation/Compensation in 201x UAM
9. FDOT Lane Closure Notifications
10. FDOT MOT Standards

SOUND WALL DATA SHEET

Data sheet has been finalized. It is posted on the FUCC website under toolbox. It is a Word document and you may need to enable editing. It was stressed that power utility representatives take the lead on submitting the data sheet to the sound wall sub-committee; one sheet per wall.

<http://www.fucc.org/toolbox.htm>

BUY AMERICA UPDATE

Presented the Letter from FDOT clarifying the Buy America requirements for utilities. Chad Swails and Tom Bane, expanded on the topic and gave some additional background on this topic. Handouts of the letter were distributed among the participants.

MAST ARM DESIGN PANEL

Mast Arm Design Panel scheduled for Cape Canaveral FUCC, May 7th – 9th. Participants were invited to submit any topics they would like covered during the panel discussion and to send them via email to Jordan.Cook@fpl.com or Greg.Coker@fpl.com.

MUTCD VS. FDOT MOT INDEX BACKGROUND

Chad Swails and Tom Bane, expanded on the topic and gave some additional background on this topic.

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ADVANCE CLEARING & GRUBBING REVIEW

After researching the FDOT Standards, Utility Accommodation Manual, and Plans Preparation Manual; we were unable to find a documented process for requesting advance clearing & grubbing for an FDOT project. It appears that these requests are being handled on a case-by-case basis.

Here are some resolutions from previous projects:

- FDOT pays UAO to perform advance clearing for utility relocation
- FDOT performs advance clearing for utility relocation
- FDOT allows utility relocation to occur during construction

Q&A

Sarah Martin from Horizon Eng. Group had a question about R/W notification mentioned in the top ten list.

Participants discussed the requirement for 48 hour notice even for short duration, non-MOT, work.

Tom Bailey from LCEC recapped on the litigation on a R/W reimbursement that was not paid in full. It is ongoing, sitting for 15 months at an appeals court.

Asked participants on topics for PIG Meetings and FUCC workshop panel discussions.

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Joint Use Workshop

Agenda: FUCC Joint Use Workshop
Date: February 5, 2014
Time: 1:30 PM – 4:00 PM
Moderator: Barry Owens

Purpose: To provide an update on the joint use issues being addressed across the state of Florida and collaboration efforts being made by those organizations involved.

- I. Tom Kennedy – FPL (20 min)
 “Evolution of Joint Use and FCC Rule 11-50” -
- II. Mike Colon – SECO Energy (20 min)
 “Permitting Turnaround and Joint Use Runaround” - How improvements in the permitting process can improve new customer activation time for attendees and how the increased accuracy of the Joint Use attachments can decrease Joint Use transfer and removal times for all utilities.
- III. Tom Wright – Brighthouse Networks (20 min)
 “Cable Installation & Make Ready Issues” -
- IV. Afternoon break (15 min)
- V. Ken Gilbert – FPL (20 min)
 “FPL-CATV Communication” - Description and benefits of a typical quarterly coordinating meeting and/or conference call between FPL and CATV.
- VI. Helen Duncan – Duke Energy (20 min)
 “Joint Use Inventories” - Why they are good for both the utility owner and the communication company, what Duke Florida expects from its audit contractor and what data Duke Florida provides back to the communication company.
- VII. Henry Bowlin (20 min)
 “Double Wood, Cause & Solutions” -
- VIII. Questions (15 min)