



## **Meeting Minutes August 5, 2024 7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday August 5, 2024, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. All Commissioners were present.
2. Citizen Public Forum. No citizens chose to speak.
3. Discussion and appropriate action on the following:
  - a. Ms. Kristina Fox, Texas County and District Retirement System (TCDRS) provided a presentation via Microsoft Teams on the different options available to the ESD 4 if the District were to join the retirement system. The Commissioners reviewed and discussed the various options. Commissioner Surratt motioned for the ESD 4 to join TCDRS with the vesting and 2.5 times matching options recommended. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
  - b. Mr. Gabe Perez, Perez Project Consulting, discussed the status of the Ranchland View property:
    - The impact of a 21,000 sq ft building versus a 12,000 sq ft building
    - The cost impact of a 4-bay station to house a ladder truck, pumper truck, ambulance, and brush trucks.
    - Mr. Charles Laljer, ESD 4 Lead Administrator, will develop budget impact information for the different cost estimates.
    - The replat of the property is underway by MTR Civil Engineers.
    - Mr. Perez identified the need to conduct a Cultural Resources Study (\$2,400) and City of San Antonio (COSA) replat fee (\$6,223.25). Commissioner Lopez-Maddox motioned to approve the Cultural Resources Study and pay the COSA fee. Commissioner Huber seconded the motion. Motion carried by a 5/0 vote in favor of.
    - Mr. Perez provided the status of the sewer and water lines for the property and working with Alina Holdings and Collier Engineers on the efforts.
  - c. Mr. Laljer provided the status of the meeting with the City of Fair Oaks Ranch (FOR) City Manager. FOR is planning to continue their medical transport services with Acadian Ambulances and will look in to using the ESD 4 transport in October 2025. FOR is plans to continue emergency services with ESD 4 and having regular meetings in Fiscal Year 2025 (FY 25) to work on the continuation of the Interlocal Agreement.

- d. Mr. Laljer discussed the status of the merger with LSF D and the on-going activities. The ESD 4 is continuing to focus on the different insurance options for the employees, selection of a banking institution, pay increases for the employees, and ESD 4 policies.
  - e. Mr. Laljer presented the FY 2025 budget. The FY25 Emergency Services District No. 4 budget is proposing a tax rate of \$0.057207 per \$100 assessed valuation and will generate approximately \$3,086,483 in tax revenue. Commissioner Surratt motioned to approve the ESD 4 FY25 Budget. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
  - f. Chief Ramon and Division Chief Brown discussed the Emergicon Medical Transport billing and presented the different billing options to the Commissioners.
4. Leon Springs Fire Department (LSFD) reports due to ESD 4
    - a. Chief Ramon presented the LSFD Chief's report and discussed the significant incidents, Insurance Standards Organization (ISO) reinspection, vehicle status, and personnel. Commissioner Haygood requested that Chief Ramon and Mr. Laljer develop an ESD 4 fact sheet for sharing with local Homeowner Associations (HOAs).
    - b. Mr. Joe Costantino reviewed the LSFD expenditures for July 2024. The LSFD is running approximately 10% over budget to date but looks to improve in August and September using internal funds as LSFD starts to wrap up operations.
  5. The approval of the minutes from the July 1, 2024, and July 29, 2024, Board Meetings. Commissioner Rasmussen motioned to approve the Meeting Minutes from July 1, 2024, and July 29, 2024, Board Meetings. Commissioner Huber seconded the motion. Motion carried by a 5/0 vote in favor of.
  6. Financial discussions and appropriate action:
    - a. Mr. Laljer reviewed the ESD 4 financial report for July 2024.
    - b. Mr. Laljer reviewed the outstanding bills owed by ESD 4.
    - c. Action by the Board on approving payments by ESD 4. Commissioner Huber motioned to approve the ESD 4 payment requests. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of.
  7. Determine date, time, and possible agenda items for the next meeting. The next scheduled Board meetings will be Tuesday, August 13, 2024, to discuss the Station 135 Conceptual Design and Monday, August 26, 2034, to discuss the ESD 4 2024 Ad Valorem Tax Rate. The next regularly scheduled Board meeting will be Monday, September 16, 2024.
  8. Adjourn. With no further business before the Board, Commissioner Huber made a motion to adjourn. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of. The meeting was adjourned at 10:23 P.M.