

## **Chebeague Island School Committee Meeting Minutes Tuesday, December 5, 2017**

### **Call to Order**

The meeting was called to order at 6:05 pm by Chairperson Jeff Putnam. Present: School Committee members Jeff Putnam, Courtney Doughty, Jen Belesca, Suzanne Rugh and Stephen Todd; school staff Superintendent/Principal Mike Pulsifer; and guests Town Manager Marjorie Stratton and John Thaxter.

### **Flag Salute**

The Pledge of Allegiance was recited.

### **Approval of Agenda**

A motion was made by Courtney Doughty and seconded by Stephen Todd to approve the agenda as written. The motion passed 5-0.

### **Approval of Minutes**

A motion was made by Courtney Doughty and seconded by Jen Belesca to approve the meeting minutes of November 21, 2017 as written. The motion passed 4-0-1 (Stephen Todd).

### **Correspondence**

None

### **Public Comment**

None

### **Reports**

School Committee Chair: Jeff Putnam reported that the Chebeague Island tuition subcommittee met recently with the Yarmouth tuition subcommittee. He was unable to attend the meeting, but Jen Belesca was able to report out on that meeting. Jen said that it was a cordial meeting and she and Mike Pulsifer reviewed the current contract with the Yarmouth subcommittee, commenting on small changes we would like Yarmouth to consider. She also noted that we wanted Yarmouth to know that we are very satisfied with our arrangement and want to continue our agreement with a new extension for ten more years. The next meeting of the two subcommittees is not scheduled until late January or early February.

Superintendent/Principal: Mike Pulsifer noted that the next School Committee meeting is scheduled for Tuesday, December 19<sup>th</sup> and that is the same night as the school's holiday concert. The SC said they would consider not having a meeting that night if there is nothing urgent that needs their attention that week. Or, they agreed they could have a meeting if it is needed but would be willing to schedule it either earlier or later than normal to accommodate the 5:30 pm concert. It was decided to let Chairperson Jeff Putnam make a decision on the meeting as we get closer to that date.

## **Old Business**

School Renovation: Marjorie Stratton was in attendance, and she said she will try to attend future School Committee meetings that have renovation discussions on the agenda so she can update the Board of Selectmen. She informed the SC that the BoS will be approving the Architect contract at their next meeting. It was also noted that David Brunner will be in attendance at some upcoming School Committee meetings as well; January 16, February 20, March 20 and April 3. Mike Pulsifer shared a variance request form that he will submit for the setback distance between School House Road and the proposed front entrance extension. Marjorie Stratton said she would also sign the form as the town's representative of ownership. David Brunner will work with the town's Code Enforcement Officer Nick Adams to submit the final variance proposal paperwork for consideration.

David Brunner emailed the SC about some possible design changes that he would like to have the SC decide upon. After a lengthy discussion, Suzanne Rugh motioned and Stephen Todd seconded to add an additional unisex bathroom to the design. It will be placed between the two current student bathrooms. The motion passed 5-0. Another motion was made by Jen Belesca and seconded by Courtney Doughty to make a provision in the design for the touch tank to be placed closer to the front entrance in a specially designed alcove off the hallway. The motion passed 5-0. A further discussion was held on the storage needs and types of storage of the school. No decision was made on that topic, but the discussion will be continued when David is in attendance at a future SC meeting.

Jeff Putnam invited John Thaxter to the meeting so the School Committee could meet him. John is a long-time construction manager who has his own development company. John had offered to Jeff that he would be willing to give his services to the SC free of charge to be the on-site representative for the SC and to assist with project management. A motion was made by Courtney Doughty and seconded by Stephen Todd to approve John Thaxter as the on-site School Committee's representative, at no cost to the School Committee unless an insurance premium is needed for his participation. The motion passed 5-0.

## **New Business**

First Reading of Policies: A motion was made by Courtney Doughty and seconded by Stephen Todd to approve policies IKE Promotion, Retention and Acceleration of Students; IJJ-E Challenge of Instructional Materials Form; and ILA Student Assessment, all as first readings. The motion passed 5-0.

## **Other Business**

Warrant #9 was reviewed and approval was authorized for the warrant. The School Committee also reviewed the School Department's unaudited budget spending from July 1<sup>st</sup> to November 30<sup>th</sup>. All spending seems to be in order at this time.

## **Adjournment**

Suzanne Rugh motioned and Courtney Doughty seconded to adjourn the School Committee meeting at 7:45 pm. The motion passed 5-0.