

Borough of Braddock Hills
1300 Brinton Road Pittsburgh, PA 15221

Occupancy Permit Application

Rental Property Application

Date: _____

Property Address: _____

Owner's Name: _____

Owner's Address: _____

Owner's Contact Numbers – Home: _____ Cellular: _____

E-Mail Address: _____

Address Usage: Commercial Residential Mixed Number of Units: _____

Owner Lives at the Address: Yes No

Contact Name: _____

Contact Phone Number (Day): _____ Contact Phone Number (Evening): _____

Note: For rental units there must be a tenant registration short form turned in with the occupancy permit application. No occupancy permit will be issued without the tenant registration short form.

Permit Fees – Residential: \$40.00 per unit Commercial: \$150.00 per unit

Applicant's Signature: _____

Sale of Property Application

Date: _____

Property Address: _____

Contact Name: _____ Contact Phone Number: _____

Seller's Name: _____

Buyer's Name & Address: _____

Buyer's Phone Number: _____ E-Mail: _____

Note: If the property is to be used as a rental property then both sections of this application is to be filled out and a tenant registration short form must be filled out with the occupancy permit application. No occupancy permit will be issued without all forms filled out completely.

Permit Fees – Residential: \$50.00 per unit Commercial: \$150.00 per unit

Applicant's Signature: _____

Office Use Only

Permit Issued On: _____

Payment Received: Yes No

Permit Number: _____

Cash _____ Check # _____

David J. Miller, Code Enforcement Officer / BCO