

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
COUNCIL MEETING**

**MEETING MINUTES  
August 21, 2017**

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Marie Hendel, present; President Pro-Tem, Mr. John Huffman, present; Ms. Kelly Huffman, present; Ms. Joan Maxwell, present; Ms. Libby Stidam, absent; Mr. Dave Wallace, present.

*Mr. Dave Wallace made a motion to excuse Ms. Stidam from the meeting. Ms. Joan Maxwell seconded the motion.*

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 5 yeas – 0 nays.*

Recorder: Fiscal Officer Jeff Weidner

Guests: Mr. Roger Brown, Code Enforcement Officer  
Ms. Pat Cochenour, 347 Westview, Russells Point  
Ms. Sharon DeVault, 209 E. Elliott, Russells Point  
Mr. Thomas Hendel, Box 1309, Russells Point  
Mr. Greg Iiams, 211 Clermont, Russells Point  
Mr. Tim Reese, Street Superintendent

Minutes: **August 7, 2017 Council Meeting**

*Mr. John Huffman moved to approve the August 7, 2017 Council Meeting Minutes as submitted. Ms. Marie Hendel seconded the motion.*

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 5 yeas – 0 nays.*

Reports: **Fiscal Officers Report -**

Mr. Weidner referred Council to the July 2017 bank reconciliation; cash fund reports, and payment register. The reconciliation report shows the Village books reconciled with the bank statement. The Village has a pooled cash balance of \$3,491,628.48.

*Mr. Dave Wallace moved to approve the Fiscal Officers Report as submitted. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 5 yeas – 0 nays*

Mr. Weidner also asked that any future motion to go into an executive session, should include “pursuant to ORC 121.22, section (G)”, and the appropriate number corresponding to the reason for the session.

**Street Department Report –**

Mr. Reese reported that he obtained a quote from Quality Paving for street repairs at the intersection of Fairview and Grand. While he was gone on vacation, the repairs were made, but he had not given them permission to do the work. He will be contacting the paving company to discuss the issue.

Work will begin soon on storm sewer repairs on Morris Street. They are working on getting purchase order requests made for the materials they will need.

Mr. Wallace stated that he has noticed some speed limit and stop signs that are being obstructed by bushes. Mr. Reese asked that he be contacted with the location of the signs.

**Code Enforcement Report –**

Mr. Brown reported on recent zoning permits, notices of violation, and contractor registrations. The department is getting ready to issue another round of mowing orders.

Mr. Brown has also been checking into an issue brought to light by the Board of Public Affairs regarding the drainage outlets at the end of Clermont. The adjacent land owner has obtained ODNR permits for the additional dock construction. Mr. Brown is trying to setup a meeting with Mr. George Stolfis from ODNR to discuss the role of the village in the permit procedure and request that he inform him of any dock or seawall construction in the village. He also reported that he has been unable to find out any information on who put the rocks at the end of Clermont.

Mr. Iiams reported that Mr. Jim Goslee placed the rocks to stop individuals from launching boats and tying up to his personal dock, as well as to protect the storm sewer outlets from being damaged.

**Police Department Report –**

Mayor Reames reported that the new cruiser has been delivered to Parr Safety Equipment to have the equipment transferred from the 2012 Cruiser to the new one. She also reported that there are three impounds that are ready to be placed on GovDeals. Officers also participated in the ALICE program at the Indian Lake Schools.

Mr. Wallace noted that the Chief would like to search for a grant to help pay for a study required to reduce the speed limit from Rite-Aid to the west corporation limit.

**Indian Lake EMS Report –**

Ms. Hendel reported that the board is seeking other quotes for the development of a personnel policy and job descriptions. EMS Chief Adam Niederkohr will be soliciting other entities to help incur the costs associated with the purchase of equipment for a Special Response Team that allows trained EMS workers to treat patients in an active crime zone. As a result of an accident, the 2010 squad is having body work repairs done which is expected to cost under \$10,000. A levy committee meeting is scheduled for August 23,2017 at 7:00 p.m. in the Lewistown Community Church.

**Indian Joint Fire District Report –**

Ms. Maxwell reported that due to a lack of quorum, there was no meeting held on August 15, 2017. The IJFD Fireman’s Club will have a pancake breakfast on Saturday, September 9, 2017.

**ORDINANCES & RESOLUTIONS:**

**A. Ordinance 17-1153; Amend Personnel Policy Manual Regarding Workplace Violence and Concealed Carry (second reading)**

**AN ORDINANCE TO AMEND THE PERSONNEL POLICY MANUAL AND PROCEDURES MANUAL IN THE VILLAGE OF RUSSELLS POINT, OHIO.**

*Mr. John Huffman made a motion to accept Ordinance 17-1153 by title on the second reading. Ms. Kelly Huffman seconded the motion.*

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 5 yeas – 0 nays*

**B. Resolution 17-890; Correction to Mayor’s Pay**

**A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO DISBURSE FUNDS FROM THE GENERAL REVENUE FUND TO THE MAYOR AND THE OHIO PUBLIC EMPLOYEE RETIREMENT SYSTEM AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO.**

*Mr. John Huffman made a motion to waive the three reading rule. Ms. Kelly Huffman seconded the motion.*

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 5 yeas – 0 nays*

*Mr. John Huffman made a motion to accept Resolution 17-890 by title. Ms. Kelly Huffman seconded the motion.*

Discussion: Mr. Weidner explained that he was unaware that the most recent ordinance (07-999) establishing the Mayor's pay stated that it shall increase proportionately to maintain the minimum base of OPERS as it increases in the future. A copy of the memorandum written by Solicitor Eshenbaugh to Council explaining this discrepancy will form a part of these minutes. Mr. Weidner also reported that during conversations with OPERS representatives regarding the correction of the underpayment, it was also discovered that Mayor Reames was not paid for the month of October in 2012. Payroll records, ACH records, W-2 and W-3 records all agree that payment was not made in October 2012. All OPERS reports have been updated and corrected for all effected months and payment will be made to the Mayor to correct the non-payment for 2012 as well as the differences for underpayments since 2014.

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 5 yeas – 0 nays*

**CITIZEN COMMENTS:** None

**OLD BUSINESS:**

A. Street/Water Laborer

Mayor Reames reported that only two applications were received for the street/water laborer position. Council agreed to advertise and extend the deadline an additional two weeks. They will also review applications that were submitted for the opening in early 2016.

B. Logan County Land Bank

Council was provided with a list of parcels that are delinquent on property taxes. Mayor Reames has reviewed each property and highlighted several that are either empty lots or properties with vacant structures that she would like to submit to the Logan County Land Reutilization Corporation that they be place in the land bank. She asked that council review the list and be prepared to discuss and take action at the next meeting.

C. Fatima Sister City

In regards to prior discussions of Russells Point and Fatima, Portugal becoming Sister Cities, Mayor Reames informed council that she has accepted an invitation extended to her to visit Fatima, Portugal during the International Congress of Religious Tourism in November of this year. The American Society of Ephesus will be sponsoring the Mayor's airfare, food, and lodging to attend the event. Mr. Wallace advised the Mayor that by accepting the sponsorship could be an ethics violation. Mayor Reames stated that she had addressed that issue with the Solicitor and Mr. Eshenbaugh had no objections.

**NEW BUSINESS:**

A. IL EMS Training

The IL EMS has requested use of the municipal building on the morning of Saturday, September 9, 2017 to hold a training.

*Mr. John Huffman made a motion to allow the IL EMS the use of the municipal building for training on Saturday, September 9, 2017. Ms. Kelly Huffman seconded the motion.*

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 5 yeas – 0 nays*

**ADDITIONAL COMMENTS:**

A. Banners

Ms. DeVault thanked Mr. Huffman and the street & water workers for getting the banners up.

B. Holiday Schedule

Village offices will be closed Monday, September 4 for Labor Day.

C. Planning Commission

The Planning Commission will meet Tuesday, August 22, 2017 to discuss the zoning change request submitted by Mr. Brad Beatley.

*Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Ms. Kelly Huffman.  
The meeting was adjourned at 7:58 p.m.*

Next Ordinance: 17-1154    Next Resolution: 17-891

Scheduled Meetings:

A. **Council Meeting: Tuesday, September 5, 2017 at 7:00 p.m.**

B. Board of Public Affairs Meeting: Monday, August 28, 2017 at 5:30 p.m.

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Fiscal Officer Jeff Weidner

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Mayor Robin Reames

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Date Passed