

**Board of Trustees
August 4, 2015**

Members present: Mark Stanke, Barbara Johnson, Lacey Rowell, and John Morris. Bruce Wallace was absent.

Staff present: Mickey Stratton, Treasurer, Bob Cancemi, Police Officer, Brian Huckabee, Police Chief, Terry Brungardt, Fire Chief, April Stephens, Deputy Clerk, and Arnelda Hall, Clerk.

Others present: Steve Snow and Jeff Cowan.

- 1. Meeting called to order and roll call. John Morris, Mayor, called the Regular Meeting of the Board of Trustees to order. Arnelda Hall, Clerk, called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on July 31, 2015 at 8:30 am...**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. Steve Snow made suggestions on Zoning, extending City Limits, and updating the Town Ordinance on drilling fees.**
- 3. Consider approval of claims, checks, and warrants for the month of July, 2015. Trustee Johnson made a motion to approve the claims, checks, and warrants for the month of July. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.**
- 4. Consider approval of claims, checks, and warrants for the month of July, 2015. Trustee Rowell made a motion to approve the claims, checks, and warrants for the month of July, 2015. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.**
- 5. Discuss and consider whether Lots 4 and 5, Block 5, Todd’s First Addition to the Town of Calumet, also known as 109 North Calumet Road, Calumet, OK, is a hazard to the health or safety or welfare of the general public and should be declared dilapidated, with action as necessary, including, but not limited to, that the dilapidated building be torn down and removed. Trustee Stanke made a motion to table this item until the September 2, 2015 meeting. Seconded by Trustee Johnson. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.**

- 6. Consider and discuss report submitted by the Fire Chief, with action as necessary. Chief Brungardt reported the July meeting was spent doing hose testing in preparation for the upcoming ISO Audit. Pre-plans for all businesses in town as part of those requirements.**
- 7. Consider and discuss report submitted by the Police Chief, with action as necessary. Chief Huckabee stated Unit #2 is in the shop for repairs.**
- 8. Consider and discuss report submitted by the Public Works Supt., with action as necessary. No report.**
- 9. Discussion with Cowan Group Engineering on Town Projects, with action as necessary. Jeff Cowan, CGE, reported Plans and Specifications on the CDBG drainage project are approximately 95% complete; waiting on authorization to bid from Oklahoma Department of Commerce. The engineering report for the HIS application/water tower rehabilitation was completed and submitted to Monica Murie on July 30, 2015. No additional action necessary until notification from HIS on application priority points and potential for funding in 2016.**
- 10. Consider approval of Ordinance No 2015-02; an ordinance of the Town of Calumet, amending Section 5-602; Housing Discrimination Acts Prohibited, with action as necessary. Trustee Rowell made a motion to approve Ordinance No. 2015-02. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.**
- 11. Consider and discuss replacing the Z925A John Deere Zero Cut 60 inch lawn mower, with action as necessary (Tabled from the Regular Meeting held July 7, 2015). After some discussion, Trustee Stanke made a motion to purchase a John Deere Z950R Commercial ZTrak mower from Western Equipment in the amount \$9,900.00 with a \$5,000.00 trade in on 2011 John Deere Z925Z, making the balance due of \$4,900.00. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None. Nay: None. Mayor Morris declared the motion carried unanimously.**
- 12. Consider approval of 2015-2016 Estimate of Needs and Financial Statement of the Fiscal Year 2014-2015, with action as necessary. Trustee Johnson made a motion to approve the 2015-2016 Estimate of Needs and Financial Statement. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.**

13. Consider and discuss changing the Employee Policy Manual, Employment Status 1. Probation Period and 2. Regular Employment from six months to ninety days, with action as necessary. Trustee Rowell made a motion to change the Employee Policy Manual, Employment Status 1. Probation Period and 2. Regular Employment from six months to ninety days. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
14. Remarks and inquiries of the governing body members. Mayor Morris reported Devon has agreed to contribute \$30,000.00 towards a storm siren for the Town of Calumet.
15. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. Trustee Stanke made a motion to accept the donation of \$30,000.00 from Devon for 2001-130 AC/DC rotating storm sirens (VHF/1-way). Seconded by Trustee Johnson. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
16. Adjournment. Trustee Rowell made a motion to adjourn the meeting. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously and the meeting was adjourned.

John Morris, Mayor

Attest:

Arnelda Hall, Clerk