

December 4, 2018  
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session December 4, 2018 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs, and Judy and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Reverend Mike Bowen from Covenant Presbyterian Church presented the invocation.

INVOCATION

Mayor Smith recognized Commissioner Slade.

SWEARING IN OF  
FIREFIGHTERS & POLICE  
OFFICER

Attorney Lair performed the oath of office to Firefighters Darrin Hawkins, Kris Caswell, Jared Morrison, Derrick Knipper and Noah Mitchell.

Attorney Lair performed the oath of office to Police Officer Billy Shaun Rains.

VISITORS

Parents for Pep are in attendance to ask for support with the Harrison County Cheerleaders going to the national competition in Florida in the spring. They are not funded by the school system like the teams are. They have had several fund raisers and are short about \$7000 to have enough funds to attend.

AMBER CUMMINS &  
DUSTIN CLIFFORD  
PARENTS FOR PEP

Commissioner Mattmiller made a motion to help with funding for the Harrison County Cheer team in the amount of \$1000.00. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVAL OF MINUTES  
NOVEMBER 20, 2018

Commissioner Slade made a motion to approve the minutes of the November 20, 2018 meeting. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

LEGALS

Mayor Smith recognized Attorney Lair.

Attorney Lair read the first reading of Ordinance #1591 amending the policies and procedures to add the position of Battalion Chief to the Fire Department.

FIRST READING ORD  
#1591

Commissioner Mattmiller made a motion to accept the first reading of Ordinance #1591. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT 1<sup>ST</sup>  
READING ORD 1591  
AMENDING P&P ADDING  
BAT CHIEF TO FIRE DEPT

Mayor Smith reported that the Harrison County Fiscal Court had the first reading of Ordinance #321 adding a \$4.00 fee to all the water bills in the county. This fee will replace the fee added on the phone land lines. Mayor Smith reported that the County would like the City to adopt a resolution in support of this fee. Mayor Smith read the resolution below:

**Resolution 2018 – 5  
City of Cynthiana**

In support of Harrison County Fiscal Court Ordinance 321, Series 2018

**Whereas**, E-911 Services to the City of Cynthiana are provided for by joint agreement with Harrison County Fiscal Court; and  
**Whereas**, these essential services are provided for the safety, security, and wellness of all citizens and businesses; and  
**Whereas**, the importance of keeping these services local is a goal of the leadership of Cynthiana and a desire of the overwhelming majority of citizens who may one day need these services; and  
**Whereas**, local dispatchers answer over 22,000 emergency calls a year and dispatch services of 9 agencies; and  
**Whereas**, funding these essential public safety services was provided for by a fee on land line telephone services; and  
**Whereas**, land line telephone services have been going away as mobile services have taken a larger share of that telecommunication market and the remaining land lines fees are predominantly being paid by the elderly and business populations; and  
**WHEREAS**, the Harrison County Fiscal Court believes that distributing the burden among the citizens through a fee on water meters is more equitable and requires more persons to support the system than a "land line" phone fee; and  
**Whereas**, the Harrison County Fiscal Court has proposed dropping the land line fee and adding a minimal fee to every water customer in the county; and

Whereas, every member of the community may one day need to utilize E-911 services in response to a fire, police, security, or health need; and  
**Whereas**, as provider of water service to every household and business entity in Cynthiana, the City of Cynthiana would be tasked with collecting the \$4 per household fee;  
**Now, therefore**, we, the City of Cynthiana Board of Commissioners, pass this resolution in support of the Harrison County Fiscal Court ordinance to fund 911 services and agree to do our part in collecting the imposed fees and continuing to administer and provide high quality E-911 services to all members of our community.

**ADOPTED this day December 4, 2018**

Mayor Smith made a motion to adopt Resolution 2018-5 in support of adding the fee to water bills. Commissioner Slade seconded. Discussion. Commissioner Griggs asked if the amount of the land line is currently \$4.00. Mayor Smith stated yes it is. Commissioner Mattmiller stated that the city and county have had to subsidize 911 funding after the demise of the land line. Commissioner Griggs wanted to be sure that citizens will be informed. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

MOTION TO ADOPT  
RESOLUTION IN  
SUPPORT OF COUNTY  
ORD #321

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 173,389.67

Water & Sewer Fund \$ 164,636.25

Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund	\$	442,708.00
Water & Sewer Fund	\$	17,988.98
Municipal Road Aid Fund	\$	1,403.97

Commissioner Mattmiller reported that approximately 85% of property taxes have been collected.

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY REPORT

Commissioner Slade made a motion to accept the resignation of Officer Eddie Quinn effective December 10, 2018. Officer Quinn has been elected as the sheriff of Pendleton County. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes.

ACCEPT RESIGNATION  
OF OFFICER EDDIE  
QUINN

Commissioner Slade made a motion to authorize to advertise for Tasers. The tasers that we have now need to be replaced because of age. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried. Mayor Smith recognized Commissioner Griggs.

MOTION TO ADVERTISE  
FOR TASERS

Commissioner Griggs reported that leaf pick up continues through Friday; however we will continue to pick up bag leaves for a few more weeks. We have had some issues with equipment. If you would like to bag your leaves the City will be picking them up daily just call the City Clerk's Office at 859-234-7150 and give them your address.

PUBLIC MAINTENANCE  
REPORT

Commissioner Griggs announced that one of the F-450 is prepared to scrap and salt roads. Crews will get the other trucks ready as soon leaf pick-up is complete.

Commissioner Griggs made a motion to offer employment to (2) individuals as Maintenance Workers contingent upon successful completion of all pre-employment requirements. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO OFFER  
EMPLOYMENT TO (2)  
INDIVIDUALS AT  
MAINTENANCE WORKERS

Commissioner Griggs announced that the light poles at Flat Run Veterans Park should be sand blasted and painted by the end of the week. There are (15) poles left to install. Also grading and paving at the Pike Street parking lot has been rescheduled for the spring of 2019 but we are hoping to be able to get enough asphalt to patch Walnut and East Pleasant before the Georgetown plant closes.

PUBLIC UTILITIES  
REPORT

Mayor Smith recognized Commissioner Judy.

PROMOTE ELIJAH  
SUBLETT TO WWTP ASST  
SUPERVISOR

Commissioner Judy made a motion to promote Elijah Sublett from Waste Water Treatment Operator II to Assistant Waste Water Treatment Plant Supervisor. Commissioner Slade seconded. Vote: Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MAKE A MOTION TO  
OFFER EMPLOYMENT TO  
AN INDIVIDUAL AS A  
FULL TIME METER  
READER

Commissioner Judy made a motion to offer employment to an individual as a full-time meter reader contingent upon successful completion of all pre-employment requirements. Commissioner Griggs seconded. Vote: Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Judy reported that the #3 high service pump is failing. The pump has been removed and sent to be checked to see if it can be rebuilt. Quotes are being obtained to get the pump rebuilt or replaced.

Commissioner Judy reported that crews have replaced (4) water service lines on Gasser Lane.

Commissioner Judy reported that the budget is very tight. With the Westside By-Pass Water line project complete and the East Side Pressure Project in the beginning stages KIA funding requires that we implement a rate increase. HDR Engineers are working on rate options. The increase should be under \$2.00 on the minimum bill.

Commissioner Mattmiller made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ADJOURN

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Jamie Hutchison, City Clerk

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James Smith, Mayor

12/4/2018