

Belmore Arena Board Meeting – Monday, May 16, 2022

Those in attendance; Jeremy Underwood, Lindsay Underwood, Mark Goetz, Jim Nelemans, Eldon Bowman, Nigel Van Dyk, Randy Scott, Wanda Inglis, Jamie Dickson, Ian Inglis, Chris Inglis, Kim Harris, Darlene Loos.

Jeremy called the meeting to order at 8:02pm.

Motion to accept meeting agenda made by Mark Goetz, seconded by Randy Scott.

Jeremy asked for any errors or omissions within the minutes from the April 18, 2022 meeting received via email prior to this meeting. None noted. Minutes accepted by Kim Harris, seconded by Wanda Inglis.

Business Arising From Last Meeting:

- Ian Inglis spoke with Warren Weber about the Zamboni Wingham has for sale and Warren indicated he didn't want to act on the Zamboni until we know about ice going in for this upcoming season.
- Liability Insurance – Eldon reported that the last time Howick Township renewed their insurance policy this was added as an additional layer of liability protection. However, the additional layer is turning out to be more of a cost and recording inconvenience than what anyone had foreseen.
 - o There is talk of having this removed from the township's policy as soon as possible – Eldon will know more in the near future.
 - For now, Belmore will hold off changing any of their procedures until we hear more.
- Should we consider upping the Liability Limits our renters are requested to obtain through their PAL Policy? Currently we ask for a minimum of \$2M; should we be asking for \$3M or \$4M?
 - o We should look into cost ramifications for our renters before making this decision.
 - A few Board Members will contact their Insurance Broker/Agent and see what the cost differences might be for this increase.

Facility Keys:

- Chris reported she is having a very hard time obtaining additional keys for the Belmore Facility.
 - o The keys are made by a company in Montreal and they are hesitating on changing the account holder to Chris. And then there is no guarantee they will make new keys for us.
 - o Randy's Lock recommends we put all new locks on the outer doors of the building.
 - Quote for all new locks on outer doors and 20 keys = \$1800.00 installed
 - Jim Nelemans made the motion that we get all of the locks on the outer doors replaced. Seconded by Randy Scott. Carried
 - A mass email should go out to advise that locks will be changed and current keys won't work. This change is necessary due to lack of keys and not being able to get new keys cut. Kim will look after getting an email out.

Correspondence: Nothing

Treasurer Report:

- Nigel presented his report noting bills to be paid this month total \$7218.48.
- Mark Goetz made a motion to pay bills, seconded by Wanda Inglis. Carried.
- Treasurer's report attached to minutes.

COVID Update:

- Nothing to report

Belmore Catering:

- Chris Inglis provided an update from Catering.
 - o Had a meeting last week
 - o Have started to track actual costs per plate for each type of meal.
 - This makes it easier to know what to charge groups and what the profit margin will be.
 - o More events booked in the upcoming months:
 - June – Breakfast for 15 ppl
 - August - Roast Beef Dinner for 25 ppl
 - October – Wedding
 - o Committee has discussed getting glass serving bowls and glass water glasses to save on single use products and looks nicer on tables at events

General Maintenance:

- Ballast in the upstairs meeting room is now fixed.
- Hamlet of Belmore sign is repaired.
- Have received one quote, from Sparling's, on converting furnace and water heaters over to propane.
- Grant money is still available for converting lighting over the ice surface to LED.
 - o We will need to obtain updated quotes for installation.
 - o Jeremy wondered if sandblasting/painting need to be done prior to installation of new lights
 - Mark advised that sandblasting and painting was completed at both the Teeswater and Mildmay complexes after lighting was completed.
 - Mark will find out who did the sandblasting and painting in the South Bruce facilities.

Parks Board

- Kim reported that Charlie Kramp has volunteered to look after the maintenance of the lawn equipment. Charlie has done some necessary repairs and made aware of our account at Ideal Supply.
- Corine Gautreau has been doing a great job of the lawn care.
- Jamie is going to look into getting a gas barrel for the lawn equipment. It is an inconvenience to go over to Teeswater for gas every time it is needed.

Rentals:

- Kim advised more rentals are coming in.
 - o A June Vendors Market is a possibility.
- Donate to Paint – received 4 more donations bring total up to \$1000.00.
- Kim received a call from Brussels regarding the rental of our stage. Kim advised that we aren't looking to rent our stage out.
- Kim talked to Brian Dobbyn regarding warm water in the showers furthest from the water heater. He will look at this.
- Kim talked to HDTV regarding the lounge TV not being able to broadcast. She will be working on this with Randy Saunders

Ice Rentals & Installation:

- We need to make a decision regarding ice for the upcoming season and stick to the decision. Other organizations need to know what is happening so they can plan their seasons. The Chamber of Commerce is supporting the ice going in for the upcoming season.
 - o Randy Scott made a motion to put ice in for the 2022-2023 Winter Season, seconded by Wanda Inglis. Carried.
 - o We need to advise Figure Skating so they are able to secure a coach.
 - o We should advertise ice going in on outdoor sign and Facebook.

Curling:

- Nothing.

Belmore Figure Skating:

- o Have a potential Coach – only if there will be ice for the winter season.
 - We will let Sharon know ice is going in.

South Bruce:

- Would like to make mention that Formosa is having a Homecoming Kick-off BBQ on June 4th.

Turnberry:

- Are able to say they finally have property for sale.

Howick:

- Eldon Bowman reported Dean Nichols has been hired as the Operations Manager.

Communications:

- Lindsay reported the submission for Hensall Co-op Grant is still a work in progress. Submission deadline is May 31st.
 - o Mark Goetz offered to reach out to the South Bruce Staff Member who writes their grant documents up and ask her if she would be available to assist.

Chamber:

- Annual General Meeting held on Friday May 6th was a success.
 - o Meal was excellent, guest speakers from Howick Mutual Insurance and NWMO were well received.
 - o Profit of \$534.00 made.
 - o Three Municipalities were publicly acknowledge and thanked for the COVID relief grants given to Belmore.
 - o Through the moment of silence for the Ukrainian war, it was discovered one of the NWMO guest speakers is of Ukrainian descent.
 - His cousin is remaining to fight in the war, but the cousin's family is coming to Canada to live with him.
 - The Chamber will be sending out a mass email offering to accept donations for this Ukrainian Family if anyone would like to contribute.

Next meeting is June 20, 2022.

At 9:12pm, Jeremy called for motion to adjourn meeting; motion by Nigel Van Dyk, seconded by Kim Harris.