



WILEAG Governing Board Meeting Minutes 16 June 2014

The meeting, held at the CVMIC offices in Wauwatosa, was called to order at 8:42AM by Greg Peterson. There was a quorum with 11 of 14 Board members (Bayer, Christopherson (Matz proxy), Peterson, Pederson, Ruzinski, Jungbluth, Rosch, Otterbacher, Steve Kopp (Ferguson proxy), Scrivner and Palmer) present. Guests included Lara Vendola-Messer (Winnebago County Sheriff's Office) and Assistant Chief Rob Abraham & Lt. Pat Hogan (both LaCrosse PD).

After review, the minutes of the 5 May 2014 meeting were approved on a voice vote following a motion by Ruzinski and second by Bayer.

The Board dissolved as a committee of the whole to conduct committee meetings. The Board then re-assembled as a committee of the whole.

LaCrosse PD accreditation hearing and decision. The board went into executive session after an affirmative voice vote on a motion by Jungbluth, second by Ruzinski. The written on-site report had been sent to board members in advance of the meeting. Team Leader Tom Frank joined the meeting and provided a summary covering the process and findings. He then responded to specific questions from Board members. Discussion followed. ***There was a motion by Ruzinski, seconded by Rosch which passed on a voice vote to grant reaccreditation under the WILEAG 3rd Edition to the LaCrosse Police Department for a period of 3 years, effective 6/16/2014.***

Abraham remarked that accreditation is "a way of doing business and that as a department with a young leadership base their approach is to move the Accreditation Manager responsibility around as a way to expose more people.

The Board reconvened in open session on a voice vote following a motion by Ruzinski and second by Jungbluth. Those who had been excused rejoined the meeting.

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Jared Goldberg gave a presentation on the computerized policy and procedure management system developed and offered by Power DMS. A broad ranging Q&A period followed exploring among other things, the costs to be incurred by subscribing agencies as well as the benefits that could accrue to WILEAG and subscribing agencies that are accredited/verified or pursuing accreditation/verification.

Follow up will include seeking a live demo by UWPD who recently acquired the system. Access will also be granted to Jungbluth who will serve as WILEAG's liaison. He will "test" the system from both an agency CEO point of view as well for its fit with the WILEAG system for accreditation and CORE standards verification. No formal action was taken.

OFFICER REPORTS

President's report - Peterson reported WCPA President Jed Dolnick had contacted him to be sure to formally contact the WPLF Board for its continued financial support of WILEAG. Peterson will follow up with a letter.

Treasurer's report - Rosch reported a balance of \$14,752.92 in the US Bank checking account and \$1604.00 in the Chase checking account with total cash of \$16,356.92. He reported that everyone and everything is paid up. ***After review, the treasurer's report was accepted on a voice vote following a motion by Jungbluth and second by Otterbacher.***

COMMITTEE REPORTS

Executive - Provided guidance to staff regarding a potential conflict of interest identified by an assessor relative to participation on an on-site team

Standards Review - The proposed 44 Wisconsin Standards to be applied to dual accredited agencies were reviewed. Peterson plans to do some further updating, refining and send out to the 3 dual accredited agencies for their input. Target will be the July WILEAG meeting.

Outreach -

- Proposed revisions to the Innovative Program award, both content and process, were reviewed and deemed to be acceptable for the next cycle.
- Todd Christopherson is scheduled to present at the Sheriffs' conference in December.
- We have offered to do a presentation at a breakout session at the annual WI Towns Assn convention which is heavily attended by

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board members from a majority of the towns in the state. Awaiting word.

- Ruzinski and Rosch will develop a rapid response plan aimed at retaining accredited/verified agencies experiencing turnover at the CEO level.
- We plan to pursue hosting the AccredNet annual conference in 2016.
- Sponsor support – Ruzinski and Rosch will approach selected vendors with the opportunity to participate while at the chiefs' conference in August.

Training – In addition to programs already on the schedule, the following are being considered:

- A webinar entitled “Introduction to being a Team Leader”
- Training for prospective CORE agencies to include a possible webinar for CEO's and Agency verification managers.
- A routine for evaluation of assessors after an on-site

OLD BUSINESS

Waukesha Sheriff, update – Ruzinski reported progress is being made. CSI, LLC has been retained to help. They are about 25% done with policy updates. The current target has been October 2014. Next available open on-site dates are November 2014 and February 2015.

Vacant at-large Board seat (2 year institutions) – Rick Cole's name has emerged. Peterson will reach out to him.

NEW BUSINESS - None

ANNOUNCEMENT OF RE-ACCREDITATION DECISION – LaCrossePD – DC Rob Abraham and Lt. Pat Hogan, representing the Department, were advised of the Board decision to grant re-accreditation. They were advised as to the timing of the formal award presentation and that a representative of WILEAG would make a presentation in LaCrosse at a time and place of the Chief's choosing. Balistrieri will follow up.

STAFF REPORT – Balistrieri offered brief supplementary information to his written report which had been sent out in advance of the meeting.

Next meeting – Confirmed: at CVMIC, Monday, 7/28/2014 at 8:30AM to accommodate committee meetings

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The meeting was adjourned at 12:47PM on a voice vote following a motion by Bayer and second by Corr.

Respectfully submitted

Jim Scrivner, Secretary

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