



WILEAG Governing Board Meeting Minutes

May 1, 2017

The meeting, held at the CVMIC offices in Wauwatosa, was called to order at 0900 hours by President Greg Peterson.

Present: Peterson, Ruzinski, Christopherson, Bayer, Wellens, Nasci, Ferguson, Stojkovic, Pederson, Reyes, Otterbacher, Dunn and Wagner.

Excused: Palmer, Wesson and Jungbluth

Others: Bob Rosch, Rick Balistreri, Katie Wrightsman and Darin Rice

The minutes from the March 27, 2017 meeting were sent in advance of the meeting. ***After review, the meeting minutes of the March 27, 2017 were approved on a unanimous voice vote following a motion by Ruzinski, seconded by Wellens.***

Following a motion by Ruzinski, seconded by Stojkovic, at 0901 hours the Board convened in a closed session on a unanimous voice vote.

Evansville PD Accreditation Hearing. The written report was sent to Board members in advance of the meeting. Chief Kopp appeared in person and reviewed his findings regarding the re-inspection of three areas of non-compliance that were found during the initial on-site January 10-12, 2017. He also responded to specific questions from Board members. Discussion followed and there was consensus that Evansville PD had corrected the identified deficiencies and was now in compliance with all applicable standards. ***There was a motion by Wellens, seconded by Ruzinski and passed on a unanimous voice vote to grant WILEAG re-accreditation under the 4th Edition for a period of three years, effective May 1, 2017.*** Evansville PD will be invited to the next Board meeting for formal recognition of their accredited status.

Williams Bay PD Core Standards Verification hearing. The written on-site report had been sent to Board members in advance of the meeting. Former Program Manager Mike Jungbluth phoned in and provided a summary covering the process and findings. He also responded to specific questions from Board members. The Board reviewed the conditions under which Williams Bay PD was granted initial verification on December 21, 2015 for a period of one year. Discussion followed and there was consensus that all requirements had been met. ***There was a motion by***

Stojkovic seconded by Ruzinski and passed on a unanimous voice vote to grant WILEAG Core Standards reverification under the 1st Edition for a period of three years, effective 05/01/2017.

Following a motion by Ruzinski, seconded by Nasci, at 0945 hours the Board reconvened in open session on a unanimous voice vote.

Standing and Ad-hoc Committee Reports

- **Process Committee** – Peterson advises that the new Board member orientation PowerPoints are a work in progress and that he will share them with the group once they are completed.
- **Training Committee** – Bayer reviewed the upcoming WILEAG training that will be hosted by CVMIC and includes the following:
 - May 11 Accreditation Manager Training
 - September 14 Assessor Training
 - September 28 Accreditation Manager Training
 - October 5 CSVP Assessor Training
- **Outreach Committee** – Rosch informed the board that WILEAG has been invited as an exhibitor to the 2018 Wisconsin Law Enforcement Executive Development Association conference in Wisconsin Dells.
- **Large Agency Committee**- Ruzinski reports that Milwaukee PD is aware of the requirements under the 5th Edition Standards and she continues to serve as a resource as they move forward under these standards.

OFFICER'S REPORTS

- **President's Report** – Peterson reports that he serves on the Model Policy/Training subcommittee for the Criminal Justice Coordinating Council. The group is in the process of developing evidence based model policies for the five following areas:
 1. CIT/Mental Health
 2. Custodial Arrest/Proxy
 3. Dispatch
 4. Fairness/Bias
 5. Victim Interaction

During the sub-committee's last meeting, discussion included using IACP model policies as well as WILEAG and CALEA standards as a resource from which to base best practices.

Stephanie Pederson commented that legislation is currently being proposed that would place requirements upon the Law Enforcement Standards Board (LESB) to standardize the CIT curriculum, require annual de-escalation training for officers, change the standards under which an officer is justified to use force and require standardized reporting for use

of force incidents. Any persons who wish to offer input on these matters may contact the LESB or their state legislators.

- **Vice President's Report** – Nothing to report.
- **Secretary's Report** – Nothing to report.

Financial Report- Rosch reviewed the financial report that had been sent to Board members in advance of the meeting. He reported a current balance of \$57,229.71 as of 05/01/17. Peterson advised the Board that the Executive Committee had already reviewed the detailed financial reports in advance and found no concerns. Following discussion and review, ***a motion was made by Ruzinski, seconded by Bayer and passed on a unanimous voice vote to accept the Financial Reports.***

Executive Director Report – Rosch's written report was sent to Board members in advance of the meeting. The posting of WILEAG training on the WILENET site is going well and the 5th Edition Proof Tables have been uploaded to our drop box. Rosch checked with our insurance carrier and confirmed that our liability policy covers both the corporation as well as its agents to include WILEAG assessors. He announced the selection of Captain Colette Jaeger and Sgt. Phillip Noche to the position of Team Leader. Lastly, Rosch assured the Board that the Standard Newsletter will be completed shortly. Delays resulted from his transition into the Executive Director role and the fact that he did not have Microsoft Publisher software on his computer.

Old and Unfinished Business

Candidate Drug Testing- As part of the hiring process, the Law Enforcement Standards Board requires that officers undergo drug testing. The timing as to whether this test should be administered before or after the conditional job offer has been a point of discussion. At the request of WILEAG, the Wisconsin Counties Association sponsored a written legal opinion which was provided to the Board in advance of the meeting. The legal analysis crafted by von Briesen & Roper, s.c. advised that drug screening is a non-medical test and therefore may be conducted prior to the conditional job offer in compliance with the American's with Disabilities Act. Bayer commented that he has a lot of experience in this area and volunteered to delve into this matter further before WILEAG endorses a best practice. This matter will be added to the June agenda for continued discussion.

New Business

- **Board Member Practices/Procedures Questions**- No questions were raised by Board members in regards to organizational practices/procedures currently undertaken by WILEAG.

Middleton PD Accreditation Presentation- Chief Foulke had to cancel his attendance at today's meeting in order to oversee a serious criminal investigation in his jurisdiction. The accreditation presentation for his agency will be rescheduled for June.

Next meeting – Confirmed at CVMIC, June 19, 2017. Start time to be determined based on the length of the agenda.

The meeting was adjourned at 1030 hours on a unanimous voice vote following a motion by Ruzinski, seconded by Stojkovic.

Respectfully submitted,

Todd Christopherson, Secretary