

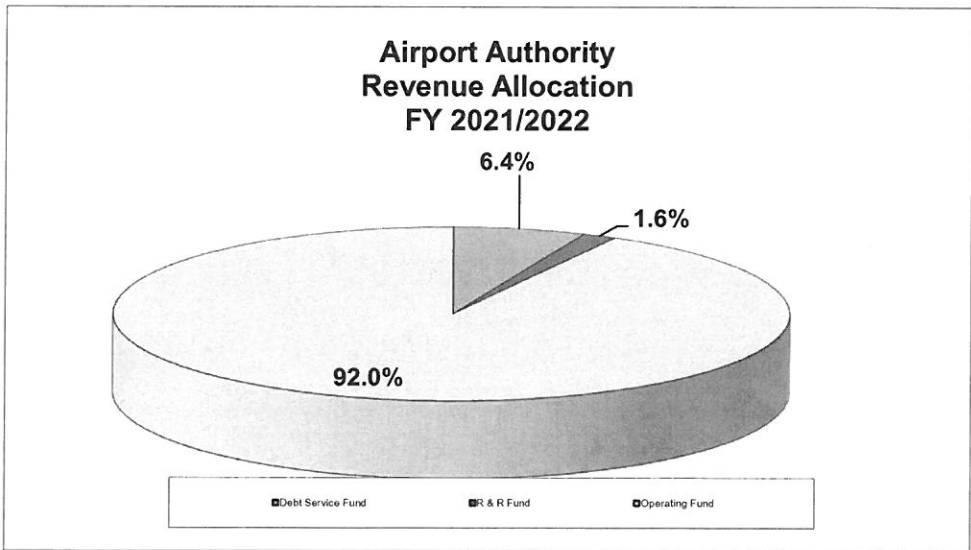
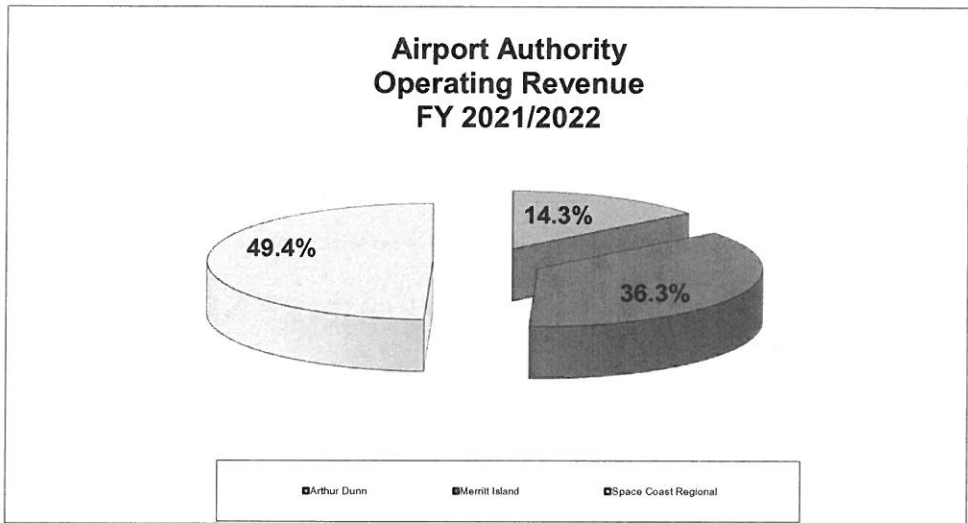
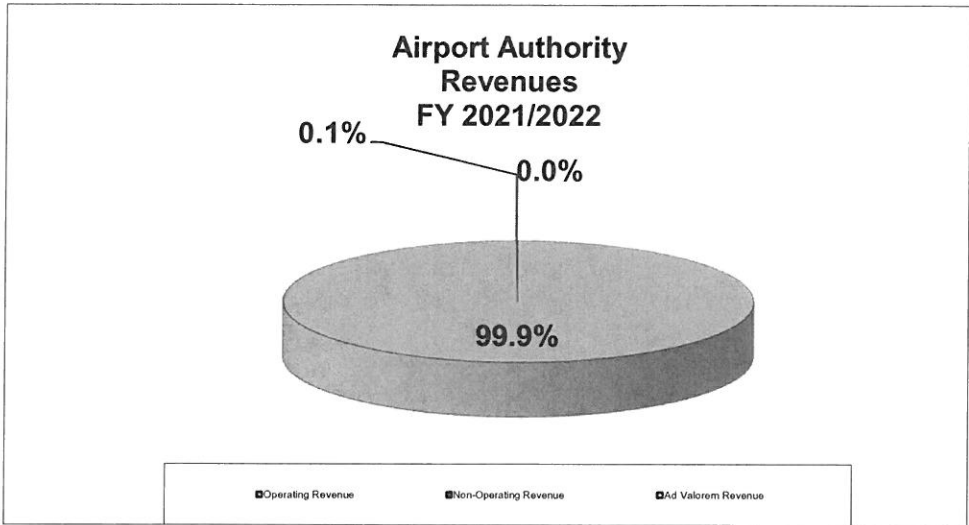
Agenda
Second Budget Hearing of the Titusville-Cocoa Airport Authority
September 16, 2021 – 5:01 PM

John Craig - *Chairman*
Donn Mount
Vice Chairman
& *Treasurer*
Roger Molitor
Al Voss
Mark Grainger
Jessica Curry
Brad Whitmore
Kevin Daugherty, AAE
Director of Airports
Adam Bird - *Attorney*

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. CONSIDERATION OF THE PROPOSED 2021-2022 FISCAL YEAR BUDGET
- E. Adjournment

**TITUSVILLE-COCOA AIRPORT AUTHORITY
PROPOSED BUDGET SUMMARY
FISCAL YEAR 2021/2022**

	Arthur Dunn	Merritt Island	Space Coast	Total
Operating Revenue				
T'Hangars	\$ 181,187	\$ 663,839	\$ 342,501	\$ 1,187,527
Service Centers	78,941	48,877	317,193	\$ 445,011
Building Leases	78,163	252,811	538,266	869,240
Land Leases	20,260	18,275	144,892	183,427
Other Leases	30,240	3,973	337	34,550
Total Operating Revenue	<u>\$ 388,791</u>	<u>\$ 987,775</u>	<u>\$ 1,343,189</u>	<u>\$ 2,719,755</u>
Non-Operating Revenue				<u>\$2,500</u>
Requested Ad Valorem Taxing Authority				\$0
Total Revenue Budget				<u><u>\$ 2,722,255</u></u>
Transfer to Other Funds				
Debt Service Fund				\$ 174,445
Renewal and Replacement Fund				44,216
Operating Fund				<u>2,503,593</u>
Total				<u><u>\$ 2,722,255</u></u>



TITUSVILLE-COCOA AIRPORT AUTHORITY
PROPOSED OPERATING BUDGET
FY 2021 / 2022

Account Description		Budget FY 2020 / 2021		Proposed Budget FY 2021 / 2022		Difference		Percentage Change +/-	
PERSONNEL SERVICES									
	Regular Salaries		744,427		778,373		33,946		4.6%
	Payroll Taxes		56,949		59,546		2,597		4.6%
	Workmans Comp Insurance		20,000		12,593		(7,407)		-37.0%
	Allocated Benefits		250,370		252,902		2,532		1.0%
	Retirement		111,128		112,414		1,286		0.0%
	Insurance		136,242		137,488		1,246		0.0%
	Education		3,000		3,000		0		0.0%
TOTAL PERSONNEL SERVICES			1,071,746	1,103,414		31,668		3.0%	
OPERATING EXPENSES/CAPITAL OUTLAY									
Professional Services									
	Appraisals (last performed in 2015)		25,000		0		-		0.0%
	Land/Building Appraisals		25,000		0		-		0.0%
	General Consultant		10,000		10,000		-		0.0%
	General Consultant		10,000		10,000		-		0.0%
	Legal Fees		55,000		60,000		5,000		9.1%
	Attorney Fees		55,000		60,000		5,000		9.1%
Accounting and Auditing			34,000		32,900		(1,100)		-3.2%
	Annual Audit (CPA)		28,000		26,600		(1,400)		-5.0%
	Payroll Company (Paychex)		5,200		5,500		300		5.8%
	Misc Accounting Fees		800		800		-		0.0%
Other Contractual Services									
	Temporary Help		-		2,000		2,000		-
	ARFF Temp Service		-		2,000		2,000		-
	Federal Consulting Services		-		0		-		-
	Legislative Services		-		0		-		-
	Computer Technical Support		3,000		6,600		3,600		120.0%
	Tech Support		3,000		6,600		3,600		120.0%
	Janitorial Services		7,000		7,200		200		2.9%
	Cleaning Services		7,000		7,200		200		2.9%
	Other Contractual Services		1,500		1,500		-		0.0%
	Landscaping		1,000		1,000		-		0.0%
	New Employee Testing & Evaluation		500		500		-		0.0%
Travel and Training									
	Travel & Per Diem		6,000		4,000		(2,000)		-33.3%
	Aviation Related Mtgs and Conferences		6,000		4,000		(2,000)		-33.3%
	Training & Education		7,000		6,000		(1,000)		-14.3%
	Employee Training		4,000		3,000		(1,000)		-25.0%
	Employee Development		3,000		3,000		-		0.0%
Communications and Freight									
	Telecommunications		31,950		43,700		11,750		36.8%
	541001 Telephone		12,000		18,000		6,000		50.0%
	541301 Cellular Phones		7,000		8,000		1,000		14.3%
	541401 Cable		950		1,700		750		78.9%
	541501 Internet Fees		12,000		16,000		4,000		33.3%

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FY 2021 / 2022

Account Description		Budget FY 2020 / 2021		Proposed Budget FY 2021 / 2022		Difference	Percentage Change +/-
Postage			4,000		3,000	(1,000)	-25.0%
	542001 Postage		3,000		2,500		
	542101 Express Mail Delivery		1,000		500		
Utility Services							
	543190 Water/Sewer/Irrigation		20,000		20,000		
	543090 Electricity		105,000		105,000		
	Storm Water Fees		10,000		10,000		
	Solid Waste & Recycling		14,000		20,000		
Rentals and Leases							
	544001 Equipment & Dumpster Rental		2,500		5,000		
	544102 Postage Machine		700		700		
	544101 Copy Machine		2,000		2,000		
	544103 Phone System		3,000		0		
Insurance							
	Property & Casualty		291,171		296,798		
	Buildings & Equipment 268643		291,171		296,798		
Liability							
	Fuel Tanks 3715		3,750		3,000		
	General Liability 8150		9,000		8,264		
	Auto Liability 16936		19,830		14,589		
	Housing		8,000		0		
	Officers Liability 6752		6,125		7,177		
Other Insurance & Bonds							
	Employee Bond 888		296		296		
Repairs and Maintenance							
	Maintenance Contracts						
	Service Contracts		9,000		13,000		
	Recycling		-		-		
	Pest Control		1,600		1,600		
	Lift Station		2,400		2,400		
Repairs & Maintenance							
	T-Hanger Maintenance		90,000		245,000		
	Auto Repair		10,000		13,000		
	Facilities Department Equipment		90,000		50,000		
	Authority Buildings		90,000		90,000		
	Office Equipment		2,000		2,000		
Printing & Binding							
	Printing & Binding						
	General Printing and Binding		700		700		
Promotional Activities							
	Advertising						
	Marketing		10,000		15,000		
	Website		5,000		7,500		
Other Promotional Activities							
	NBAA Annual Conference				7,000		
	AOPA Annual Conference						
	General Promo Activities		7,000				
	Presentation/Promo Material				2,000		
Other Current Charges and Obligations							

TITUSVILLE-COCOA AIRPORT AUTHORITY
PROPOSED OPERATING BUDGET
FY 2021 / 2022

Account Description		Budget FY 2020 / 2021		Proposed Budget FY 2021 / 2022		Difference		Percentage Change +/-	
	Legal Notices & Advertising		7,000		7,000	-		0.0%	
	Legal Notices (RFP/RFB)	6,000		6,000		-			
	Board Meeting Dates	1,000		1,000		-			
	Other Current Charges		23,000		0	(23,000)		-100.0%	
	Redevelopment Fees			0		-			
	Real Estate Taxes	13,000		0		-			
	Tax Appraiser Fees	5,000		0		-			
	Tax Collector Fees	5,000		0		-			
	Office Supplies					-			
	Office Supplies		6,000		8,000	2,000		33.3%	
	Operating Supplies					-			
	Operating Supplies					-			
	Fuel Products	45,000		40,000		(5,000)		-11.1%	
	Operating Furniture, Equipment and Software					-			
	Office Furniture	500		1,000		10,000	3,000	42.9%	
	Office Software	2,000		2,000		-			
	Computer Equipment	4,000		5,000		-			
	Vehicle Tracking Hardware & Software	500		2,000		6,000	2,000	50.0%	
	Facilities Uniforms	3,000		5,000		-			
	ARFF Uniforms	1,000		1,000		-			
	Books, Publications, Subscriptions and Memberships					-			
	Books & Subscriptions		-		0	-		0.0%	
	Airport Publications, Subscriptions					-			
	Dues & Memberships		6,000		5,000	(1,000)		-16.7%	
	AAAE, FAC, SEC, etc	3,000		2,500		-			
	FAC Airport Mem., Chambers, EDQ, etc.	3,000		2,500		-			
	Capital Outlay		60,000		50,000	(10,000)		-16.7%	
	Capital Outlay (Vehicles & Equipment)		60,000		50,000	-			
	Development		150,000		237,900	87,900		58.6%	
	Projects Local Match (X21)	5,000		60,200		-			
	Projects Local Match (TIX)	70,000		150,000		-			
	Projects Local Match (COI)	75,000		27,700		-			
	Contingency		91,755		85,855	(5,900)		-6.4%	
	Contingency	91,755		85,855		-			
	TOTAL OPERATING EXPENSES/CAPITAL OUTLAY		\$1,397,277		\$1,400,179	26,802		1.9%	
	GRAND TOTAL		\$2,469,023		\$2,503,593	34,570		1.4%	