

Basset Rescue Crew of the Southeast
BOD/Officer Meeting Minutes
March 5, 2011

Attendance: Kim Bouchey, Diane Caban, Linda Gaines, Janet Goodwin, Jane Hay, and D Thompson

Old Business:

Where to send paperwork sent:

- Secretary:
 - Original foster home agreement
 - Foster home application copy
 - Adoption application copy
 - Original adoption agreement
 - Medical records, vet bills
 - Intake records
- Foster Home Director:
 - copy of foster home agreement
 - foster home application
- Adoption Director:
 - adoption application
- Treasurer:
 - vet bills

Application has been submitted for NC Charitable Solicitation License, not sure if it has been accepted. Kim will be mailing SC application on Monday.

Minutes from August 14, 2010 meeting were approved as received.

New Business:

Insurance: Everyone is in agreement that we need to get insurance. We can purchase it all \$601 or monthly payments of \$55. Officers voted to determine if we can purchase six months of insurance in full. If so, then do that, otherwise purchase month to month. **Action item:** Jane will contact insurance agent about this.

Kim has postcards made to send to people asking for money. We are going to send them to people on a mailing list that Diane has from people who previously adopted dogs.

Kim brought one of the t-shirts that we are selling for the St. Patrick's Day parade. They are going to give out beads, doggy bones, and suckers.

We need to get a GA charitable solicitation license since we have already adopted out dogs to that state. We also need to determine if we need a business license and sales tax license. **Action item:** Get the Boucheys to look into GA CSL, business license, and sales tax license.

Sometime in May, we should start discussing selling BaRCSE merchandise through the website. Use Paypal for payment, but we need to coordinate ordering and delivering.

Volunteer recruitment drive is needed. Perhaps, volunteer recruitment month where whoever brings in the most volunteer gets a free t-shirt.

Kim is going to tell the treasurer to order heartworm and flea medicine from Pets Megastore and send them to Jan. **Action item:** Kim will tell Boucheys to purchase.

Linda was re-elected Chairperson of the Board of Directors.

New vets:

- Columbia area:
 - Sunset Animal Clinic (Kim's vet)
 - Dutchfork Animal Hospital (Diane's vet)
- Winston-Salem area:
 - Clemmon's Veterinary Clinic (Dan and Dana Boucheys' vets)

Karen Less reported that we did not get the Petco grant.

D will create a letter introducing BaRCSE that can be given to vets. This letter will serve to allow vet clinics to work with us. **Action item:** D will create letter.

Currently, it is cheaper to have vet microchip the dog then to purchase the microchips in bulk.