



Workroom Traversing Shaft System

Company:	Contact Name:	Order Date:	PO#:			
Address:	-	City, State, Zip:				
Phone: Fax:			email:			
Ship To (if different) Contact:		Ship To Phone:				
Ship To Address:		Ship To City, State, Zip:				
Order Information for assistan	ce call Customer Service at 866-7	53-1113 or email us o	at customerservice@porterpreston.com			
Total number of boards to be specifications. Use another or different specifications.		Qty:				
depths are 1 ½" or 2 ½". Shad	stem Standard mounting board des weighing over 10 lbs. must rd clutch system. Shades on a slim clutch system.	Under 10 lbs (2 spe 1 ½" Board 2 ½" Board	ars): Over 10lbs (4 spears): 2 ½" Board 3 ½" Board			
Exact Shade Dimensions (to coorders for boards wider than 144" are not accepted. We wideductions.	168" or a height greater than	Width (max. 168"): Height (max. 144"):				
Wrap of Mounting Board Spec *For C.O.M. send enough fab- piecing-\$10 surcharge per bo	ric to cover the board without pard.	White C.O.M.* None				
Select Child Safety System	Safety Ring Lock System					
	Safety Shroud					
Cord Control Position		Left	Right			
Cord Color Cords are used for	shades less than 10lbs	White cord	Vanilla cord			
Chain Type and Color All shad white plastic bead chain. \$1 colors	des over 10 lbs. require metal or 0 surcharge for other chain	Metal White Plastic Chain Finish Upgrade				
Length of Bead Chain		Standard Lengths	2' 3' 4' 5' 6'			
Indicate the Distance Between Columns of Rings Your mounting board will be built according to the measurements you provide below: Your sketch does not have to be to scale, but the numbers must be accurate to the nearest 1/8". Draw vertical lines to show the columns of rings. Be sure to include every column, including those close to the edges of the board. The first two columns are sketched for you. Write the measurements to indicate the distance between each column of rings and the next. Measurements must be accurate to the nearest 1/8" we will not make any additional deductions. CHECK THAT MEASURMENTS ADD UP TO THE EXACT SHADE WIDTH. Total #of Columns:						
Stop Brackets Installed at no charge and placed at our discretion. Minimum of 2 brackets.						

Read Terms of Sale (page 2) and sign Return Completed Order Form via Fax to 203-597-8828 or email to customerservice@porterpreston.com

continue your order on page 2

Porter Preston, 61 Mattatuck Heights Road, Waterbury, CT 06705 USA

Customer Service: 866-753-1113 Fax: 203-597-882 email: customer Service@porterpreston.com www.porterpreston.com

Rev. 021021





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Item	Width (up to)	Price	Qty	Total	Item	Part	#	List Pri	се	Quantity	Total
EYCH30	30"	\$93.20		\$	Safety Ring Lock – Short	STSRL		\$115.00)		
EYCH48	48"	\$99.90		\$	Stack (100 Pack) Safety Ring						
EYCH66	66"	\$108.10		\$	Lock 0.9mm Cord (100 Pack)	d (100 STSRL09 S		\$115.00	\$115.00		
EYCH72	72"	\$115.80		\$	Forever Ring (100 Pack)	STSFR \$23.00					
EYCH90	90"	\$125.10		\$	Level Lock Insert (100	Clear		\$11.50			
EYCH104	104''	\$133.10		\$	Pack)						
EYCH120	120"	\$141.10		\$	Orbs (100 Pack)			\$19.99	\$19.99		
EYCH168	168"	\$145.40		\$	Description)	Price		Qty		Total
	Subtotal \$				C.O.M. \$10.00)		\$		
<u>UPS Ground</u> used when shipping shades < 102" ordered item width					Rush Order \$10.00)		\$		
-\$5.00 per unit with a minimum charge of \$15 for units \leq 90" ordered item width* -Additional \$50 oversized surcharge per package for > 90" < 102" ordered item			Chain	\$10.00		O			\$		
width (calculated at 3 shades per package) Note: Fascia is packaged separately from shades resulting in additional surcharge(s) -Additional Shipping Upgrades available \$30 Next Day per Unit, \$25 2 nd day per Unit, \$20 3 rd day per Unit. <u>Common Carrier</u> used when shipping shades ≥ 102" ordered item width -\$125.00 per shipment ≥102" ordered item width within Continental US -Additional \$55 NYC/DC Surcharge per order, Additional \$75 Residential Surcharge per order, FOB Waterbury, CT − all items shipped outside US				Ring Lock System		See above				\$	
				3 ½ " Board	\$10.00				\$		
Warranty Porter Preston will repair or replace at no charge, a lift system that fails due to faulty parts or poor workmanship provided the claim is made within 60 days of purchase.						Shipping	\$				
Orders for Expressly Yours lift systems are not cancelable or returnable for any reason except warranty repair as described. The buyer verifies that all sizes and specs are correct. The customer will be charged for repairs						Subtotal	\$				
necessitated by error on their part.						G	rand Total	\$			

Payment Information

Terms of Sale The price of the mounting board includes all parts, labor and packaging. All orders ship within 5 business days from receipt with satisfactory payment arrangements. Rush orders received by 12pm will ship next business day with a \$10 per board surcharge. Overnight shipping is additional.

Credit Card Information All EY board purchases will be charged to the credit card on file. By signing below you authorize Porter Preston to charge your card the amount noted above. I have read, understand and agree to the Terms of Sale.

A	WARNING
	Cords on window covering products present a potential strangulation hazard.
	For child safety, consider cordless alternatives or products with inaccessible cords.

Card Holder Signature:	Date:	

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